



Leek Wootton & Guy's Cliffe Parish Council

Minutes of the Meeting of the Parish Council held on Wednesday, 1 July 2026 at Leek Wootton Village Hall

Present: Councillors Coates (Chairman), Eldridge, Harrold, Kirkwood, Morgan, Smith, C/Clr Edwards, 1 members of the public and the Clerk

1.	Apologies Cllr Kiernan [approved reason: Holiday], D/Cllrs Payne & Redford						
2.	Declarations of Interest None						
3.	Public Participation LW&GC Parish Environment Group Coordinator [EnvGC] asked the Council for permission to name the biodiversity area “The Memorial Wildlife Garden”. The Council agreed to this. The Lunch Project – The Project Coordinator is planning to call a meeting [UPDATE: Meeting advertised on 7:30pm on 27/07/2026 at Leek Wootton Village Hall] EnvGC has requested a meeting with OPCC, which has been agreed on 08/07/2026, to discuss how the EnvG can gain official access to carry out surveys, etc., in order to inform the drafting of any future plan. WDC has a scheme to give away trees, etc – EnvGC proposed filling gap on north side of recreation ground. Will require discussion with cricketers. EnvGC has been in discussion with Chair of Warwickshire Hedgehog Rescue (a resident) about developing a ‘Hedgehog Highway’ through the gardens of Hill Wootton Road and Tidmarsh Road. Would the PC support a community project. The PC supports this initiative and will circulate a letter to residents and fund signage. A discussion followed and other potential locations were also suggested. The Clerk has begun working on a sign for The Memorial Wildlife Garden. EnvGC will send photographs for inclusion.						
4.	Minutes 4.1. The minutes of the parish council meeting held on Wednesday, 3 June 2026 were approved (1: Cllr Eldridge / 2: Cllr Kirkwood) and signed. 4.2. To review actions from previous meeting & matters arising not on this agenda. Action list from previous meeting: <table><tr><th>Item No/Description</th><th>Action</th><th>Status</th></tr><tr><td>5. Public Participation – LWWMRG Neighbour Boundary</td><td> Cllr Kirkwood to correspond with resident </td><td>COMPLETE See note below</td></tr></table>	Item No/Description	Action	Status	5. Public Participation – LWWMRG Neighbour Boundary	Cllr Kirkwood to correspond with resident	COMPLETE See note below
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Initial: RC

5. Public Participation – Woodcote Lane (Anchor jct) Discussion	• Cllr Kirkwood to forward unanswered questions sent to WDC to D/Cllr Redford	COMPLETE
	• PC to investigate costs of commissioning traffic data	See note below
	• PC to look into organising a meeting to discuss safety of The Anchor junction and Woodcote Lane with attention to pedestrian and all safety issues	See note below
7.1. Defibrillator Appeal	• Clerk to forward WCC Community Grant information when received	COMPLETE
8.2. Community Café	• Clerk to put cover letter and agreement on Councillors' SharePoint site	COMPLETE
	• Invoice to be paid on receipt from Café Petty Cash	COMPLETE
8.5. Environment Group – The Lunches Project	• Cllrs Kiernan and Morgan to ask for an update from Coordinator	COMPLETE See Item 3 above
8.9. Leek Wootton Sports Club	• Cllr Kirkwood to look into Trust documents required to confirm it is the landlord	COMPLETE
8.12. Community Maintenance – Footpath condition	• Clerk to contact Kenilworth Footpath Preservation Group and/or WCC Rights of Way Officer for advice	In Progress
11.1. Audit 2025/26	• Clerk to submit AGAR to External Auditor	COMPLETE

5. LWWMRG Neighbour Boundary - Cllr Kirkwood gave a brief update on a meeting with the neighbour and a letter of agreement of that discussion, on behalf of the Trust has been sent.

5. Woodcote Lane (Anchor Jct) Discussion – there was a discussion about both the WCC Traffic Survey data request and also a traffic consultant assessment and modelling of the Anchor Junction.

ACTION: Clerk to follow up WCC Traffic Survey carrying out traffic surveys

ACTION: Cllr Kirkwood to draft a brief for a Consultant Assessment and propose companies for Clerk to send brief and ask for a quotation

5. Meeting – a 'Meet & Greet' has been organised 21/08/2026 at the Sports Club. A meeting of WCC Highways, Police, etc – carried forward.

Initial: RC

8.12. Clerk has written to Kenilworth Footpath Preservation Group, but not received a response to-date.

5. Current Issues

5.1. Woodcote (Police HQ)

Next meeting: 14/07/2026, Cllrs Morgan and Smith to attend for PC – LWFG representative also to attend.

Clerk has published the July Programme of Works on the PC website.

5.2. Planning

5.2.1. South Warwickshire Local Plan [SWLP]

Nothing to report. The next phase does not appear to be a full consultation. The next opportunity to take action will be to make representation to the Planning Inspector.

