



The Civil Parish of

Leek Wootton & Guy's Cliffe

To Members of Leek Wootton & Guy's Cliffe Parish Council

Members of the Parish Council are duly summoned to attend the next meeting of Leek Wootton & Guy's Cliffe Parish Council to be held at 7:30pm on WEDNESDAY, 4 MARCH 2026 at LEEK WOOTTON VILLAGE HALL

Photographing, reporting, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place.

AGENDA

1.	Apologies To receive apologies and to approve reasons for absence.															
2.	Declarations of Interest The existence and nature of interests in items on the agenda to be declared by Councillors in accordance with the adopted Code of Conduct.															
3.	Public Participation 15 minutes is allowed at the start of the meeting for members of the public to ask questions on any matter relating to the Parish Council's responsibilities. Members of the public may not take part in the meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation but upon restoration of the standing orders can discuss and agree actions to be taken. Individual members may speak for up to 5 minutes.															
4.	Minutes															
4.1.	Approval of the minutes of the meeting held on 4 February 2026.															
4.2.	To review actions from previous meeting & matters arising not on this agenda. Action list from previous meeting:															
	<table border="1"> <thead> <tr> <th style="text-align: center;">Item No/Description</th> <th style="text-align: center;">Action</th> <th style="text-align: center;">Status</th> </tr> </thead> <tbody> <tr> <td>6.1 The Playground</td> <td> <ul style="list-style-type: none"> Chair to order Playbark </td> <td style="text-align: center;">COMPLETE</td> </tr> <tr> <td></td> <td> <ul style="list-style-type: none"> Cllr Kiernan offered to take advice on alternative supplier </td> <td style="text-align: center;">COMPLETE</td> </tr> <tr> <td>6.2 Community Café</td> <td> <ul style="list-style-type: none"> Cllr Kirkwood to continue negotiations with the PCC </td> <td style="text-align: center;">In progress</td> </tr> <tr> <td>6.3.1 Community Resilience & Emergency</td> <td> <ul style="list-style-type: none"> Clerk to publish approved documents on the PC website </td> <td style="text-align: center;">COMPLETE</td> </tr> </tbody> </table>	Item No/Description	Action	Status	6.1 The Playground	<ul style="list-style-type: none"> Chair to order Playbark 	COMPLETE		<ul style="list-style-type: none"> Cllr Kiernan offered to take advice on alternative supplier 	COMPLETE	6.2 Community Café	<ul style="list-style-type: none"> Cllr Kirkwood to continue negotiations with the PCC 	In progress	6.3.1 Community Resilience & Emergency	<ul style="list-style-type: none"> Clerk to publish approved documents on the PC website 	COMPLETE
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6.3.2 Defibrillator(s)	<ul style="list-style-type: none"> D/Cllr Redford and C/Cllr Edwards to investigate CSW Resilience and support D/Cllr Redford to investigate funding sources Cllr Morgan to confirm value of discount prior to purchase Clerk to complete BHF application 	COMPLETE
6.12 Community Maintenance – Grounds Maintenance Contract	<ul style="list-style-type: none"> Clerk to confirm extension of contract 	COMPLETE
10.1 Storage	<ul style="list-style-type: none"> Clerk to organise filing and free space for Community Resilience & Emergency Group to have local storage 	In progress
10.2 Training	<ul style="list-style-type: none"> Clerk to inquire about coupon code for Cllr Morgan 	COMPLETE
12 Councillors' Reports and items for future agenda	<ul style="list-style-type: none"> Warwick Half Marathon, 01/02/2026: Clerk to draft a letter to RunThrough Events re safety measures & marshalling 	COMPLETE

5. Caddick Development
Report on progress

6. Construction at Woodcote (Police HQ)
Report on progress

7. Progress Reports for information

Parish Council 'Working Parties'

- 7.1. The Playground
- 7.2. Community Resilience
- 7.3. Community Speed Watch
- 7.4. Environment Group

External Bodies

These are community organisations within the parish and that the Parish Council may have representation on. Councillor Representatives are invited to give brief updates or submit a written report for information.

