



The Civil Parish of

Leek Wootton & Guy's Cliffe

To Members of Leek Wootton & Guy's Cliffe Parish Council

You are duly summoned to attend the next meeting of Leek Wootton & Guy's Cliffe Parish Council to be held at 7:30pm on WEDNESDAY, 6 MARCH 2024 at LEEK WOOTTON VILLAGE HALL

Photographing, reporting, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place.

AGENDA

1.	Co-option Refer to Co-option Procedure [Appendix 1]
2.	Apologies To receive apologies and to approve reasons for absence.
3.	Declarations of Interest The existence and nature of interests in items on the agenda to be declared by Councillors in accordance with the adopted Code of Conduct.
4.	Public Participation 15 minutes is allowed at the start of the meeting for members of the public to ask questions on any matter relating to the Parish Council's responsibilities. Members of the public may not take part in the meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation but upon restoration of the standing orders can discuss and agree actions to be taken. Individual members may speak for up to 5 minutes.
5.	Minutes 5.1. Approval of the minutes of the meeting held on 7 February 2024. 5.2. To consider matters arising from the minutes of the previous meeting and not included on the agenda.
6.	Development at Woodcote (Police HQ) Report on progress
7.	Leek Wootton War Memorial Recreation Ground Car Park Report on progress
8.	Fibre to the Premises [FTTP] Broadband To consider whether or how to proceed with this project

9.	Progress Reports for information
9.1.	The Playground (Cllr Coates)
9.2.	Community Speed Watch (Cllr Kingston)
9.3.	LW&GC Environment Group (Cllr Elsy)
9.3.1.	Recreation Ground Biodiversity Project
9.3.2.	Avon Wood
9.4.	Leek Wootton War Memorial Recreation Ground (Cllr Coates)
9.5.	Leek Wootton Village Hall (Cllr Kirkwood)
9.6.	Leek Wootton Sports Club
9.7.	Other
9.7.1.	Parish Walkabout: Avonwood
9.8.	Community Engagement To note upcoming community events and allocate any action(s) required at this time.
	<ul style="list-style-type: none"> • Date TBC: Annual Parish Assembly [to be held between 1 Mar – 1 Jun] • 15/06/2024: Parish Summer Fête • 07/09/2024: Community Live! 2024
9.9.	Community Maintenance: <ul style="list-style-type: none"> • WCC Highways (Cllr Kirkwood) • Unadopted/Abandoned Land Policy ('Orphaned' Plots) • Grounds Maintenance Contract • Other (Clerk)
10.	County and District Councillors' reports
10.1.	Warwickshire County Council
10.2.	Warwick District Council
11.	Planning
11.1.	To note planning decisions made: <ul style="list-style-type: none"> • WITHDRAWN BY APPLICANT - W/24/0008 - The Warwickshire Golf and Country Club, Warwick Road, Leek Wootton, Warwick, CV35 7QT - Notification for Prior Approval under Part 14, Class J of the General Permitted Development Order 2015 (as amended) for the installation of roof mounted solar photovoltaic panels on the roof of non-domestic premises
11.2.	A report on the progress of current planning applications: <ul style="list-style-type: none"> • W/22/0465 – Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwick, CV35 7QA - Erection of 83 dwellings (including affordable housing), access, internal roads and footpaths, car parking, public open space, landscaping, drainage and other associated works and infrastructure – OBJECTION (Sent: 30/05/2022) • W/22/1877 - Land at Warwickshire Police Headquarters, Woodcote Lane, Leek Wootton, Warwickshire, CV35 7QA - Application for Outline Planning Permission for up to 83 dwellings (including affordable housing), access,

internal roads and footpaths, car parking, public open space, landscaping, drainage and other associated works and infrastructure (all matters of details reserved except for the vehicular access to the site) –

OBJECTION (Sent: 10/02/2023) – Decision to be made at Planning Inquiry, but WDC ‘would have refused’ 20/06/2023

‘Wheatcroft Amendment’ - OBJECTION (Sent: 23/08/2023) – WDC ‘would still have refused’ 12/09/2023

- W/23/0841 & W/23/0842 LB - Woodloes Farm, Woodloes Lane, Guys Cliffe, Warwick, CV35 7RE - Demolition of existing timber sunroom side extension, lean-to, outbuilding and garage. Proposed internal and external works, repairs, alteration and all associated works to Grade II* Woodloes Farmhouse including the erection of a rear extension, garage, gates and wall. Internal and external works of alteration, extension and conversion of Grade II listed/curtilage listed barns to 4 dwellings, along with the demolition of some modern agricultural structures and all other associated works and landscaping. – **SUPPORT (Sent: 13/07/2023)**
- W/23/1607 - Flat, Saxon Mill, Coventry Road, Warwick, CV34 5YN - Proposed installation of one EV Charger and allocation of two EV bays to existing car park. **No objection (Sent: 06/12/2023)**
- W/23/1801 - 38 Tidmarsh Road, Leek Wootton, Warwick, CV35 7QP - Erection of single storey rear extension, render to external walls and alterations to windows – **No objection (Sent: 12/02/2024)**