[UPDATE: SWLP to be discussed at WDC Overview & Scrutiny Committee on 13/07/2026, then Joint Cabinet Committee of Stratford-on-Avon and Warwick District Councils on 14/07/2026 and be put to WDC full council on 15/07/2026, then out for 'consultation'.]

5.2.2. Caddick Development

Nothing to report. C/Cllr Edwards gave a brief update on the progress of the WCC Highways response.

Cllr Morgan has made contact with the local Primary Care Network to see if they have plans for an increase in population in this area given the SWLP, and particularly as we are an ageing population in this parish, and to explore whether there may be any interest in getting a health facility on the community part of the Caddick proposal. No response to-date.

[UPDATE: PCN their Operations Manager has now responded and we are trying to meet in July].

The Natural England Agricultural Land Classification map shows the land as Grade 2 agricultural land, which is rare in the area.

ACTION: Clerk to share document with Councillors

6. Communications & Engagement Committee

6.1. Defibrillator Appeal progress report

Cllr Harrold gave a brief update. As at 01/07/2026 the Crowdfunder site was at £895 + £89.60 (Cricket event) + reports that the Sports Club MidSummer event raised around £900 (awaiting confirmation).

A discussion followed about going ahead to purchase a defibrillator.

Defibrillator at school is now installed. Signage to be considered.

6.2. Future events/projects

Nothing to report

7. Progress Reports for information

Parish Council 'Working Parties'

7.1. The Playground

Some vandalism of the playground fence took place after the last England World Cup game. The Chair has spoken with a neighbour who has been liaising with those responsible and the father has volunteered to effect required repairs.

Initial: RC

The Clerk asked about signage. The information board near the village hall is out of date (website) and it was agreed to replace and install a second sign at the Quarry Close gate.

ACTION: Clerk to organise new signage

Weeding required – Chair to look at this and will organise working party.

ACTION: Chair to organise working party

7.2. Community Café

Nothing to report. Supporting school with visit of prospective parents on 10/07/2026.

7.3. Community Resilience & Emergency

7.3.1. Group - Nothing to report

7.3.2. Defibrillators - Nothing to report

7.4. Community Speed Watch – Nothing to report

7.5. Environment Group

Cllr Morgan contacted the Leek Wootton Lunch Project Coordinator and received, *“The project still needs a committee and active membership established. The questionnaire yielded over 40 responses, but only a handful of contact details. I need to book the village hall and then place a notification in the Link. I had hoped to do this earlier, but work commitments continually pull me away as it is very dynamic and my work pattern now includes many evenings and weekends. I am too late to include a notification in the Link for July, so my only choice will be to put up posters and utilise Facebook and WhatsApp groups. This is less than ideal, but August is a poor choice as people are away. In the meantime, I have a plan for applying for grants. However, before I do this, we need to consolidate our mission, decide on an action plan, make the group and community interest company and open a bank account with 3 signatories. As I said at the meeting, I am happy to do the work, but don’t want to be seen as making independent decisions; we need a mandate from the community, or at least those with an interest. ... I understood the Parish Council was too busy to take on this project and thus wanted to hand this over to the community. If this is not the case, please let me know.”*. Cllr Morgan responded that, whilst the Parish Council did not want to take the lead on the project, it has an interest and will maintain a supporting role. A brief discussion followed about level of interest with community and what they would like to see – public woodland or a public space, interconnected with other walking routes, etc. Will wait to hear outcome of the project meeting.

External Bodies

These are community organisations within the parish and that the Parish Council may have representation on. Councillor Representatives are invited to give brief updates or submit a written report for information.

7.6. Leek Wootton War Memorial Recreation Ground Trust & Consultative Committee

Meeting in September.

Trust to plant replacement trees in autumn/winter.

Initial: RC

Cricket nets may require removal of branches from trees. Reminded them that in the planning permission the trees were to remain, so they may not be felled.

Football Club – FA funding towards improvement on field – bidding for 1 year of third party management, then investigate cost of extending the equipment store (rear of Waller Close).

Cllr Eldridge expressed concern at equipment being stored in the open leaving the area looking untidy.

7.7. All Saints' Academy, Leek Wootton & Leek Wootton School Trust

School will have a nursery from January. Classes have been reorganised into pre-school + reception, rather than reception + Yr1. Optimistic this will improve numbers.

Ideas about the cricket evening were discussed, including making it more inclusive of women and older schoolchildren. PTFA involvement was not as expected and appears to be struggling with participation.

The school book contributions are not as strong as hoped for. There will be a stand at the Fête on Saturday to encourage some discussion.

7.8. Leek Wootton Village Hall

Cllr Kirkwood cannot attend VH Meeting on 29/07/2026. Chair will attend. Trust is in discussion about the rent.