- 7.5. Leek Wootton War Memorial Recreation Ground Trust & Consultative Committee
- 7.6. All Saints' Academy, Leek Wootton & Leek Wootton School Trust
- 7.7. Leek Wootton Village Hall
- 7.8. Leek Wootton Sports Club
- 7.9. Any other organisations
- 7.10. Community Engagement
 - 7.10.1. ~~09/03/2026~~ [POSTPONED]: Annual Parish Assembly (to be held 1 Mar-1 Jun)
 - 7.10.2. DATE TBA: Parish Summer Fête

- 7.11. Community Maintenance:
- WCC Highways
 - Unadopted/Abandoned Land ('Orphaned' Plots)
 - Grounds Maintenance Contract
 - Other

8. County and District Councillors' reports

- 8.1. Warwickshire County Council
- 8.2. Warwick District Council

9. Planning

9.1. To note planning decisions made:

- **WITHDRAWN BY APPLICANT** W/22/0465 – Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QA - Erection of 83 dwellings (including affordable housing), access, internal roads and footpaths, car parking, public open space, landscaping, drainage and other associated works and infrastructure – **OBJECTION on the grounds of car parking and landscaping (Sent: 30/05/2022)**
- **GRANTED** - W/25/1500 - Pen Y Bryn, Warwick Road, Leek Wootton, Warwick, CV35 7QR - Erection of single storey rear extension, new car port and refurbishment of existing barn – **No objection (Sent: 19/11/2025)**

9.2. A report on the progress of current planning applications:

- W/24/1006 - Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QB - Application for approval of reserved matters (appearance, landscaping, layout and scale) in pursuance of outline planning permission W/22/1877 for residential development of 70 dwellings including internal access roads and footpaths, drainage works and landscaping – **OBJECTION on the technical grounds of parking spaces and landscaping (Sent: 18 & 19/08/2024)**
- W/25/0197 - Chapel of St Mary Magdalene, Coventry Road, Guy's Cliffe, Warwick, CV34 5YD - Change of use of land, on a temporary basis, for the siting of an open sided tent to host wedding receptions and other events for a period of five months between May and September (inclusive) each year – **No objection (Sent: 21/04/2025)**
- W/25/1242 - The Hotel, The Warwickshire Golf and Country Club, Warwick Road, Leek Wootton, Warwick, CV35 7QT - Installation of 3no. padel courts, with associated enclosure, canopy, floodlighting and associated landscaping and SuDs.– **No objection (Sent: 02/10/2025) – Approved at Committee (10/02/2026), but notification not received to-date**
- W/25/1779 – 10 The Elms, Leek Wootton, Warwick, CV35 7RR - New detached double garage. Relocation of building entrance together with new doors and projecting canopy. Conversion of the existing garage together with new brick plinth and window detail forming infill of existing garage and entrance door openings. – **No objection (Sent: 24/02/2026)**
- W/26/0101 – Health Centre, The Warwickshire Golf and Country Club, Warwick Road, Leek Wootton, Warwick, CV35 7QT – Variation of Condition 2 [Approved Plans] of planning permission W/19/2120 - [Proposed single-storey extension to provide hotel breakfast room; creation of a spa garden, outdoor pool and associated reconfigured terrace to rear of Health and Fitness building] - Amendments exterior layout including; alteration of plant room roof, reduction in height and relocation of rotunda, addition of small lobby entrance to sauna. – **No objection (Sent: 24/02/2026)**

9.3.	To consider new planning applications:
	•
9.4.	Any other planning related issues.
	<ul style="list-style-type: none"> • Notice of Appeal 6004608 - PLANNING APPEAL AGAINST REFUSAL OF A HOUSEHOLDER APPLICATION - Red Brick Barn, Hill Wootton Road, Hill Wootton, Warwick, CV35 7PP - Installation of 1no rooflight and 3no. sloping and vertical rooflights in rear elevation – No opportunity to submit comments, but original objection to be included in papers • Correspondence with Warwick District Council and Leek Wootton Focus Group. (Letter to CEO of WDC acknowledged 08/02/2026) • Caddick – See item 5
10.	Finance
10.1.	To note the [attached] Financial Report for the month to 4 March 2026.
10.2.	To consider payments to be made as listed on Financial Report [attached].
10.2.1.	To consider 2025/26 support for Parish Hubsite [report circulated]
11.	Parish Council Administration
11.1.	Communication
11.1.1.	Communications & Engagement Group
11.1.2.	Recruitment
11.2.	Storage
11.3.	Training (see: www.walc.org.uk)
	To consider any training requirements for Councillors
12.	Correspondence for information
	To note the items of correspondence
13.	Councillors' Reports and items for future agenda
	Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u>
14.	Date of next meeting
	To confirm the date of the next meeting which is scheduled for 7:30pm on Wednesday, 1 April 2026 at Leek Wootton Village Hall.
15.	To consider the exclusion of the public and press in the public interest for consideration of the following items:
15.1.	Personnel issues.
15.2.	Legal issues.

Signed:
Helen Eldridge
Clerk to the Parish Council
26/02/2026