



The Civil Parish of

Leek Wootton & Guy's Cliffe

To Members of Leek Wootton & Guy's Cliffe Parish Council

You are duly summoned to attend the next meeting of Leek Wootton & Guy's Cliffe Parish Council to be held at 7:30pm on TUESDAY, 1 JUNE 2021 at LEEK WOOTTON VILLAGE HALL

PUBLIC & PRESS: Please read COVID-19 measures on the website and consider whether you need to attend this meeting.

Photographing, reporting, filming or transmitting the proceedings of the meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place.

AGENDA

1.	Apologies To receive apologies and to approve reasons for absence.
2.	Declarations of Interest The existence and nature of interests in items on the agenda to be declared by Councillors in accordance with the adopted Code of Conduct.
3.	Public Participation 15 minutes is allowed at the start of the meeting for members of the public to ask questions on any matter relating to the Parish Council's responsibilities. Members of the public may not take part in the meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation but upon restoration of the standing orders can discuss and agree actions to be taken. Individual members may speak for up to 5 minutes.
4.	Minutes
4.1.	Approval of the minutes of the meeting held on 4 May 2021.
4.2.	To consider matters arising from the minutes of the previous meeting and not included on the agenda.
5.	Speeding and Response Vehicles Report on traffic issues
6.	Development of land at Woodcote (Warwickshire Police Headquarters) Report on progress
7.	Leek Wootton War Memorial Recreation Ground Car Park Report on progress
7.1.	To approve submission of the PWLB loan pre-application form to WALC [draft circulated]

8.	Broadband Report on progress
9.	Progress Reports for information
9.1.	The Playground (Cllr Coates)
9.2.	LW&GC Environment Group (Cllr Maisey)
9.3.	Leek Wootton War Memorial Recreation Ground (Cllr Coates)
9.4.	Leek Wootton Village Hall (Cllr Eldridge)
9.5.	Leek Wootton Sports Club (Cllr Allison)
9.6.	Warwick Rural West Community Forum (Cllr Kirkwood)
9.7.	Community Engagement
9.7.1.	11/09/2021: <i>Vie Associative</i> (Clubs & Societies 'trade fair')(Cllr Allison/Community Development Group)
9.8.	Community Maintenance: <ul style="list-style-type: none"> • WCC Highways (Cllr Kirkwood) • Grounds Maintenance Contract • Other (Clerk)
10.	County and District Councillors' reports
10.1.	Warwickshire County Council
10.2.	Warwick District Council
11.	Planning
11.1.	To note planning decisions made: <ul style="list-style-type: none"> • None
11.2.	A report on the progress of current planning applications: <ul style="list-style-type: none"> • W/21/0097 - Tower House, Hill Wootton Road, Hill Wootton, Warwick, CV35 7PP - Erection of proposed outbuilding to provide garden storage and WC. LW&GC PC Comment: No objection (Sent: 13/05/2021)
11.3.	To consider new planning applications: <ul style="list-style-type: none"> • W/21/0271 - Huntwood, Warwick Road, Leek Wootton, Warwick, CV35 7QR - First floor side extension above existing garage. Two storey rear extension above and adjacent to existing kitchen. (Comments due: 02/06/2021) • W/21/0526/LB - The Old Farm House, Hill Wootton Road, Hill Wootton, Warwick, CV35 7PP - Replacement of defective roughcast render from front elevation of The Old Farmhouse with a more breathable equivalent. (Comments due: 14/06/2021) • W/21/2156 & 2157/LB - The Old Post House, Warwick Road, Leek Wootton, Warwick, CV35 7QX - Erection of Pent roof timber garden shed and garden summer house (Comments due: 16/06/2021)
11.4.	Other current applications (FOR INFORMATION ONLY) <ul style="list-style-type: none"> • W/20/1574 - Guys Cliffe House, Coventry Road, Guys Cliffe, Warwick, CV34 5YD - Application for Lawful Development Certificate for proposed siting of a caravan...
11.5.	Any other planning related issues.

12.	Finance
12.1.	Annual Governance & Accounting Return [<i>NOTE: At the time of preparing agenda, the accounts are still with the internal auditor - if these are not returned in time, item 12.1. will be postponed to the next parish council meeting</i>]
12.1.1.	To approve the Annual Governance Statement 2020/21 [to be circulated]
12.1.2.	To approve the Accounting Statements 2020/21 [to be circulated]
12.1.3.	To confirm the period for Exercise of Public Rights
12.2.	To note the [attached] Financial Report for month to 31 May 2021.
12.3.	To consider payments to be made as listed on Financial Report [attached].
13.	Parish Council Administration
13.1.	LW&GC Policies & Procedures [Circulated via PC Sharepoint Site] To approve the following policies: <ul style="list-style-type: none"> • DRAFT Training & Development Policy • DRAFT Communications Protocol
13.2.	Training (see: www.walc.org.uk) To consider any training requirements for Councillors
14.	Correspondence for information To note the items of correspondence [attached]
15.	Councillors' Reports and items for future agenda Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u>
16.	Date of next meeting To confirm the date of the next meeting which is scheduled for 7:30pm on Tuesday, 6 July 2021 at Leek Wootton Village Hall.
17.	To consider the exclusion of the public and press in the public interest for consideration of the following items:
17.1.	Personnel issues.
17.2.	Legal issues.

Signed:
Helen Eldridge
Clerk to the Parish Council
26/05/2021