Concerned about future income. Loss of one regular user is cause for concern and they believe they may have to replace boiler in the not too distant future, which will possibly wipe out savings.

7.9. Leek Wootton Sports Club

Upcoming events include a 6-Aside tournament in July, Cornhole doubles tournament 17 July – August bank holiday.

Cricket: Planning permission for cricket nets.

Football: no updates.

7.10. Any other organisations

7.11. Community Events

7.11.1. 04/07/2026: School & Community Fête

Nothing further to report

7.12. Community Maintenance:

- WCC Highways

Have written to WDC about hedge at Woodcote Lane, which is in the programme to be cut back after nesting season.

Notice of works not being given – works in Warwick Road that affected access to LWWMRG and the village hall were not sent.

C/Cllr Edwards mentioned an emergency number to WCC Highways' on-call Highways Engineer. The Clerk does not have this information. Cllr Morgan noted that the signs are across the pavement and have been left overnight.

ACTION: C/Cllr Edwards to visit and ask questions about communications on this matter

Clerk noted that the signage for Two Castles Run (14/06/2026) have not been removed

Initial: RC

Litter outside The Anchor. Bin is full and lid not closed. Not being emptied regularly and currently now being stored on public footway, causing an obstruction.

ACTION: Chair to speak to the landlord

Traffic and accidents on Woodcote Lane on Monday 29/06/2026: This was due to the closure of Rouncil Lane and WCC had a published (one.network) diversion down Woodcote Lane, which is not suitable for HGVs – alternative local diversion (Rounds Hill > Oaks Road > Chestnut Avenue > Montague Road) is not suitable for HGVs either. C/Cllr Edwards has had the diversion moved to go via Beausale (Beausale > Haseley Knob > Meer End Road > Birmingham Road > Clinton Lane > Warwick Road). The diversion was set up because Woodcote Lane was on the system as a “C Road” with no warnings not to use. This is being amended.

C/Cllr Edwards recommended raising highways at Warwick Rural West Councillors/Police Meeting 08/07/2026 – Chair and Cllr Smith to attend.

ACTION: Cllrs Coates & Smith to attend WRW Police Meeting

Bollard in the layby has been knocked down and reported to WCC Highways for repair.

- Unadopted/Abandoned Land ('Orphaned' Plots)

Clerk noted that the ivy on the old school wall on Warwick Road has been cleared. C/Cllr Edwards not aware, but timescales would imply it could be WCC Highways.

Grass on corner of The Hamlet/The Meadows has been mowed.

- Grounds Maintenance Contract

There was a brief discussion about when they come/cut. Nothing further to report.

- Other - none

8. County and District Councillors' reports

8.1. Warwickshire County Council

[Before the meeting the Chair asked C/Cllr Edwards about the make-up of the County Council, due to two Reform councillors going over to Restore. There was a brief discussion.]

Councillors' Grant Fund is now open. Changed to a single round of funding, spend it or lose it, so encouraging applications. Cllr Morgan is preparing an application towards the Defibrillator Appeal.

Spoken to Police Road Safety about potential scheme to change Woodcote Lane to one-way – response was that as long as they can exit Woodcote at high speed they are happy with. On Rouncil Lane planning application C/Cllr Edwards is going to ask mitigation in form of Woodcote Lane being made no-entry at Rouncil Lane and applying for traffic calming on Warwick Road. One-way will not affect cycle route.

Cllr Morgan checked C/Cllr Edwards will attend Meet & Greet on 21/08/2026.

8.2. Warwick District Council

None present.

Initial: RC

9. Planning

9.1. To note planning decisions made:

- **GRANTED** - W/25/1242 - The Hotel, The Warwickshire Golf and Country Club, Warwick Road, Leek Wootton, Warwick, CV35 7QT - Installation of 3no. padel courts, with associated enclosure, canopy, floodlighting and associated landscaping and SuDs.– No objection (Sent: 02/10/2025) – Approved at Committee (10/02/2026)

