



The Civil Parish of

Leek Wootton & Guy's Cliffe

To Members of Leek Wootton & Guy's Cliffe Parish Council

Members of the Parish Council are duly summoned to attend the next meeting of Leek Wootton & Guy's Cliffe Parish Council to be held at 7:30pm on WEDNESDAY, 1 OCTOBER 2025 at LEEK WOOTTON VILLAGE HALL

Photographing, reporting, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place.

AGENDA

1.	Apologies To receive apologies and to approve reasons for absence.									
2.	Declarations of Interest The existence and nature of interests in items on the agenda to be declared by Councillors in accordance with the adopted Code of Conduct.									
3.	Public Participation 15 minutes is allowed at the start of the meeting for members of the public to ask questions on any matter relating to the Parish Council’s responsibilities. Members of the public may not take part in the meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation but upon restoration of the standing orders can discuss and agree actions to be taken. Individual members may speak for up to 5 minutes.									
4.	Minutes 4.1. Approval of the minutes of the meeting held on 3 September 2025. 4.2. To review actions from previous meeting & matters arising not on this agenda. Action list from previous meeting: <table><tr><th>Item No/Description</th><th>Action</th><th>Status</th></tr><tr><td>5.1 Parish Council Administration – urgent business: Parish Councillors’ Workloads</td><td><ul style="list-style-type: none">Meeting on communications to be arranged</td><td></td></tr><tr><td>5.2 Parish Council as Sole Corporate Trustee of LWWM Recreation Ground</td><td><ul style="list-style-type: none">Cllr Kirkwood to prepare paper for October meeting and circulate in advanceCllr Kirkwood to approach Village Hall for representative on Management Team. Chair</td><td></td></tr></table>	Item No/Description	Action	Status	5.1 Parish Council Administration – urgent business: Parish Councillors’ Workloads	<ul style="list-style-type: none">Meeting on communications to be arranged		5.2 Parish Council as Sole Corporate Trustee of LWWM Recreation Ground	<ul style="list-style-type: none">Cllr Kirkwood to prepare paper for October meeting and circulate in advanceCllr Kirkwood to approach Village Hall for representative on Management Team. Chair	
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		to approach Sports Club and existing Trustees for same	
	6.2 Development at Woodcote (Police HQ): Future of Police Estate	<ul style="list-style-type: none"> Chair to follow up preliminary vision with Plincke 	
	8.1.1. Maintenance/ Inspection Contract	<ul style="list-style-type: none"> Clerk to ask for quote for replacement gates 	COMPLETE
	8.3. Community Speed Watch	<ul style="list-style-type: none"> Clerk to respond to contact about auto speed watch system in Hill Wootton and include C/Cllr Edwards' contact information 	COMPLETE
	8.8.1 Community Café	<ul style="list-style-type: none"> Cllr Morgan to make decision about continuing into October and promote as necessary in The Link 	COMPLETE
	8.9 Community Maintenance	<ul style="list-style-type: none"> Clerk to add tree planting in the playground to October Agenda 	COMPLETE
	10.4. Any other planning related issues: Caddick Proposal	<ul style="list-style-type: none"> Clerk to forward information to District and County Councillors Clerk to draft and publish a statement 	COMPLETE COMPLETE
5.	Parish Council as Sole Corporate Trustee of LWWM Recreation Ground To consider the proposed structure for the LWWM Recreation Ground Management Committee (this will be formally adopted at a subsequent separate Trustee meeting following transfer of the Trust) To resolve the adoption of the Trusteeship of Leek Wootton War Memorial Recreation Ground by the Parish Council		
6.	Caddick Development Proposal Report on Progress 08/10/2025 – Community Meeting at All Saints' Church (7:00pm)		
7.	Development at Woodcote (Police HQ) 7.1. Current and future planning (including CALA) Report on progress 7.2. Future of Police estate (The Lunch, etc) Report on progress		
8.	Progress Reports for information <u>Parish Council 'Working Parties'</u> 8.1. The Playground 8.1.1. Maintenance / Operational Report 8.1.2. Tree planting (replacement of the Bird Cherry tree (prunus padus))		

- 8.2. Community Resilience
 - 8.2.1. Defibrillators / AEDs
- 8.3. Community Speed Watch
- 8.4. LW&GC Environment Group

External Bodies

These are community organisations within the parish and that the Parish Council may have representation on. Councillor Representatives are invited to give brief updates or submit a written report for information.

