



The Civil Parish of

# Leek Wootton & Guy's Cliffe

To Members of Leek Wootton & Guy's Cliffe Parish Council

Members of the Parish Council are duly summoned to attend the next meeting of Leek Wootton & Guy's Cliffe Parish Council to be held at 7:30pm on WEDNESDAY, 5 FEBRUARY 2025 at LEEK WOOTTON VILLAGE HALL

Photographing, reporting, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place.

## AGENDA

<b>1.</b>	<p><b>Apologies</b> To receive apologies and to approve reasons for absence.</p>												
<b>2.</b>	<p><b>Declarations of Interest</b> The existence and nature of interests in items on the agenda to be declared by Councillors in accordance with the adopted Code of Conduct.</p>												
<b>3.</b>	<p><b>Public Participation</b> 15 minutes is allowed at the start of the meeting for members of the public to ask questions on any matter relating to the Parish Council's responsibilities. Members of the public may not take part in the meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation but upon restoration of the standing orders can discuss and agree actions to be taken. Individual members may speak for up to 5 minutes.</p>												
<b>4.</b>	<p><b>Minutes</b></p> <p>4.1. Approval of the minutes of the meeting held on 8 January 2025.</p> <p>4.2. To review actions from previous meeting &amp; matters arising not on this agenda. Action list from previous meeting:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #e0e0e0;"> <th style="text-align: left;">Item No/Description</th> <th style="text-align: left;">Action</th> <th style="text-align: left;">Status</th> </tr> </thead> <tbody> <tr> <td colspan="3"><b><u>Carried forward from November 2024:</u></b></td> </tr> <tr> <td>3. Public Participation</td> <td> <ul style="list-style-type: none"> <li>• Cllr Kirkwood to draft letter to Planning Inspector [to be CC'd to WDC]</li> <li>• Cllr Kirkwood to draft letter of support</li> </ul> </td> <td></td> </tr> <tr> <td>7. Footpaths Survey</td> <td> <ul style="list-style-type: none"> <li>• Cllrs to submit reports for circulation</li> </ul> </td> <td></td> </tr> </tbody> </table>	Item No/Description	Action	Status	<b><u>Carried forward from November 2024:</u></b>			3. Public Participation	<ul style="list-style-type: none"> <li>• Cllr Kirkwood to draft letter to Planning Inspector [to be CC'd to WDC]</li> <li>• Cllr Kirkwood to draft letter of support</li> </ul>		7. Footpaths Survey	<ul style="list-style-type: none"> <li>• Cllrs to submit reports for circulation</li> </ul>	
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8.11 Community Maintenance

- **Highways signage: Clerk to send info to Cllr Kirkwood to log with WCC Highways**
- **Puffin Crossing priorities: Cllr Kingston to send info to Cllr Kirkwood to log with WCC Highways**
- **North Woodloes Pavement: Cllr Kirkwood to log with WCC Highways**

11.1 Financial Report

- **Expenditure of CIL money consultation to be mentioned in the January Link magazine and formal discussion at the APA. Subject to be added to future agenda to put together an ideas list.**

**January 2025 Actions:**

6. Parish Council as Corporate Trustee of Charitable Trust

- Chair to approach existing Trustees to call a meeting to complete legal documentation

COMPLETE

7.3 LW&GC Environment Group

- Cllr Elsy to meet with Environment Group contact

7.5 Leek Wootton Community Hub

- LWSC: Cllr Coates to meet with Chairman of the Sports Club 10/01/2025
- LWWMRG: Cllr Coates to meet Head of Firearms. Check whether wider publicity is required

7.7.1. Annual Parish Assembly

- Clerk to draft article for *The Link*

COMPLETE

7.8. Community Maintenance

- WCC Highways - Cllr Elsy to research how Barford has had a 20mph zone approved
- WCC Highways - Warwick Road (between Old School and Rockside): Cutting back still required on ivy. Cllr Kirkwood to follow up