9.2. A report on the progress of current planning applications:

- W/24/1006 - Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QB - Application for approval of reserved matters (appearance, landscaping, layout and scale) in pursuance of outline planning permission W/22/1877 for residential development of 70 dwellings including internal access roads and footpaths, drainage works and landscaping – **OBJECTION on the technical grounds of parking spaces and landscaping (Sent: 18 & 19/08/2024)**
- W/25/0197 - Chapel of St Mary Magdalene, Coventry Road, Guy's Cliffe, Warwick, CV34 5YD - Change of use of land, on a temporary basis, for the siting of an open sided tent to host wedding receptions and other events for a period of five months between May and September (inclusive) each year – **No objection (Sent: 21/04/2025)**
- W/26/0421 – Land East of Warwick Road, Leek Wootton - Outline application (with all matters reserved except for access to, but not within, the site) for residential development (Use Class C3), including flexible retail and/or community facility (flexible Class E(a),E(b) floorspace and Class F2(b) floorspace), land safeguarded for future use by All Saints C of E Academy, SuDS, public open space, sports pitches, landscaping and other associated works. Detailed approval is sought for a)vehicular, pedestrian and cycle access from Warwick Road, b)additional and separate pedestrian and cycle access also from Warwick Road, and c)pedestrian, cycle and emergency access from Hill Wootton Road - **OBJECTION on the grounds of land being in Green Belt, access based on 50mph road, burden on local sewerage infrastructure (Sent: 08/05/2026)**
- W/26/0336 - 42 Tidmarsh Road, Leek Wootton, Warwick, CV35 7QP - Proposed two storey front extension and first floor side extension with formation of new covered porch on front elevation. **No objection (Sent: 05/06/2026)**
- W/26/0517 - 18 Hill Wootton Road, Leek Wootton, Warwick, CV35 7QL - Erection of two storey side and rear extensions, single storey front extension and entrance porch. **No objection (Sent: 05/06/2026)**
- W/26/0527 – Stonefield, Church Lane, Leek Wootton, Warwick CV35 7QZ - Proposed erection of 1.no side extension following demolition of existing garage, 1.no side and rear infill extension, 1.no front infill extension, erection of new garage & changes to the fenestration of the dwellinghouse. **No objection (Sent: 23/06/2026)**

Initial: RC

- W/26/0627 - Little Massetts, Warwick Road, Leek Wootton, Warwick, CV35 7QR - Erection of single storey front extension incorporating a timber-framed porch; single storey side and rear extension with flat roof; hip-to-gable loft conversion to front of house with rooflight; alterations to fenestration and installation of rooflights to existing roof. **No objection (Sent: 23/06/2026)**

9.3. To consider new planning applications:

- W/26/0846 - 2 The Hamlet, Leek Wootton, Warwick, CV35 7QW - Variation of Condition 2 (approved drawings) of planning permission ref: W/25/1502 (Erection of first floor front and side extension, single storey rear extension and addition of render and cladding.) for amendments to increase the depth of the single storey rear extension. **(Comment due: 17/07/2026)**

Cllr Eldridge has spoken to 3 immediate neighbours and summarised a draft objection. He will run the objection past the neighbours before submitting, but the Council agreed with the objection in principle.

Cllr Kirkwood recommended contacting D/Cllrs Payne and Redford to inform them that the working hours have been breached, neighbours have been advised that WDC 'can't do anything about that' and seek clarification.

ACTION: Cllr Eldridge to contact D/Cllrs

9.4. Any other planning related issues

The Chair asked about progress on enforcement of lost planning appeals. No information received.

10. Finance

10.1. The Financial Report for the month to 01/07/2026 was approved.

10.2. The following payments were approved:

	Vch	£
• Clerk's Expenses	062	12.00

It was agreed that the refund to the Chair for weedkiller for the car park should come from the Trust account.

• Refund (RC): Weedkiller	69.98
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There was a discussion about who the signatories for the Trust Account are. Currently, Cllrs Coates (does not have online access yet) and Kirkwood (Full Access User). The Clerk has not set up multiple signatories yet, waiting for other Cllrs to be fully set up. Also suggest addition of Cllr Morgan.

ACTION: Clerk to make payment to Chair from the Trust Account

ACTION: Clerk and Cllrs Coates and Kirkwood to confirm their access

11. Parish Council Administration

11.1. Recruitment – Nothing to report

11.2. Training (see: www.walc.org.uk)

Initial: RC

Cllr Smith's training is in hand. Online 'Introduction to Councils' – request submitted to WALC, awaiting response.

'Councillor Foundations' training 10/09/2026 – Clerk to book for Cllr Smith.

ACTION: Clerk to follow-up and book training for Cllr Smith

12.	Correspondence for information Nothing to report
13.	Councillors' Reports and items for future agenda - Cllr Harrold asked about progress with purchase of a projector. Clerk and Cllr Eldridge investigating device costing circa £200 and will have for Strategy Meeting 18/08/2026. - Cllr Morgan asked whether defibs can be purchased at this stage. Clerk to investigate Crowdfunder funds release. To be discussed at Comms & Engagement meeting.
14.	Date of next meeting To confirm the date of the next meeting which is scheduled for 7:30pm on Wednesday, 2 September 2026 at Leek Wootton Village Hall. Meet & Greet: 7:30pm on Friday, 21 August 2026 at Leek Wootton Sports Club.
15.	To consider the exclusion of the public and press in the public interest for consideration of the following items:
15.1.	Personnel issues. None
15.2.	Legal issues. None

Signed: R C Coates (Chair)

Date: 02/09/2026

Initial: RC