



Leek Wootton & Guy's Cliffe Parish Council

Minutes of the Meeting of the Parish Council held on Tuesday, 6 March 2024 at Leek Wootton Village Hall

Present: Councillors Coates (Chairman), Eldridge, Elsy, Kingston, Morgan, D/Cllr Redford, C/Cllr Redford and the Clerk

1.	Co-option of a new Councillor The Council co-opted Joy Morgan as a new Parish Councillor [Unanimous]. Cllr Morgan signed the Declaration of Acceptance of Office.
2.	Apologies for absence Cllr Kirkwood [approved reason: holiday], D/Cllr Payne
3.	Declarations of Interest None
4.	Public Participation None present
5.	Minutes
5.1.	The minutes of the parish council meeting held on Tuesday, 07/02/2024 were approved (1: Cllr Kingston / 2: Cllr Eldridge) and signed.
5.2.	Matters arising not on agenda: None
6.	Development at Woodcote (Police HQ) The PC is awaiting the Planning Inspector's report/decision, which has not been published yet. There is no date for publication.
7.	Leek Wootton War Memorial Recreation Ground Car Park New lamps have been fitted to all posts, 1x new post and separate meter added today (06/03/2024). Cost will be around £3,200, so contributing parties will be refunded in due course. The lights only operate if the village hall is in use. A discussion followed about the running and expense of the lighting.
8.	Fibre to the Premises [FTTP] Broadband Broadband provision in Hill Wootton is now satisfactory. The Leek Wootton project was held over awaiting advice following the conclusion of Project Gigabit and also the Department of Community Media and Sport [DCMS] review of the gigabit voucher scheme. A discussion followed and it was agreed that the Clerk contact Openreach to ask for an update. ACTION: Clerk to contact Openreach for an update
9.	Progress Reports for information
9.1.	The Playground (Cllr Coates) Cllr Coates to order bark for delivery after Easter ACTION: Clerk to order playbark After delivery, an action group will be organised to distribute the bark
9.2.	Community Speed Watch (Cllr Kingston) Speed gun training session on Friday 15/03/2024 meeting at Church car park. CSW now has 4x sites in Leek Wootton.

Initial: RC

Cllr Coates has received a query from the school about the progress of the 20mph zone outside the school. C/Cllr Redford was not able to give an update at this time. There are a lot of different school.

9.3. LW&GC Environment Group (Cllr Elsy)

Hedge & Tree Surveys

Environment Group has asked the Clerk about 'at risk' areas, i.e. areas that have been earmarked for development, around the parish. Whilst the only areas included in the last Local Plan have been developed (The Cedars at The Warwickshire) and Woodcote (Police HQ), the Clerk sent a link to the South Warwickshire Local Plan [SWLP] 'Call for Sites' website page, because this shows areas that, whilst not currently earmarked for development, could be prioritised as being at risk in the future.

9.3.1. Recreation Ground Biodiversity Project

A temporary information sign has been put in the car park to tell people about the project and reason for the log piles, etc.

Trees

Clerk has requested 3 of each of the species listed on the Biodiversity Plan from the HS2 Surplus Tree/Hedge Saplings Donation scheme. The PC awaits the outcome of the donation scheme, but expects these to be whips.

Cllr Elsy to look into ordering required trees in addition.

ACTION: Cllr Elsy to look into ordering saplings

Sparrow terraces and bat boxes

Environment Group and Scouts to be put in touch with one another about getting involved.

ACTION: Cllr Coates to ensure Environment Group has contact details for Scout group leader

Yellow Rattle

Too wet to sow yellow rattle. Cllr Elsy advises sowing this in early April.

9.3.2. Avon Wood

Nothing to report. Open Day has now been advertised on 18/05/2024.

9.4. Leek Wootton War Memorial Recreation Ground (Cllr Coates)

In response to a resident's request signs have been placed around the recreation ground and published in *The Link*. These will be up for a month or so.

9.5. Leek Wootton Village Hall (Cllr Kirkwood)

Nothing to report. No meeting. LWVH AGM 06/04/2024

9.6. Leek Wootton Sports Club

Cllr Coates advised that the current Chair and Membership Secretary are resigning, but there are people to take on these roles. There will therefore be a change of names/contacts.

9.7. Other

9.7.1. Parish Walkabout: Avonwood – the Chair asked that this item be removed from the next agenda and Councillors can attend the Open Day on 18/05/2024.

9.8. Community Engagement

To note upcoming community events and allocate any action(s) required at this time.

- 9.8.1.**
- Date TBC: Annual Parish Assembly [to be held between 1 Mar – 1 Jun]
There was a discussion about the content of this event. It was decided to check the village hall for availability on Wednesday, 10/04/2024 and to have an open forum on the outcome and implications of the Woodcote development Public Inquiry, etc.

