



The Civil Parish of

Leek Wootton & Guy's Cliffe

To Members of Leek Wootton & Guy's Cliffe Parish Council

Members of the Parish Council are duly summoned to attend the next meeting of Leek Wootton & Guy's Cliffe Parish Council to be held at 7:30pm on WEDNESDAY, 6 NOVEMBER 2024 at LEEK WOOTTON VILLAGE HALL

Photographing, reporting, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place.

AGENDA

1.	Apologies To receive apologies and to approve reasons for absence.
2.	Declarations of Interest The existence and nature of interests in items on the agenda to be declared by Councillors in accordance with the adopted Code of Conduct.
3.	Public Participation 15 minutes is allowed at the start of the meeting for members of the public to ask questions on any matter relating to the Parish Council's responsibilities. Members of the public may not take part in the meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation but upon restoration of the standing orders can discuss and agree actions to be taken. Individual members may speak for up to 5 minutes.
4.	Minutes
4.1.	Approval of the minutes of the meeting held on 2 October 2024.
4.2.	To consider matters arising from the minutes of the previous meeting and not included on the agenda.
5.	Development at Woodcote (Police HQ) Report on progress
6.	Parish Council as Corporate Trustee of Charitable Trust Report on progress of discussion with Leek Wootton War Memorial Recreation Ground Trustees Report on training and research into Parish Councils acting as a Corporate Trustee
7.	Footpaths Survey Report on progress
8.	Progress Reports for information

Parish Council 'Working Parties'

- 8.1. The Playground (Cllr Coates)
- 8.2. Community Speed Watch (Cllr Kingston)
- 8.3. LW&GC Environment Group (Cllr Elsy)

External Bodies

These are community organisations within the parish and that the Parish Council may have representation on. Councillor Representatives are invited to give brief updates or submit a written report for information.

- 8.4. All Saints' Academy, Leek Wootton & Leek Wootton School Trust (Cllr Morgan)
- 8.5. Leek Wootton Community Hub
 - Leek Wootton Sports Club
 - Leek Wootton Village Hall (Cllr Kirkwood)
 - Leek Wootton War Memorial Recreation Ground (Cllr Coates)

8.6. Any other organisations

Community Engagement

- 8.8. 10,12 & 17/10/2024: Emergency Life Skills Training (Cllr Morgan) – REVIEW
- 8.9. 1 Mar – 1 Jun 2025: Annual Parish Assembly
- 8.10. 08/05/2025: VE Day 80
- 8.11. Community Maintenance:
 - WCC Highways (Cllr Kirkwood)
 - Unadopted/Abandoned Land ('Orphaned' Plots)
 - Grounds Maintenance Contract
 - Other (Clerk)

9. County and District Councillors' reports

- 9.1. Warwickshire County Council
- 9.2. Warwick District Council

10. Planning

- 10.1. To note planning decisions made:
 - **GRANTED** - W/24/1088 - The Lodge Cottage, 1 Hill Wootton Road, Leek Wootton, Warwick, CV35 7QL - Variation of Condition 2 (approved plans) of planning permission W/24/0147 (Erection of porch, replacement of existing ground floor WC roof into new porch roof and replacement of ground floor flat roof to a gable roof) to replace the low pitched roofs with warm deck flat roofs and parapet walls. – **No objection (sent 23/09/2024)**
- 10.2. A report on the progress of current planning applications:
 - W/22/0465 – Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QA - Erection of 83 dwellings (including affordable housing), access, internal roads and footpaths, car parking, public open space, landscaping, drainage and other associated works and infrastructure – **OBJECTION on the grounds of car parking and landscaping (Sent: 30/05/2022)**
 - W/24/1006 - Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QB - Application for approval of reserved matters (appearance, landscaping, layout and scale) in pursuance of

outline planning permission W/22/1877 for residential development of 70 dwellings including internal access roads and footpaths, drainage works and landscaping. – **OBJECTION on the technical grounds of parking spaces and landscaping (sent: 18 & 19/08/2024)**

- W/24/1107 - Warwick Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QB - Proposed installation of a Groundtrax CellPave AP 'no-dig' anchored ground reinforcement paving tile to create a carparking area for 74 carparking spaces on a portion of the existing sports field for a temporary period of 18 months until 14th February 2026. – **No objection with condition that the 18-month period is observed (sent: 16/09/2024)**
- W/24/1236 - 23 Hill Wootton Road, Leek Wootton, Warwick, CV35 7QL - Erection of two storey side and rear extensions to form a joint application between number 23 and 25 Hill Wootton Road (Comment due: 22/10/2024) – **OBJECTION on the grounds that the PC was unable to make a decision due to confusing application and lack of response from the Planning Officer to questions raised (sent: 24/10/2024)**

10.3. To consider new planning applications:

- W/24/1256 - Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QB - Description: Replacement of existing roof with a new insulated multi-ply membrane flat roof and associated new 1.2m high louvered screen. New roof plant and photovoltaic panels, replacement of existing windows and doors, along with the installation of a new door to the south elevation and new canopy to the entrance on the north elevation.

10.4. Any other planning related issues.

11. Finance

- 11.1. To note the [attached] Financial Report for the month to 6 November 2024.
- 11.2. To consider payments to be made as listed on Financial Report [attached].

12. Parish Council Administration

- 12.1. Recruitment
- 12.2. Communications
- 12.3. Parish Council Policy
To consider the new Financial Regulations (according to the new NALC Model) [DRAFT to be circulated to Councillors] – decision deferred from 05/06/2024
- 12.4. Training (see: www.walc.org.uk)
To consider any training requirements for Councillors

13. Correspondence for information

To note the items of correspondence
Please note: List is not complete. Clerk is awaiting data recovery and cannot access all archive folders at the this time.

14. Councillors' Reports and items for future agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

15.	Date of next meeting To confirm the date of the next meeting which is scheduled for 7:30pm on Wednesday, 8 January 2025 at Leek Wootton Village Hall.
16.	To consider the exclusion of the public and press in the public interest for consideration of the following items:
16.1.	Personnel issues.
16.2.	Legal issues.

Signed:
Helen Eldridge
Clerk to the Parish Council
31/10/2024