11.3. To consider new planning applications:

- W/24/0147 - The Lodge Cottage, 1 Hill Wootton Road, Leek Wootton, Warwick, CV35 7QL - Proposed porch, replacement of existing ground floor WC roof into new porch roof, ground floor flat roof into gable roof – **Comment due: 04/03/2024**
- W/24/0144 – 12 Woodcote Drive, Leek Wootton, Warwick, CV35 7QA – Variation of condition 2 for application W/21/2250 - Proposed alterations to single-storey side extension including reduction in size – **Comment due: 08/03/2024**
- W/24/0200 - 1 Sunrise Cottages, Warwick Road, Leek Wootton, Warwick, CV35 7QU - Erection of an oak framed garage within the curtilage of the application property – **Comment due: 12/03/2024**
- W/24/0244 - The Hotel, The Warwickshire, Warwick Road, Leek Wootton, Warwick, CV35 7QT - Notification for Prior Approval under Part 14, Class J of the GPDO for the installation of Solar Photovoltaics equipment to the roof of a non-domestic building – **Comment due: 15/03/2024**

11.4. Any other planning related issues.

12. Finance

12.1. To note the Financial Report for the month to 6 March 2024.

12.2. To consider payments to be made as listed on Financial Report.

13. Parish Council Administration

13.1. Recruitment

13.2. Communication

- .gov.uk domain guidance – update

13.3. Training (see: www.walc.org.uk)

To consider any training requirements for Councillors

14.	<p>Correspondence for information To note the items of correspondence</p>
15.	<p>Councillors' Reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u></p>
16.	<p>Date of next meeting To confirm the date of the next meeting which is scheduled for 7:30pm on Wednesday, 3 April 2024 at Leek Wootton Village Hall. [NOTE: This is the last meeting of the 2023/24 financial year. For meetings in the 2024/25 financial year see Appendix 2]</p>
17.	<p>To consider the exclusion of the public and press in the public interest for consideration of the following items:</p> <p>17.1. Personnel issues.</p> <p>17.2. Legal issues.</p>

Signed:
Helen Eldridge
Clerk to the Parish Council
28/02/2024



Leek Wootton & Guy's Cliffe Parish Council

Co-Option Procedure

1. Elections to membership of the Parish Council are held every four years.
2. In the event of fewer candidates standing for election than there are seats available, then those candidates validly nominated will be elected unopposed and the remaining seats will be filled by co-option at the earliest opportunity and within 35 working days following the fourth day after the election.
3. If the vacancy occurs during the 4-year period of office, the notice publicising the opportunity for a by-election will be posted to the parish council website and notice boards. If, after the period of 14 working days has elapsed and there has been no call for a by-election, the Parish Council will be free to co-opt a suitable candidate.
4. Publicity posters advertising the vacancy/vacancies will be displayed on the notice boards and on the website.
5. The notice of co-option will be put into the parish newsletter if possible.
6. Members may point out the vacancies and this process to any qualifying candidate(s).
7. Candidates found to be offering inducements of any kind will be disqualified.
8. All candidates will be expected to put their request for consideration in writing using the standard form below, obtained from the parish council office or from the website, along with the following additional information where applicable: - reason for wishing to be councillor, previous community/council work, and other skills that will be appropriate to the council. It will be a condition of membership that a means of contact by telephone and/or e-mail will be public information.
9. The completed co-option request forms will be circulated to parish council members in advance of the meeting at which the co-option will be discussed. Discussion will take place in public council session without intervention from the candidates or public.
10. A resolution may be put at this stage that the vote be not taken at this stage but may be deferred whilst further enquiries are made.
11. A vote will then be taken in the manner described in the council's Standing Orders; all candidates will be considered.
12. If there are more applicants than seats, then the applicant with the least number of votes cast will be deleted and the vote taken again and again etc. until the number of candidates equals the number of vacancies.
13. Candidates will be furnished with a full agenda of the meeting at which they are to be considered for selection, plus a copy of the members' code of conduct and standing orders of the council. The successful candidates will immediately sign their declaration of acceptance of office and can then act as councillors. They are to be reminded that their entry to the Members' Register of Interests must be filled in within 28 days and a copy passed on to the monitoring officer. Subsequent to the meeting a copy of the Freedom of Information Act publication schedule and a copy of the Financial Regulations will be issued to the newly co-opted member(s).
14. There will be opportunities for training during the subsequent term of office.

A copy of this procedure and associated documents will be given to all potential candidates.