10.1. 2025/26 Budget

- Clerk to advise WDC Finance of the precept request

COMPLETE

11.4. Parish Council Policy

- Adoption: Carry forward

Proposed to be carried forward to Annual Meeting in May

11.5. Training

- Clerk to book training x2

Booked Apr event. Will book Nov event in 2025/26 FinYr

5.	<p><b>South Warwickshire Local Plan [SWLP]</b>          To consider response to the Preferred Options Consultation. <b>Closing date 07/03/2025</b>  <a href="https://www.southwarwickshire.org.uk/swlp/preferred-options.cfm">https://www.southwarwickshire.org.uk/swlp/preferred-options.cfm</a></p>
6.	<p><b>Development at Woodcote (Police HQ)</b>          6.1. Current and future planning (including CALA)          6.2. Future of Police estate (The Lunch, etc)</p>
7.	<p><b>Parish Council as Corporate Trustee of Charitable Trust</b>          Progress report</p>
8.	<p><b>Progress Reports for information</b>  <u>Parish Council 'Working Parties'</u>          8.1. The Playground (Cllr Coates)          8.2. Community Speed Watch (Cllr Kingston)          8.3. LW&amp;GC Environment Group (Cllr Elsy)  <u>External Bodies</u>          These are community organisations within the parish and that the Parish Council may have representation on. Councillor Representatives are invited to give brief updates or submit a written report for information.          8.4. All Saints' Academy, Leek Wootton &amp; Leek Wootton School Trust (Cllr Morgan)          8.5. Leek Wootton Community Hub         <ul style="list-style-type: none"> <li>• Leek Wootton Sports Club</li> <li>• Leek Wootton Village Hall (Cllr Kirkwood)</li> <li>• Leek Wootton War Memorial Recreation Ground (Cllr Coates)</li> </ul>         8.6. Any other organisations          8.7. Community Engagement         <ul style="list-style-type: none"> <li>8.7.1. 26/03/2025: Annual Parish Assembly</li> <li>8.7.2. 08/05/2025: VE Day 80</li> </ul>         8.8. Community Maintenance:         <ul style="list-style-type: none"> <li>• WCC Highways (Cllr Kirkwood)</li> <li>• Grounds Maintenance Contract</li> <li>• Other (Clerk)</li> </ul> </p>
9.	<p><b>County and District Councillors' reports</b>          9.1. Warwickshire County Council          9.2. Warwick District Council</p>
10.	<p><b>Planning</b>          10.1. To note planning decisions made:         <ul style="list-style-type: none"> <li>• <b>WITHDRAWN - W/24/1602 - Hill Farm, Hill Wootton Road, Hill Wootton, Warwick, CV35 7PP - Erection of ground based photovoltaic array to rear garden – No objection (sent: 02/01/2025)</b></li> </ul> </p>

- 10.2. A report on the progress of current planning applications:
- W/22/0465 – Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QA - Erection of 83 dwellings (including affordable housing), access, internal roads and footpaths, car parking, public open space, landscaping, drainage and other associated works and infrastructure – **OBJECTION on the grounds of car parking and landscaping (Sent: 30/05/2022)**
  - W/24/1006 - Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QB - Application for approval of reserved matters (appearance, landscaping, layout and scale) in pursuance of outline planning permission W/22/1877 for residential development of 70 dwellings including internal access roads and footpaths, drainage works and landscaping. – **OBJECTION on the technical grounds of parking spaces and landscaping (sent: 18 & 19/08/2024)**
  - W/24/1236 - 23 Hill Wootton Road, Leek Wootton, Warwick, CV35 7QL - Erection of two storey side and rear extensions to form a joint application between number 23 and 25 Hill Wootton Road (Comment due: 22/10/2024) – **OBJECTION on the grounds that the PC was unable to make a decision due to confusing application and lack of response from the Planning Officer to questions raised (sent: 24/10/2024)**
  -
- 10.3. To consider new planning applications:
- W/24/1630 – Linby, Woodcote Lane, Leek Wootton, Warwick, CV35 7QD - Erection of single storey side and front extensions, garage conversion and erection of first floor. Installation of 1.8m timber gates at front of driveway – **Comment due 05/02/2025**
  - W/25/0076 – 1 Rock Cottages, Warwick Road, Leek Wootton, Warwick, CV35 7RB - Variation of Condition 2 of planning permission ref: W/21/1493 (Demolition of existing garage & erection of 1 no. three bedroom dwellinghouse with associated works) to include an increase in floor area at first floor and amended fenestration to the north and south elevations – **Comment due 19/02/2025**
- 10.4. Any other planning related issues.
- FOR INFORMATION ONLY (no consultation letter received):  
SCR/24/0003 - Agricultural land North of A46 Warwick Bypass and St Johns Brook, Warwick - Request for EIA Screening Opinion for Proposed Development which involves the construction of a Flood Alleviation Scheme on embankment immediately upstream of the A46 Warwick Bypass

**11. Finance**

- 11.1. To note the Financial Report for the month to 5 February 2025.
- 11.2. To consider payments to be made as listed on Financial Report.

**12. Parish Council Administration**

- 12.1. Meeting Dates 2025/26  
To note meeting dates for next Council year
- 12.2. Recruitment
- 12.3. Communications  
Dissemination of information to the community

12.4.	Community Resilience Progress Report
12.5.	Parish Council Policy Financial Regulations (according to the new NALC Model) – decision deferred from 05/06/2024 – Propose deferral until the Annual PC Meeting in May.
12.6.	Training (see: <a href="http://www.walc.org.uk">www.walc.org.uk</a> ) To consider any training requirements for Councillors
<b>13.</b>	<b>Correspondence for information</b> To note the items of correspondence
<b>14.</b>	<b>Councillors' Reports and items for future agenda</b> Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u>
<b>15.</b>	<b>Date of next meeting</b> To confirm the date of the next meeting which is scheduled for 7:30pm on Wednesday, 5 March 2025 at Leek Wootton Village Hall.
<b>16.</b>	<b>To consider the exclusion of the public and press in the public interest for consideration of the following items:</b>
16.1.	Personnel issues.
16.2.	Legal issues.

Signed:  
Helen Eldridge  
Clerk to the Parish Council  
30/01/2025