



The Civil Parish of

Leek Wootton & Guy's Cliffe

To Members of Leek Wootton & Guy's Cliffe Parish Council

Members of the Parish Council are duly summoned to attend the next meeting of Leek Wootton & Guy's Cliffe Parish Council to be held at 7:30pm on WEDNESDAY, 4 FEBRUARY 2026 at LEEK WOOTTON VILLAGE HALL

Photographing, reporting, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place.

AGENDA

1.	Apologies To receive apologies and to approve reasons for absence.												
2.	Declarations of Interest The existence and nature of interests in items on the agenda to be declared by Councillors in accordance with the adopted Code of Conduct.												
3.	Public Participation 15 minutes is allowed at the start of the meeting for members of the public to ask questions on any matter relating to the Parish Council's responsibilities. Members of the public may not take part in the meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation but upon restoration of the standing orders can discuss and agree actions to be taken. Individual members may speak for up to 5 minutes.												
4.	Minutes 4.1. Approval of the minutes of the meeting held on 7 January 2026. 4.2. To review actions from previous meeting & matters arising not on this agenda. Action list from previous meeting:												
	<table border="1"><thead><tr><th>Item No/Description</th><th>Action</th><th>Status</th></tr></thead><tbody><tr><td>3. Public Participation</td><td><ul style="list-style-type: none">Clerk to send LWFG a letter expressing concern about tipping before LWFG's meeting with the MP on 09/01/2026PC to consider response to LWFG's letters and questions</td><td>COMPLETE</td></tr><tr><td>6.1 Playground</td><td><ul style="list-style-type: none">Clerk to chase HAGS for quote again</td><td>COMPLETE</td></tr><tr><td>6.2 Community Café</td><td><ul style="list-style-type: none">Clerk and Cllr Morgan to organise new signage</td><td>In progress</td></tr></tbody></table>	Item No/Description	Action	Status	3. Public Participation	<ul style="list-style-type: none">Clerk to send LWFG a letter expressing concern about tipping before LWFG's meeting with the MP on 09/01/2026PC to consider response to LWFG's letters and questions	COMPLETE	6.1 Playground	<ul style="list-style-type: none">Clerk to chase HAGS for quote again	COMPLETE	6.2 Community Café	<ul style="list-style-type: none">Clerk and Cllr Morgan to organise new signage	In progress
Item No/Description	Action	Status											
3. Public Participation	<ul style="list-style-type: none">Clerk to send LWFG a letter expressing concern about tipping before LWFG's meeting with the MP on 09/01/2026PC to consider response to LWFG's letters and questions	COMPLETE											
6.1 Playground	<ul style="list-style-type: none">Clerk to chase HAGS for quote again	COMPLETE											
6.2 Community Café	<ul style="list-style-type: none">Clerk and Cllr Morgan to organise new signage	In progress											

	6.3 Community Resilience Group	<ul style="list-style-type: none"> • Prepare documentation for approval at Feb meeting • Cllr Kiernan to contact The Anchor Inn about defibrillator 	In progress [see item ...]
	6.6 Leek Wootton War Memorial Recreation Ground Trust & Consultative Committee	<ul style="list-style-type: none"> • Clerk to ask WALC legal advisor for advice about bank issue • Clerk to renew Insurance • Clerk to issue ground rent invoices 	COMPLETE
	6.11.2 Annual Parish Assembly	<ul style="list-style-type: none"> • Chair to contact potential Chair 	COMPLETE
	9.1 2026/27 Budget	<ul style="list-style-type: none"> • Clerk to notify WDC of precept 	COMPLETE
5.	Leek Wootton Lunches Report on progress		
6.	Progress Reports for information <u>Parish Council 'Working Parties'</u>		
6.1.	The Playground		
6.2.	Community Café		
6.3.	Community Resilience & Emergency		
6.3.1.	To approve DRAFT Terms of Reference and Volunteer Policy		
6.3.2.	Defibrillator progress report		
6.4.	Community Speed Watch		
6.5.	Environment Group		
<u>External Bodies</u>			
These are community organisations within the parish and that the Parish Council may have representation on. Councillor Representatives are invited to give brief updates or submit a written report for information.			
6.6.	Leek Wootton War Memorial Recreation Ground Trust & Consultative Committee [formerly listed as Leek Wootton Community Hub]		
6.7.	All Saints' Academy, Leek Wootton & Leek Wootton School Trust		
6.8.	Leek Wootton Sports Club		
6.9.	Leek Wootton Village Hall		
6.10.	Any other organisations		
6.11.	Community Engagement		
6.11.1.	DATE TBA: Annual Parish Assembly		
6.11.2.	DATE TBA: Parish Summer Fête		
6.12.	Community Maintenance:		
	<ul style="list-style-type: none"> • WCC Highways • Unadopted/Abandoned Land ('Orphaned' Plots) • Grounds Maintenance Contract • Other 		

