



The Civil Parish of

Leek Wootton & Guy's Cliffe

To Members of Leek Wootton & Guy's Cliffe Parish Council

Members of the Parish Council are duly summoned to attend the next meeting of Leek Wootton & Guy's Cliffe Parish Council to be held at 7:30pm on WEDNESDAY, 7 JANUARY 2026 at LEEK WOOTTON VILLAGE HALL

Photographing, reporting, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place.

AGENDA

1.	Apologies To receive apologies and to approve reasons for absence.												
2.	Declarations of Interest The existence and nature of interests in items on the agenda to be declared by Councillors in accordance with the adopted Code of Conduct.												
3.	Public Participation 15 minutes is allowed at the start of the meeting for members of the public to ask questions on any matter relating to the Parish Council's responsibilities. Members of the public may not take part in the meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation but upon restoration of the standing orders can discuss and agree actions to be taken. Individual members may speak for up to 5 minutes.												
4.	Minutes 4.1. Approval of the minutes of the meeting held on 5 November 2025. 4.2. To review actions from previous meeting & matters arising not on this agenda. Action list from previous meeting:												
	<table border="1"><thead><tr><th>Item No/Description</th><th>Action</th><th>Status</th></tr></thead><tbody><tr><td>5.2 (B/F) Playground</td><td>• Cllr Kiernan to research exposed concrete at base of roundabout</td><td>Ongoing</td></tr><tr><td>7. 'The Lunch' Project</td><td>• Chair to send Plincke document to Cllr Kiernan • Clerk to provide refreshments on 10/11/2025</td><td>Complete</td></tr><tr><td>8. Action Plan 2026/27</td><td>• Clerk to publish Action Plan on the website</td><td>Complete</td></tr></tbody></table>	Item No/Description	Action	Status	5.2 (B/F) Playground	• Cllr Kiernan to research exposed concrete at base of roundabout	Ongoing	7. 'The Lunch' Project	• Chair to send Plincke document to Cllr Kiernan • Clerk to provide refreshments on 10/11/2025	Complete	8. Action Plan 2026/27	• Clerk to publish Action Plan on the website	Complete
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9.1. The Playground	<ul style="list-style-type: none"> • Clerk to chase HAGS 	Complete – no response
9.2. Community Café	<ul style="list-style-type: none"> • Cllr Coates to attend and rake bark into place • Clerk to bank cash 	Complete
9.4. Community Speed Watch	<ul style="list-style-type: none"> • Cllr Morgan to forward correspondence about the Hire Agreement to Cllr Kirkwood. Cllr Kirkwood to correspond with Leek Wootton PCC directly. • Clerk to email former Cllr Kingston for an update 	Complete
9.6. All Saints' Academy, Leek Wootton & Leek Wootton School Trust	<ul style="list-style-type: none"> • Cllr Morgan to inform the School that the PC would be interested in a combined event, but venue requires consideration 	
9.10. Community Maintenance – WCC Highways	<ul style="list-style-type: none"> • Clerk to report Woodcote Lane highway signage to County Highways • Clerk to report crack in road surface at Blackdown Bridge to County Highways • Cllr Kirkwood will make WDC aware of leaf litter at Quarry Close 	Complete
9.10. Community Maintenance – other	<ul style="list-style-type: none"> • Clerk to write to IndieGo to ask for a stop in The Hamlet estate (will suggest junction of The Hamlet and The Meadows) 	Complete – no response
13.2. Training	<ul style="list-style-type: none"> • Clerk to follow up with NALC for refund • Clerk to book Cllr Kiernan on training 	Complete

5. **'The Lunch' Project**

Report on progress

6. **Progress Reports for information**

Parish Council 'Working Parties'

- 6.1. The Playground
- 6.2. Community Café
- 6.3. Community Resilience
- 6.4. Community Speed Watch
- 6.5. Environment Group

External Bodies

These are community organisations within the parish and that the Parish Council may have representation on. Councillor Representatives are invited to give brief updates or submit a written report for information.

