



The Civil Parish of

Leek Wootton & Guy's Cliffe

To Members of Leek Wootton & Guy's Cliffe Parish Council

Members of the Parish Council are duly summoned to attend the next meeting of Leek Wootton & Guy's Cliffe Parish Council to be held at 7:30pm on WEDNESDAY, 2 OCTOBER 2024 at LEEK WOOTTON VILLAGE HALL

Photographing, reporting, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place.

AGENDA

1.	<p>Apologies To receive apologies and to approve reasons for absence.</p>
2.	<p>Declarations of Interest The existence and nature of interests in items on the agenda to be declared by Councillors in accordance with the adopted Code of Conduct.</p>
3.	<p>Public Participation 15 minutes is allowed at the start of the meeting for members of the public to ask questions on any matter relating to the Parish Council's responsibilities. Members of the public may not take part in the meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation but upon restoration of the standing orders can discuss and agree actions to be taken. Individual members may speak for up to 5 minutes.</p>
4.	<p>Minutes</p> <p>4.1. Approval of the minutes of the meeting held on 4 September 2024.</p> <p>4.2. To consider matters arising from the minutes of the previous meeting and not included on the agenda.</p>
5.	<p>Development at Woodcote (Police HQ) Report on progress</p>
6.	<p>Community Right to Bid / Assets of Community Value To consider the following DRAFT nomination forms (circulated to Councillors):</p> <ul style="list-style-type: none"> • Playing Field & Sports Club at Woodcote • The Lunch, Woodcote • Field north of LWWM Recreation Ground
7.	<p>Future Projects To discuss compiling a list of potential future projects for occasions where community funding is made available, e.g. Section 106 or CIL money [DRAFT list circulated to Councillors]</p>

8.	<p>Footpaths Survey</p> <p>Report on footpaths surveys carried out by Councillors</p>
9.	<p>Progress Reports for information</p> <p><u>Parish Council 'Working Parties'</u></p> <p>9.1. The Playground (Cllr Coates)</p> <p>9.2. Community Speed Watch (Cllr Kingston)</p> <p>9.3. LW&GC Environment Group (Cllr Elsy)</p> <p><u>External Bodies</u></p> <p>9.4. All Saints' Academy, Leek Wootton & Leek Wootton School Trust (Cllr Morgan)</p> <p>9.5. Leek Wootton Sports Club</p> <p>9.6. Leek Wootton Village Hall (Cllr Kirkwood)</p> <p>9.7. Leek Wootton War Memorial Recreation Ground (Cllr Coates)</p> <p>9.8. Any other organisations</p> <p>9.9. <u>Community Engagement</u></p> <p>Note: A discussion about future event planning is to take place after the Emergency Life Skills Training sessions, with an online survey to be circulated in the November <i>Link</i>.</p> <p>9.9.1. 07/09/2024: Community Live! 2024 (S Allison) - REVIEW</p> <p>9.9.2. 10,12,17 & 18/10/2024: Emergency Life Skills Training (Cllr Morgan)</p> <p>9.9.3. 08/05/2025: VE Day 80</p> <p>9.10. <u>Community Maintenance:</u></p> <ul style="list-style-type: none"> • WCC Highways (Cllr Kirkwood) • Unadopted/Abandoned Land Policy ('Orphaned' Plots) • Grounds Maintenance Contract • Other (Clerk)
10.	<p>County and District Councillors' reports</p> <p>10.1. Warwickshire County Council</p> <p>10.2. Warwick District Council</p>
11.	<p>Planning</p> <p>11.1. To note planning decisions made:</p> <ul style="list-style-type: none"> • GRANTED: W/24/0924 - 27 Hill Wootton Road, Leek Wootton, Warwick, CV35 7QL - Alterations to roof and external insulation on house – No objection (sent: 19/08/2024) • GRANTED: W/24/0965/LB - Forge Cottage, Warwick Road, Leek Wootton, Warwick, CV35 7QY - The proposal is to add a washbasin and sink adjacent to the main bedroom in a space that was previously a large cupboard approximately 1.6 metres by 1.2 metres. The new washroom will use a macerating toilet and the outlet pipe (32 or 38mm diameter) and the hot and cold water supplies will be ducted across the landing following the existing central heating pipes across the landing into the single storey bathroom roof void, where the effluent pipe will go through the outside wall to the existing soil pipe and the hot and cold water supplies will tee off the combi boiler. Building regulations require an extractor fan and this will use