Initial: RC

ACTION: Clerk to inquire about venue availability

ACTION: Clerk to invite organisations to submit reports

- 15/06/2024: Parish Summer Fête – Nothing to report
- 07/09/2024: Community Live! 2024 – Nothing to report. The Clerk is in contact with the Co-ordinator

9.9. Community Maintenance:

- WCC Highways (Cllr Kirkwood)
Nothing to report
Cllr Elsy asked about who owns Black Spinney. A tree fell across the Warwick Road narrowly missing two cars. It appears to have been cleared from the road by WCC Highways.
ACTION: Clerk to purchase Summary of Title and Plan from HM Land Registry for information
Cllr Coates observed the dead trees near the Anchor Inn and Cllr Morgan reported a branch in the road in Hill Wootton that she moved out of the carriageway.
- Unadopted/Abandoned Land Policy ('Orphaned' Plots)
Nothing to report
- Grounds Maintenance Contract
Three submissions received with slight differences. A discussion followed and it was agreed that the Clerk would ask two bidders to adjust their quotes to make all three match before making a decision.
ACTION: Clerk to contact 2x contractors and circulate revised quotes when received.
- Other (Clerk) – None

10. County and District Councillors' reports

10.1. Warwickshire County Council

- Reminders: Fire Service Consultation ends Sunday and Household Support Grant now live.
- Cllr Elsy asked about further devolution for Warwickshire. The County has received a briefing (embargoed until the budget announcement) and will forward to the Clerk to circulate.
- The Chair raised issue of littering and WCC highways' or contractors' ironwork being amongst littering, particularly at the A46 Gaveston roundabout southbound sliproad. This has been raised by a resident. C/Cllr Redford to look into this.
[UPDATE 13/03/2024: D/Cllr Redford wrote, "I understand from WDC Contract Services that your query regarding the fly-tipping and rubbish on the A46 will be cleared between 18 -28 March."]

10.2. Warwick District Council

- Household Support Grant – Families and households in Warwickshire can apply, whether they use prepayment meters, pay by direct debit or on receipt of a bill. Residents are invited to contact the local welfare scheme team for confidential discussion. This is continuation of the help to pay utility bills.
A discussion followed about the distribution of advice around the community.
- Cllr Morgan asked for advice about domestic bonfires being a nuisance. D/Cllr Redford to find out and send any advice to the Clerk.

11. Planning

11.1. To note planning decisions made:

- **WITHDRAWN BY APPLICANT** - W/24/0008 - The Warwickshire Golf and Country Club, Warwick Road, Leek Wootton, Warwick, CV35 7QT - Notification for Prior Approval under Part 14, Class J of the General Permitted Development

Initial: RC

Order 2015 (as amended) for the installation of roof mounted solar photovoltaic panels on the roof of non-domestic premises

11.2. A report on the progress of current planning applications:

- W/22/0465 – Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QA - Erection of 83 dwellings (including affordable housing), access, internal roads and footpaths, car parking, public open space, landscaping, drainage and other associated works and infrastructure – **OBJECTION (Sent: 30/05/2022)**
- W/22/1877 - Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwickshire, CV35 7QA - Application for Outline Planning Permission for up to 83 dwellings (including affordable housing), access, internal roads and footpaths, car parking, public open space, landscaping, drainage and other associated works and infrastructure (all matters of details reserved except for the vehicular access to the site) – **OBJECTION (Sent: 10/02/2023) – Decision to be made at Planning Inquiry, but WDC ‘would have refused’ 20/06/2023 ‘Wheatcroft Amendment’ – OBJECTION (Sent: 23/08/2023) – WDC ‘would still have refused’ 12/09/2023**
- W/23/0841 & W/23/0842 LB - Woodloes Farm, Woodloes Lane, Guys Cliffe, Warwick, CV35 7RE - Demolition of existing timber sunroom side extension, lean-to, outbuilding and garage. Proposed internal and external works, repairs, alteration and all associated works to Grade II* Woodloes Farmhouse including the erection of a rear extension, garage, gates and wall. Internal and external works of alteration, extension and conversion of Grade II listed/curtilage listed barns to 4 dwellings, along with the demolition of some modern agricultural structures and all other associated works and landscaping. – **SUPPORT (Sent: 13/07/2023)**
- W/23/1607 - Flat, Saxon Mill, Coventry Road, Warwick, CV34 5YN - Proposed installation of one EV Charger and allocation of two EV bays to existing car park. **No objection (Sent: 06/12/2023)**
- W/23/1801 - 38 Tidmarsh Road, Leek Wootton, Warwick, CV35 7QP - Erection of single storey rear extension, render to external walls and alterations to windows – **No objection (Sent: 12/02/2024)**