6.6.	Leek Wootton War Memorial Recreation Ground Trust & Consultative Committee [formerly listed as Leek Wootton Community Hub]
6.7.	All Saints' Academy, Leek Wootton & Leek Wootton School Trust
6.8.	Leek Wootton Sports Club
6.9.	Leek Wootton Village Hall
6.10.	Any other organisations
6.11.	Community Engagement
6.11.1.	Community Café
6.11.2.	DATE TBA: Annual Parish Assembly [required to be held between 1 March and 1 June]
6.12.	Community Maintenance: <ul style="list-style-type: none"> • WCC Highways • Unadopted/Abandoned Land ('Orphaned' Plots) • Grounds Maintenance Contract • Other
7.	County and District Councillors' reports
7.1.	Warwickshire County Council
7.2.	Warwick District Council
8.	Planning
8.1.	To note planning decisions made: <ul style="list-style-type: none"> • GRANTED - W/25/1301 - Goodrest Farm Bungalow, Rouncil Lane, Kenilworth, CV8 1NN - Application for the Removal of Condition 2 [agricultural occupancy] of planning permission reference 6203 [Erection of pre-fabricated bungalow, to be used as an agricultural worker's cottage.] – NEUTRAL, with context that the PC does not consider the current tenant to not be related to farming. Would not wish to see condition removed as a new property would not be permitted on if this were a green field site without such a condition. (Sent: 22/10/2025)
8.2.	A report on the progress of current planning applications: <ul style="list-style-type: none"> • W/22/0465 – Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QA - Erection of 83 dwellings (including affordable housing), access, internal roads and footpaths, car parking, public open space, landscaping, drainage and other associated works and infrastructure – OBJECTION on the grounds of car parking and landscaping (Sent: 30/05/2022) • W/24/1006 - Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QB - Application for approval of reserved matters (appearance, landscaping, layout and scale) in pursuance of outline planning permission W/22/1877 for residential development of 70 dwellings including internal access roads and footpaths, drainage works and landscaping – OBJECTION on the technical grounds of parking spaces and landscaping (Sent: 18 & 19/08/2024) • W/25/0197 - Chapel of St Mary Magdalene, Coventry Road, Guy's Cliffe, Warwick, CV34 5YD - Change of use of land, on a temporary basis, for the siting of an open sided tent to host wedding receptions and other events for a period of

	<p>five months between May and September (inclusive) each year – No objection (Sent: 21/04/2025)</p> <ul style="list-style-type: none"> • W/25/1236 - Red Brick Barn, Hill Wootton Road, Hill Wootton, Warwick, CV35 7PP - Installation of a rooflight. Installation of adjoining sloping and vertical roof lights (to main roof and an external wall of main house) – NEUTRAL, but noted property within curtilage of Stud Farm and ancient building and requested opinion of Conservation Officer (Sent 22/10/2025) • W/25/1242 - The Hotel, The Warwickshire Golf and Country Club, Warwick Road, Leek Wootton, Warwick, CV35 7QT - Installation of 3no. padel courts, with associated enclosure, canopy, floodlighting and associated landscaping and SuDs. – No objection (Sent: 02/10/2025) • W/25/1500 - Pen Y Bryn, Warwick Road, Leek Wootton, Warwick, CV35 7QR - Erection of single storey rear extension, new car port and refurbishment of existing barn – No objection (Sent: 19/11/2025) • W/25/1502 - 2 The Hamlet, Leek Wootton, Warwick, CV35 7QW - Erection of first floor front and side extension, single storey rear extension and addition of render and cladding – No objection (Sent: 30/12/2025)
8.3.	<p>To consider new planning applications:</p> <ul style="list-style-type: none"> • W/25/1761 - Hill Farm Cottage, Hill Wootton Road, Hill Wootton, Warwick, CV35 7PP - Erection of a boundary wall adjacent to roadside, forming widened vehicular access into private dwelling (retrospective) Comment due 16/01/2026
8.4.	<p>Any other planning related issues.</p>
9.	<p>Finance</p> <p>9.1. 2026/27 Budget To consider and approve the 2026/27 Budget [attached]</p> <p>9.2. To note the [attached] Financial Report for the month to 07/01/2026.</p> <p>9.3. To consider payments to be made as listed on Financial Report [attached].</p>
10.	<p>Parish Council Administration</p> <p>10.1. Communication <ul style="list-style-type: none"> • Recruitment </p> <p>10.2. Training (see: www.walc.org.uk) To consider any training requirements for Councillors</p>
11.	<p>Correspondence for information</p> <p>To note the items of correspondence</p>
12.	<p>Councillors' Reports and items for future agenda</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u></p>
13.	<p>Date of next meeting</p> <p>To confirm the date of the next meeting which is scheduled for 7:30pm on Wednesday, 4 February 2025 at Leek Wootton Village Hall.</p>
14.	<p>To consider the exclusion of the public and press in the public interest for consideration of the following items:</p> <p>14.1. Personnel issues.</p>

14.2. Legal issues.

Signed:
Helen Eldridge
Clerk to the Parish Council
02/01/2026