a duct from the washroom behind the wardrobes and exit via a 110mm hole in the North Gable End which cannot be seen either from the road or the back of the property. The existing 13 amp socket will provide the power for the macerator and the extractor fan will operate from the existing light connection. – **No objection (sent: 27/08/2024)**

- **GRANTED** - W/24/0997 - 20 Waller Close, Leek Wootton, Warwick, CV35 7QG - Erection of single storey rear extension with raised patio area – **No objection (sent: 19/08/2024)**

11.2. A report on the progress of current planning applications:

- W/22/0465 – Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QA - Erection of 83 dwellings (including affordable housing), access, internal roads and footpaths, car parking, public open space, landscaping, drainage and other associated works and infrastructure – **OBJECTION on the grounds of car parking and landscaping (Sent: 30/05/2022)**
- W/24/1006 - Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QB - Application for approval of reserved matters (appearance, landscaping, layout and scale) in pursuance of outline planning permission W/22/1877 for residential development of 70 dwellings including internal access roads and footpaths, drainage works and landscaping. – **OBJECTION on the technical grounds of parking spaces and landscaping (sent: 18 & 19/08/2024)**
- W/24/1088 - The Lodge Cottage, 1 Hill Wootton Road, Leek Wootton, Warwick, CV35 7QL - Variation of Condition 2 (approved plans) of planning permission W/24/0147 (Erection of porch, replacement of existing ground floor WC roof into new porch roof and replacement of ground floor flat roof to a gable roof) to replace the low pitched roofs with warm deck flat roofs and parapet walls. – **No objection (sent 23/09/2024)**
- W/24/1107 - Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QB - Proposed installation of a Groundtrax CellPave AP 'no-dig' anchored ground reinforcement paving tile to create a carparking area for 74 carparking spaces on a portion of the existing sports field for a temporary period of 18 months until 14th February 2026. – **No objection with condition that the 18-month period is observed (sent: 16/09/2024)**

11.3. To consider new planning applications:

- None

11.4. Any other planning related issues.

Appeal reference number: APP/T3725/C/18/3212295 - Meadow Cottage, Hill Wootton Road, Hill Wootton, Warwick, CV32 6QN – **the Public Inquiry scheduled for 07/05/2024 was postponed – awaiting rescheduling**

12. Finance

12.1. To note the External Auditor's Report and Certificate

12.2. To note the [attached] Financial Report for the month to 2 October 2024.

12.3. To consider payments to be made as listed on Financial Report [attached].

13. Parish Council Administration

13.1. Recruitment

13.2. Communications

13.3.	Parish Council Policy To consider the new Financial Regulations (according to the new NALC Model) [DRAFT to be circulated to Councillors] – decision deferred from 05/06/2024
13.4.	Training (see: www.walc.org.uk) To consider any training requirements for Councillors
14.	Correspondence for information To note the items of correspondence <i>Please note: List is not complete. Clerk is awaiting data recovery and cannot access all archive folders at the this time.</i>
15.	Councillors' Reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u>
16.	Date of next meeting To confirm the date of the next meeting which is scheduled for 7:30pm on Wednesday, 6 November 2024 at Leek Wootton Village Hall.
17.	To consider the exclusion of the public and press in the public interest for consideration of the following items:
17.1.	Personnel issues.
17.2.	Legal issues.

Signed:
Helen Eldridge
Clerk to the Parish Council
26/09/2024