7.	County and District Councillors' reports
7.1.	Warwickshire County Council
7.2.	Warwick District Council
8.	Planning
8.1.	<p>To note planning decisions made:</p> <ul style="list-style-type: none"> • REFUSED - W/25/1236 - Red Brick Barn, Hill Wootton Road, Hill Wootton, Warwick, CV35 7PP - Installation of a rooflight. Installation of adjoining sloping and vertical roof lights (to main roof and an external wall of main house) – NEUTRAL, but noted property within curtilage of Stud Farm and ancient building and requested opinion of Conservation Officer (Sent 22/10/2025) • GRANTED - W/25/1502 - 2 The Hamlet, Leek Wootton, Warwick, CV35 7QW - Erection of first floor front and side extension, single storey rear extension and addition of render and cladding – No objection (Sent: 30/12/2025) • REFUSED - W/25/1761 - Hill Farm Cottage, Hill Wootton Road, Hill Wootton, Warwick, CV35 7PP - Erection of a boundary wall adjacent to roadside, forming widened vehicular access into private dwelling (retrospective) Objection (Sent: 16/01/2026), the wall is very tall and not in keeping with the street scene. There is also an issue with encroachment onto the public highway, causing a trip hazard. Agreed to respond as such.
8.2.	<p>A report on the progress of current planning applications:</p> <ul style="list-style-type: none"> • W/22/0465 – Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QA - Erection of 83 dwellings (including affordable housing), access, internal roads and footpaths, car parking, public open space, landscaping, drainage and other associated works and infrastructure – OBJECTION on the grounds of car parking and landscaping (Sent: 30/05/2022) • W/24/1006 - Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QB - Application for approval of reserved matters (appearance, landscaping, layout and scale) in pursuance of outline planning permission W/22/1877 for residential development of 70 dwellings including internal access roads and footpaths, drainage works and landscaping – OBJECTION on the technical grounds of parking spaces and landscaping (Sent: 18 & 19/08/2024) • W/25/0197 - Chapel of St Mary Magdalene, Coventry Road, Guy's Cliffe, Warwick, CV34 5YD - Change of use of land, on a temporary basis, for the siting of an open sided tent to host wedding receptions and other events for a period of five months between May and September (inclusive) each year – No objection (Sent: 21/04/2025) • W/25/1242 - The Hotel, The Warwickshire Golf and Country Club, Warwick Road, Leek Wootton, Warwick, CV35 7QT - Installation of 3no. padel courts, with associated enclosure, canopy, floodlighting and associated landscaping and SuDs. – No objection (Sent: 02/10/2025) • W/25/1500 - Pen Y Bryn, Warwick Road, Leek Wootton, Warwick, CV35 7QR - Erection of single storey rear extension, new car port and refurbishment of existing barn – No objection (Sent: 19/11/2025)
8.3.	<p>To consider new planning applications:</p> <ul style="list-style-type: none"> • W/25/1779 – 10 The Elms, Leek Wootton, Warwick, CV35 7RR - New detached double garage. Relocation of building entrance together with new doors and projecting canopy. Conversion of the existing garage together with new brick plinth and window detail forming infill of existing garage and entrance door openings. Comment due: 19/02/2026

8.4.	Any other planning related issues. • Caddick Development
9.	Finance
9.1.	To note the [attached] Financial Report for the month to 4 February 2026.
9.2.	To consider payments to be made as listed on Financial Report [attached].
10.	Parish Council Administration
10.1.	Communication <ul style="list-style-type: none"> • Communication & Engagement Working Group • Recruitment • Storage
10.2.	Training (see: www.walc.org.uk) To consider any training requirements for Councillors
11.	Correspondence for information To note the items of correspondence
12.	Councillors' Reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u>
13.	Date of next meeting To confirm the date of the next meeting which is scheduled for 7:30pm on Wednesday, 4 March 2026 at Leek Wootton Village Hall.
14.	To consider the exclusion of the public and press in the public interest for consideration of the following items: <ul style="list-style-type: none"> 14.1. Personnel issues. 14.2. Legal issues.

Signed:
Helen Eldridge
Clerk to the Parish Council
30/01/2026