- 8.5. All Saints' Academy, Leek Wootton & Leek Wootton School Trust
- 8.6. Leek Wootton Community Hub
 - Leek Wootton Sports Club
 - Leek Wootton Village Hall
 - Leek Wootton War Memorial Recreation Ground
- 8.7. Any other organisations
- 8.8. Community Engagement
 - 8.8.1. Community Café
 - 8.8.2. 06/09/2025: Community Live! 2025 – Review of event
 - 8.8.3. 08/10/2025: Community Meeting – Caddick Development Proposal (See item 6)
 - 8.8.4. 16 & 25/10/2025: Emergency Life Skills Training
- 8.9. Community Maintenance:
 - WCC Highways
 - Unadopted/Abandoned Land Policy ('Orphaned' Plots)
 - Grounds Maintenance Contract
 - Other

9. County and District Councillors' reports

- 9.1. Warwickshire County Council
- 9.2. Warwick District Council

10. Planning

- 10.1. To note planning decisions made:
 - None
- 10.2. A report on the progress of current planning applications:
 - W/22/0465 – Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QA - Erection of 83 dwellings (including affordable housing), access, internal roads and footpaths, car parking, public open space, landscaping, drainage and other associated works and infrastructure – **OBJECTION on the grounds of car parking and landscaping (Sent: 30/05/2022)**
 - W/24/1006 - Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QB - Application for approval of reserved matters (appearance, landscaping, layout and scale) in pursuance of outline planning permission W/22/1877 for residential development of 70 dwellings including internal access roads and footpaths, drainage works

	<p>and landscaping – OBJECTION on the technical grounds of parking spaces and landscaping (Sent: 18 & 19/08/2024)</p> <ul style="list-style-type: none"> W/25/0197 - Chapel of St Mary Magdalene, Coventry Road, Guy's Cliffe, Warwick, CV34 5YD - Change of use of land, on a temporary basis, for the siting of an open sided tent to host wedding receptions and other events for a period of five months between May and September (inclusive) each year – No objection (Sent: 21/04/2025)
10.3.	<p>To consider new planning applications:</p> <ul style="list-style-type: none"> W/25/1242 - The Hotel, The Warwickshire Golf and Country Club, Warwick Road, Leek Wootton, Warwick, CV35 7QT - Installation of 3no. padel courts, with associated enclosure, canopy, floodlighting and associated landscaping and SuDs. (Comment due: 02/10/2025)
10.4.	Any other planning related issues.
11.	Finance
11.1.	To note the [attached] Financial Report for the month to 01/10/2025.
11.2.	To consider payments to be made as listed on Financial Report [attached].
12.	Parish Council Administration
12.1.	Communications
12.1.1.	Recruitment
12.2.	<p>Training (see: www.walc.org.uk)</p> <p>To consider any training requirements for Councillors</p>
13.	Correspondence for information
	To note the items of correspondence
14.	<p>Councillors' Reports and items for future agenda</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u></p>
15.	<p>Date of next meeting</p> <p>To confirm the date of the next meeting which is scheduled for 7:30pm on Wednesday, 5 November 2025 at Leek Wootton Village Hall.</p>
16.	To consider the exclusion of the public and press in the public interest for consideration of the following items:
16.1.	Personnel issues.
16.2.	Legal issues.

Signed:
Helen Eldridge
Clerk to the Parish Council
26/09/2025