

The Civil Parish of

Leek Wootton & Guy's Cliffe

To Members of Leek Wootton & Guy's Cliffe Parish Council

Members of the Parish Council are duly summoned to attend the next meeting of Leek Wootton & Guy's Cliffe Parish Council to be held at 7:30pm on WEDNESDAY, 4 NOVEMBER 2026 at LEEK WOOTTON VILLAGE HALL.

Photographing, reporting, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place.

AGENDA

1. Apologies
To receive apologies and to approve reasons for absence.

2. Declarations of Interest
The existence and nature of interests in items on the agenda to be declared by Councillors in accordance with the adopted Code of Conduct.

3. Public Participation
15 minutes is allowed at the start of the meeting for members of the public to ask questions on any matter relating to the Parish Council's responsibilities. Members of the public may not take part in the meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation but upon restoration of the standing orders can discuss and agree actions to be taken. Individual members may speak for up to 5 minutes.

4. Minutes

4.1. Approval of the minutes of the meeting held on 7 October 2026.

4.2. To review actions from previous meeting & matters arising not on this agenda.

Action list from previous meeting:

Item No/Description	Action	Status
5.1.1. Commissioning Traffic Surveys (Anchor Jct)	• ACTION: Clerk to accept quote and introduce Cllr Kirkwood	COMPLETE

5.1.2. WCC Traffic Surveys	• ACTION: C/Cllr Edwards to follow up with Traffic Surveys	
5.1.3. School Transport Capacity	• ACTION: Publicity required to draw attention to this	
5.4. Registering Church as Asset of Community Value	• ACTION: Clerk to research further	Carry Forward
6.2. Leek Wootton Link	• ACTION: Clerk to send letter ASAP to both the PCC Secretary and Admin email addresses	COMPLETE
7.1. Playground	• ACTION: Clerk to research repair/replacement equipment costs	Carry Forward
	• ACTION: Clerk to ask contractors to quote for adding bark maintenance to their contract	COMPLETE
	• ACTION: Chair to follow up complaint with HAGS	
7.4. Community Speed Watch	• ACTION: Publicise need to report incidents and dashcam footage	COMPLETE
7.6. Leek Wootton War Memorial Recreation Ground Trust & Consultative Committee	• ACTION: Trust to meet after this PC meeting	COMPLETE
	• ACTION: Clerk to purchase reflectors	COMPLETE
	• ACTION: Car park markers and reflectors to be kept at store	COMPLETE
	• ACTION: Clerk to give store keys to Cllrs Kirkwood & Morgan	COMPLETE
7.8. Leek Wootton Village Hall	• ACTION: Clerk to confirm with the village hall and publicise the change	COMPLETE
7.11.1. Community Drop-in: Planning	• ACTION: Clerk to prepare slide presentation	COMPLETE
7.11.3.Community Maintenance	• ACTION: Clerk to write to contractor re Leaf Clearing	COMPLETE

11.2. Training	• ACTION: Clerk to book Cllrs onto 'Planning for Non-Planners' training (18/11/2026)	COMPLETE

5. Current Issues

5.1. **Traffic & Travel**

5.1.1. Progress Report: Commissioning Traffic Surveys (Anchor Jct)

5.1.2. Progress Report: WCC Traffic Surveys (4x locations in Leek Wootton)

5.1.3. School Transport Capacity

5.2. **Police HQ**

5.2.1. External Works at Woodcote - Report on progress

5.2.2. The Lunch Project – Report on Progress

5.3. **Planning**

5.3.1. South Warwickshire Local Plan [SWLP]

5.3.2. Caddick and Catesby Developments

6. Communications & Engagement Committee

6.1. Defibrillator Appeal progress report

6.2. *Leek Wootton Link*
Co-Editor seeking to resign to consider formal discussions with owners about future management of this valuable community resource

6.3. Recruitment and Elections, 6 May 2027
To consider current situation of 3x vacancies on the PC

7. Progress Reports for information

Parish Council 'Working Parties'

7.1. The Playground

7.2. Community Café

7.3. Community Resilience & Emergency

7.4. Community Speed Watch

7.5. Environment Group

External Bodies

These are community organisations within the parish and that the Parish Council may have representation on. Councillor Representatives are invited to give brief updates or submit a written report for information.

7.6. Leek Wootton War Memorial Recreation Ground Trust & Consultative Committee

7.7. All Saints' Academy, Leek Wootton & Leek Wootton School Trust

7.8. Leek Wootton Village Hall

7.9.	Leek Wootton Sports Club
7.10.	Any other organisations
7.11.	Community Events
7.11.1.	08/10/2026: Community Drop-in – Planning
7.11.2.	Any other events
7.12.	Community Maintenance: • WCC Highways • Unadopted/Abandoned Land ('Orphaned' Plots) • Grounds Maintenance Contract • Other
8.	**County and District Councillors' reports**
8.1.	Warwickshire County Council
8.2.	Warwick District Council
9.	**Planning** To note from the circulated report:
9.1.	Planning decisions made
9.2.	The progress of current planning applications
9.3.	To consider new planning applications
9.4.	Any other planning related issues
10.	**Finance**
10.1.	To note the [attached] Financial Report for the month to 04/11/2026.
10.2.	To consider payments to be made as listed on Financial Report [attached].
10.3.	To arrange a Finance Committee Meeting before 31/12/2026
11.	**Parish Council Administration**
11.1.	Training (see: www.walc.org.uk) To consider any training requirements for Councillors
12.	**Correspondence for information** To note the items of correspondence
13.	**Councillors' Reports and items for future agenda** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
14.	**Date of next meeting** To confirm the date of the next meeting which is scheduled for 7:30pm on **Tuesday, 5 January 2027 [NOTE CHANGE OF DAY, as agreed on 07/10/2026]** at Leek Wootton Village Hall.

15.	**To consider the exclusion of the public and press in the public interest for consideration of the following items:**
15.1.	Personnel issues.
15.2.	Legal issues.

Signed:
Helen Eldridge
Clerk to the Parish Council
31/10/2026