



The Civil Parish of

Leek Wootton & Guy's Cliffe

To Members of Leek Wootton & Guy's Cliffe Parish Council

Members of the Parish Council are duly summoned to attend the next meeting of Leek Wootton & Guy's Cliffe Parish Council to be held at 7:30pm on WEDNESDAY, 5 NOVEMBER 2025 at LEEK WOOTTON VILLAGE HALL

Photographing, reporting, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place.

AGENDA

1.	Co-option of a New Member To consider the co-option of David Kiernan to the Parish Council. (Application and information circulated to Councillors 10/10/2025)						
2.	Apologies To receive apologies and to approve reasons for absence.						
3.	Declarations of Interest The existence and nature of interests in items on the agenda to be declared by Councillors in accordance with the adopted Code of Conduct.						
4.	Public Participation 15 minutes is allowed at the start of the meeting for members of the public to ask questions on any matter relating to the Parish Council’s responsibilities. Members of the public may not take part in the meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation but upon restoration of the standing orders can discuss and agree actions to be taken. Individual members may speak for up to 5 minutes.						
5.	Minutes 5.1. Approval of the minutes of the meeting held on 1 October 2025. 5.2. To review actions from previous meeting & matters arising not on this agenda. Action list from previous meeting: <table><tr><th>Item No/Description</th><th>Action</th><th>Status</th></tr><tr><td>5. Parish Council as Sole Corporate Trustee of LWWM Recreation Ground</td><td> - Clerk to provide model Terms of Reference document to Cllr Kirkwood - A date for signing to be confirmed by the existing </td><td>COMPLETE</td></tr></table>	Item No/Description	Action	Status	5. Parish Council as Sole Corporate Trustee of LWWM Recreation Ground	- Clerk to provide model Terms of Reference document to Cllr Kirkwood - A date for signing to be confirmed by the existing	COMPLETE
Item No/Description	Action	Status					
5. Parish Council as Sole Corporate Trustee of LWWM Recreation Ground	- Clerk to provide model Terms of Reference document to Cllr Kirkwood - A date for signing to be confirmed by the existing	COMPLETE					

		Trustees when documentation has been finalised	
	7.2	Development at Woodcote (Police HQ) - Future of Police estate (The Lunch, etc)	Promotion of The Lunch Project Group COMPLETE
	8.1	The Playground (Cllr Coates)	Clerk to order rubber tiles In progress
	11.2	Finance	Cllr Morgan and Clerk to arrange meeting COMPLETE
			Cllr Kirkwood to carry out 6-month finance review COMPLETE
			Cllr Coates to arrange Finance Committee Meeting COMPLETE
6.	Parish Council as Sole Corporate Trustee of LWWM Recreation Ground		
	Report on progress		
7.	The Lunch Project		
	Report on progress		
	10/11/2025 The Lunch Project Meeting		
8.	Action Plan 2026/27		
	To consider the DRAFT Action Plan circulated in advance of meeting, in preparation for the Finance Committee meeting on 02/12/2025		
9.	Progress Reports for information		
	<u>Parish Council 'Working Parties'</u>		
	9.1.	The Playground	
	9.2.	Community Café	
	9.3.	Community Resilience	
	9.4.	Community Speed Watch	
	9.5.	LW&GC Environment Group	
	<u>External Bodies</u>		
	These are community organisations within the parish and that the Parish Council may have representation on. Councillor Representatives are invited to give brief updates or submit a written report for information.		
	9.6.	All Saints' Academy, Leek Wootton & Leek Wootton School Trust	
	9.7.	Leek Wootton Community Hub	
		- Leek Wootton Sports Club - Leek Wootton Village Hall - Leek Wootton War Memorial Recreation Ground	
	9.8.	Any other organisations	
	9.9.	Community Engagement	
	9.9.1.	08/10/2025: Review of Community Meeting – Caddick Development Proposal	
	9.9.2.	16 & 25/10/2025: Review of Emergency Life Skills Training	

9.9.3.	10/11/2025: The Lunch Project Meeting (See item 7 above)
9.10.	Community Maintenance: • WCC Highways • Grounds Maintenance Contract • Other
10.	County and District Councillors' reports
10.1.	Warwickshire County Council
10.2.	Warwick District Council
11.	Planning
11.1.	To note planning decisions made: • None
11.2.	A report on the progress of current planning applications: • W/22/0465 – Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QA - Erection of 83 dwellings (including affordable housing), access, internal roads and footpaths, car parking, public open space, landscaping, drainage and other associated works and infrastructure – OBJECTION on the grounds of car parking and landscaping (Sent: 30/05/2022) • W/24/1006 - Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QB - Application for approval of reserved matters (appearance, landscaping, layout and scale) in pursuance of outline planning permission W/22/1877 for residential development of 70 dwellings including internal access roads and footpaths, drainage works and landscaping – OBJECTION on the technical grounds of parking spaces and landscaping (Sent: 18 & 19/08/2024) • W/25/0197 - Chapel of St Mary Magdalene, Coventry Road, Guy's Cliffe, Warwick, CV34 5YD - Change of use of land, on a temporary basis, for the siting of an open sided tent to host wedding receptions and other events for a period of five months between May and September (inclusive) each year – No objection (Sent: 21/04/2025) • W/25/1236 - Red Brick Barn, Hill Wootton Road, Hill Wootton, Warwick, CV35 7PP - Installation of a rooflight. Installation of adjoining sloping and vertical roof lights (to main roof and an external wall of main house) – NEUTRAL, but noted property within curtilage of Stud Farm and ancient building and requested opinion of Conservation Officer (Sent 22/10/2025) • W/25/1242 - The Hotel, The Warwickshire Golf and Country Club, Warwick Road, Leek Wootton, Warwick, CV35 7QT - Installation of 3no. padel courts, with associated enclosure, canopy, floodlighting and associated landscaping and SuDs.– No objection (Sent: 02/10/2025) • W/25/1301 - Goodrest Farm Bungalow, Rouncil Lane, Kenilworth, CV8 1NN - Application for the Removal of Condition 2 [agricultural occupancy] of planning permission reference 6203 [Erection of pre-fabricated bungalow, to be used as an agricultural worker's cottage.] – NEUTRAL, with context that the PC does not consider the current tenant to not be related to farming. Would not wish to see condition removed as a new property would not be permitted on if this were a green field site without such a condition. (Sent: 22/10/2025)

11.3.	To consider new planning applications: • None
11.4.	Any other planning related issues. • Caddick (see 9.9.1) • CALA • Warwickshire Police HQ (Woodcote)
12.	Finance
12.1.	To note the [attached] Financial Report for the month to 05/11/2025.
12.2.	To consider payments to be made as listed on Financial Report [attached].
13.	Parish Council Administration
13.1.	Communications • Recruitment • Social Media – Possible use of WhatsApp Communities
13.2.	Training (see: www.walc.org.uk) To consider any training requirements for Councillors
14.	Correspondence for information To note the items of correspondence
15.	Councillors' Reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u>
16.	Date of next meeting To confirm the date of the next meeting which is scheduled for 7:30pm on Wednesday, 7 January 2026 at Leek Wootton Village Hall Note: The Finance & Risk Committee is to meet on 2 December 2025..
17.	To consider the exclusion of the public and press in the public interest for consideration of the following items:
17.1.	Personnel issues.
17.2.	Legal issues.

Signed:
Helen Eldridge
Clerk to the Parish Council
30/10/2025