



The Civil Parish of

Leek Wootton & Guy's Cliffe

To Members of Leek Wootton & Guy's Cliffe Parish Council

Members of the Parish Council are duly summoned to attend the next meeting of Leek Wootton & Guy's Cliffe Parish Council to be held at 7:30pm on WEDNESDAY, 7 OCTOBER 2026 at LEEK WOOTTON VILLAGE HALL.

Photographing, reporting, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place.

AGENDA

1.	Apologies To receive apologies and to approve reasons for absence.									
2.	Declarations of Interest The existence and nature of interests in items on the agenda to be declared by Councillors in accordance with the adopted Code of Conduct.									
3.	Public Participation 15 minutes is allowed at the start of the meeting for members of the public to ask questions on any matter relating to the Parish Council’s responsibilities. Members of the public may not take part in the meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation but upon restoration of the standing orders can discuss and agree actions to be taken. Individual members may speak for up to 5 minutes.									
4.	Minutes									
4.1.	Approval of the minutes of the meeting held on 2 September 2026.									
4.2.	To review actions from previous meeting & matters arising not on this agenda. Action list from previous meeting:									
<table><tr><th>Item No/Description</th><th>Action</th><th>Status</th></tr><tr><td>4.2 Matters arising</td><td> 7.12. Cllr Kirkwood raised question about yard surface and foul water coming under pub gate. Chair and Cllr Kirkwood to raise with the landlord. - Cllr Morgan to extend invitation to Safer Neighbourhood Team to attend the Community Café </td><td></td></tr><tr><td>5.1.1 Review of Community Drop-in</td><td> - Cllr Morgan to write follow-up report in the October Link </td><td>COMPLETE</td></tr></table>		Item No/Description	Action	Status	4.2 Matters arising	7.12. Cllr Kirkwood raised question about yard surface and foul water coming under pub gate. Chair and Cllr Kirkwood to raise with the landlord. - Cllr Morgan to extend invitation to Safer Neighbourhood Team to attend the Community Café		5.1.1 Review of Community Drop-in	Cllr Morgan to write follow-up report in the October Link	COMPLETE
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5.1.1 Review of Community Drop-in	Cllr Morgan to write follow-up report in the October Link	COMPLETE								

5.1.2 Commissioning Traffic Surveys (Anchor Jct)	Clerk to write to previous consultant (TTC) to request quote for highways scoping works.	COMPLETE
5.3.1 South Warwickshire Local Plan [SWLP]	- Cllr Kirkwood to draft response - Clerk to submit response	COMPLETE COMPLETE
5.3.2 Caddick & Catesby Developments	Chair to arrange a meeting for Catesby to present their project	
6.1 Defibrillator Appeal	Clerk to return bucket to The Anchor	COMPLETE
6.2 Leek Wootton Link	Clerk to draft letter to PCC	In progress
7.2 Playground	- Working party to be organised to oil shackles on swings - Clerk to forward telephone number to Chair, who will telephone HAGS to chase up	COMPLETE
7.5 Community Speed Watch	Clerk to speak to former Cllr Kingston	Carry FWD
7.7 LWWMRG Trust	Trust meeting to be held after this meeting	COMPLETE
10.1 Finance	- Clerk to prepare a cashflow forecast for Oct-Mar - Clerk to prepare financial paperwork for review by Cllr Kirkwood	COMPLETE In progress
5.	Current Issues	
5.1.	Traffic & Travel	
5.1.1.	Progress Report: Commissioning Traffic Surveys (Anchor Jct)	
5.1.2.	Progress Report: WCC Traffic Surveys (4x locations in Leek Wootton)	
5.1.3.	School Transport Capacity	
5.2.	Woodcote Car Park (Police HQ)	
	Report on progress	
5.3.	Planning	
5.3.1.	South Warwickshire Local Plan [SWLP]	
5.3.2.	Caddick and Catesby Developments	
5.4.	Future Planning for Community	
	To consider registering the Church as an Asset of Community Value	
6.	Communications & Engagement Committee	
6.1.	Defibrillator Appeal progress report	
6.2.	<i>Leek Wootton Link</i>	
	Co-Editor seeking to resign to consider formal discussions with owners about future management of this valuable community resource	
6.3.	Recruitment and Elections, 6 May 2027	
	To consider current situation of 3x vacancies on the PC	

7.	Progress Reports for information
	<u>Parish Council 'Working Parties'</u>
7.1.	The Playground
7.2.	Community Café
7.3.	Community Resilience & Emergency
7.4.	Community Speed Watch
7.5.	Environment Group
	<u>External Bodies</u>
	These are community organisations within the parish and that the Parish Council may have representation on. Councillor Representatives are invited to give brief updates or submit a written report for information.
7.6.	Leek Wootton War Memorial Recreation Ground Trust & Consultative Committee
7.7.	All Saints' Academy, Leek Wootton & Leek Wootton School Trust
7.8.	Leek Wootton Village Hall
7.9.	Leek Wootton Sports Club
7.10.	Any other organisations
7.11.	Community Events
7.11.1.	08/10/2026: Community Drop-in – Planning
7.11.2.	Any other events
7.12.	Community Maintenance: • WCC Highways • Unadopted/Abandoned Land ('Orphaned' Plots) • Grounds Maintenance Contract • Other
8.	County and District Councillors' reports
8.1.	Warwickshire County Council
8.2.	Warwick District Council
9.	Planning
	To note from the circulated report:
9.1.	Planning decisions made
9.2.	The progress of current planning applications
9.3.	To consider new planning applications
9.4.	Any other planning related issues
10.	Finance
10.1.	To note the [attached] Financial Report for the month to 01/07/2026.
10.2.	To consider payments to be made as listed on Financial Report [attached].
11.	Parish Council Administration
11.1.	Parish Council Meeting – Proposed change of date to first Tuesday of the month

11.2.	Training (see: www.walc.org.uk) To consider any training requirements for Councillors
12.	Correspondence for information To note the items of correspondence
13.	Councillors' Reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u>
14.	Date of next meeting To confirm the date of the next meeting which is scheduled for 7:30pm on Wednesday, 4 November 2026 at Leek Wootton Village Hall.
15.	To consider the exclusion of the public and press in the public interest for consideration of the following items:
15.1.	Personnel issues.
15.2.	Legal issues.

Signed:
Helen Eldridge
Clerk to the Parish Council
02/10/2026