11.3. To consider new planning applications:

- W/24/0147 - The Lodge Cottage, 1 Hill Wootton Road, Leek Wootton, Warwick, CV35 7QL - Proposed porch, replacement of existing ground floor WC roof into new porch roof, ground floor flat roof into gable roof – **Comment due: 04/03/2024 – No objection**
- W/24/0144 – 12 Woodcote Drive, Leek Wootton, Warwick, CV35 7QA – Variation of condition 2 for application W/21/2250 - Proposed alterations to single-storey side extension including reduction in size – **Comment due: 08/03/2024 – No objection**
- W/24/0174 - Cherry Apple Cottage, Warwick Road, Leek Wootton, Warwick, CV35 7RB - Application for the removal of condition 8 (Biodiversity Enhancements) of application W/23/0523 (Erection of 1no. Four Bedroom Dwelling House and Associated External Works) – **Comment due: 08/03/2024 [This item was missing from the Agenda – comment to be submitted by Clerk under delegated powers in accordance with Councillors’ responses] – Object**
- W/24/0200 – 1 Sunrise Cottages, Warwick Road, Leek Wootton, Warwick, CV35 7QU – Erection of an oak framed garage within the curtilage of the application property – **Comment due: 12/03/2024 – No objection**
- W/24/0244 – The Hotel, The Warwickshire, Warwick Road, Leek Wootton, Warwick, CV35 7QT – Notification for Prior Approval under Part 14, Class J of the GPDO for the installation of Solar Photovoltaics equipment to the roof of a non-

Initial: RC

domestic building – **Comment due: 15/03/2024 – No objection, but no comment to be submitted due to being ‘notification for prior approval’**

11.4.	Any other planning related issues. None
12.	Finance
12.1.	The Financial Report for the month to 6 March 2024 was approved.
12.2.	The following payments were approved: <ul style="list-style-type: none"> Clerk’s expenses (FEB) £12 Cllr Elsy offered to join the Finance Committee. All Councillors agreed and this can be formalised at the Annual PC Meeting in May.
13.	Parish Council Administration
13.1.	Recruitment Chair has made a couple of approaches, but without success.
13.2.	Communication <ul style="list-style-type: none"> .gov.uk domain guidance – Clerk is in process of making an inquiry with EasySpace, which could also provide MS365 Business Basic, thereby bringing the two current domains under one. Currently awaiting response from EasySpace Support.
13.3.	Training (see: www.walc.org.uk) Clerk to look into the Training available for Cllr Morgan.
14.	Correspondence for information Nothing of note
15.	Councillors’ Reports and items for future agenda None
16.	Date of next meeting To confirm the date of the next meeting which is scheduled for 7:30pm on Wednesday, 3 April 2024 at Leek Wootton Village Hall. Proposed date for Annual Parish Assembly is Wednesday, 10 April 2024 – venue and time to be confirmed. NOTE: This is the last meeting of the 2023/24 financial year. For meetings in the 2024/25 financial year see Appendix
17.	To consider the exclusion of the public and press in the public interest for consideration of the following items:
17.1.	Personnel issues.
17.2.	Legal issues.

Signed: R Coates [Chair]

Date: 03/04/2024

Initial: RC

Appendix: Meeting Dates 2024-25



The Civil Parish of

Leek Wootton & Guy's Cliffe

Parish Council Meetings 2024/25

The Agenda for each meeting is published on the Parish Council website (a minimum of 3 days before). Once approved, Minutes are available to view on the Parish Council Website

DATE	TIME	VENUE	MEETING
3 Apr 2024	7:30pm	Leek Wootton Village Hall	Ordinary Parish Council Meeting
10 Apr 2024	TBC	TBC	Annual Parish Assembly 2024
1 May 2024	7:30pm	Leek Wootton Village Hall	Annual Parish Council Meeting Ordinary Parish Council Meeting
5 Jun 2024	7:30pm	Leek Wootton Village Hall	Ordinary Parish Council Meeting
3 Jul 2024	7:30pm	Leek Wootton Village Hall	Ordinary Parish Council Meeting
4 Sep 2024	7:30pm	Leek Wootton Village Hall	Ordinary Parish Council Meeting
2 Oct 2024	7:30pm	Leek Wootton Village Hall	Ordinary Parish Council Meeting
6 Nov 2024	7:30pm	Leek Wootton Village Hall	Ordinary Parish Council Meeting
8 Jan 2025	7:30pm	Leek Wootton Village Hall	Ordinary Parish Council Meeting
5 Feb 2025	7:30pm	Leek Wootton Village Hall	Ordinary Parish Council Meeting
5 Mar 2025	7:30pm	Leek Wootton Village Hall	Ordinary Parish Council Meeting
TBC	TBC	TBC	Annual Parish Assembly 2025

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