



Leek Wootton & Guy's Cliffe Parish Council

Applications to Leek Wootton & Guy's Cliffe Community Grant Fund

14 March 2017

1. Who can apply?

Applications must satisfy the following conditions to be considered for a grant:

(a) **Type of Organisation or Group and Project or Activity Funded**

Bids should be made for projects which will be of benefit to the whole community or a specific group whose principal objectives are not those of a single individual. Applications will not be accepted where the benefit is to a single individual.

The project should be of benefit to a significant number of persons living within the Parish. Applications will be considered only from "not for profit" organisations. Applications should be for one-off projects for example purchase of equipment, however applications for revenue costs will be considered if the organisation can demonstrate the adverse effect on the community due to lack of funds. Grants will not be awarded for expenditure already undertaken.

In particular projects will be considered that achieve one or more of the following:

- address problems of social deprivation, disadvantage etc.
- demonstrate a degree of community development/public involvement
- impact on crime and disorder
- contribute to economic development/tourism
- provide services for youth/the elderly
- provide or improve sport or cultural activities
- improve the physical environment
- address problems of climate change and promote a carbon neutral community
- promote equal opportunities
- demonstrate collaborative working - different agencies working together
- demonstrate match funding

Applications will be assessed according to how they satisfy the above criteria. Very few are likely to meet all these but those that can demonstrate a commitment to some of these factors will receive more favourable consideration.

Projects will not be funded if they are eligible for funding from other local authority funding sources, unless there is matched funding and this should be stated.

2. How to apply

Typically Size of Grant Awarded and Documents Required

Applications should normally be for sums under £500. Grants above this figure may be considered. Projects that require on-going funding will only be considered if there is a clear plan of how it will be funded after the initial contribution from the Council's community grant fund.

Applications should include the accounts of the relevant organisation or group for a period of one financial year prior to the date of application, and indicate expenditure, income, assets and liabilities, together with funding obtained from other public bodies, if appropriate.

Applications must be made in the name of the organisation or community group to which financial assistance is to be granted and be supported by the main officers or leaders of the group.

Applications must be made on the council's community grant fund application form

Timing of Applications

Grants are considered twice a year in June and in October and applications should be submitted by the first of the month.

Exceptions will be made to these dates if the applicant demonstrates an urgent need for grant funding.

Feedback

Successful applicants are expected to provide feedback to the Council on the outcome of their project. The Council must report annually on the total spent on grants and will publicise the groups in receipt of a grant and the use made of the grants.

Application Forms Available From

If you would like to apply for a grant, an application form may be downloaded from the council's web site or apply to the Clerk to the Parish Council, 1 Anchor Cottages, Warwick Road, Leek Wootton, WARWICK CV35 7QX (email: clerk@leekwoottonandguyscliffeparish.gov.uk)