



Leek Wootton & Guy's Cliffe Parish Council

Minutes of the Meeting of the Parish Council held on Tuesday, 2 February 2021, remotely via Microsoft Teams

Present: Councillors Coates (Chairman), Allison, Eldridge, Elsy, Kirkwood, Knott, Maisey, Tunkle, County/Cllr Redford, District/Cllrs Redford, Wright and the Clerk

COVID-19 (Vaccinations)

Before the meeting Cllr Coates expressed thanks to Cllrs who have been involved in supporting the community during lockdown, especially those involved in discussions on WhatsApp about vaccinations and helping with confusion over letters from the NHS and doctors' surgeries. The vaccination centres at The Warwickshire and Stoneleigh are functioning efficiently.

1.	<p>Apologies for absence</p> <p>None</p>
2.	<p>Declarations of Interest</p> <p>None</p>
3.	<p>Public Participation</p> <ul style="list-style-type: none"> • None present
4.	<p>Minutes</p> <p>4.1. The minutes of the parish council meeting held on Tuesday, 5 January 2021 were approved and signed (proposer: Cllr Eldridge / seconder: Cllr Knott).</p> <p>4.2. Matters arising not on agenda:</p> <ul style="list-style-type: none"> • Cllr Coates asked about letter to WCC Highways from Cllr Eldridge re Kenilworth Rugby Football Club application. Cllr Eldridge has not received a response on this letter or another one related to planning, despite copying to the main Highways email address. The application is going to Committee tonight, so little point in chasing at this stage. County/Cllr Redford asked for copies of the emails and he will ask for a response from Highways. <p style="text-align: center;"><i>Cllr Eldridge to forward emails to County/Cllr Redford</i></p>
5.	<p>Speeding and Response Vehicles</p> <p>Nothing to report on the Community Speed Watch Group in Warwick Road (activity suspended due to Lockdown)</p> <p>A resident at south end of Leek Wootton has been in touch again with Highways Traffic and Safety Team and received a forthright and complete response and repeated refusal to move the speed limit boundary further south. Cllr Coates has contacted the Police and asked for monitoring the area and they have agreed. There is nothing further the PC can do on this matter.</p>
6.	<p>Leek Wootton War Memorial Recreation Ground Car Park</p> <p>Nothing to report</p>
7.	<p>Broadband</p> <p><u>Community Fibre Partnership</u></p> <p>A flyer was sent out with the February Link and via WhatsApp and on the parish Facebook page. Currently 80 expressions of interest received, mix of Hill Wootton and Leek Wootton. Excellent response and Cllrs should keep reminding people via WhatsApp groups.</p>

Initial: RC

Some further information received along with expressions of interest, including fact that some properties may have aluminium cable instead of copper. Also, there are a couple of people who have been investigating the issue already or may have helpful contacts. One person in Leek Wootton has recorded internet dropouts over 9 months, which are substantial. It was decided to set up a group to include people with interest/knowledge on the subject.

The next stage is to confirm how the expressions of interest are transferred to the originator of the CFP. Cllr Allison asked what the target is – Cllr Knott confirmed that 80 people is enough to get a quote or quotes for works. Once we have a quote, each household would, in principle, receive a voucher for between £1,500-£4,000 and we would then need enough households to cover the quote. The Hill Wootton project may be covered separately.

The Chairman and group thanked Cllrs Allison and the Clerk for their work on producing the flyer. The Clerk confirmed that the 3 households that opt-out of *The Link* have received the flyer.

Clerk to forward useful contact information to Cllrs Elsy and Knott to establish a joint Cllr/Resident group.

Cllrs Elsy and Knott to establish how the Clerk forwards the information.

8. Progress Reports for information

8.1. Playground (Cllr Coates)

Nothing to report. The chip on the climbing frame still requires repair, but this will be done when the weather improves.

8.2. Leek Wootton War Memorial Recreation Ground (Cllr Coates)

The trees on the bank have been removed. Cllr Coates suggested a Dad's Army session in the Autumn to do more clearance work (brambles) and perhaps buy bulbs to plant for the Spring.

8.3. Leek Wootton Village Hall Committee (Cllr Eldridge)

Nothing to report – Closed due to COVID-19 restrictions.

8.4. Leek Wootton Sports Club (Cllr Allison)

Nothing to report – Closed due to COVID-19 restrictions.

Cricket Chairman is gathering contact information for Sports Club to send to the Clerk.

8.5. Warwick Rural West Community Forum (Cllr Kirkwood)

Nothing to report.

8.6. Community Engagement:

8.6.1. Date TBC: Annual Parish Assembly

The Chairman favours circulating his report to all households, as was done last year, if legislation permits.

Clerk to monitor any changes in legislation around annual meetings.

8.6.2. Date TBC: Parish Summer Fête

The Chairman has contacted representatives from the Church about setting an aspirational date for a Fête. Since the last meeting the Clerk has received information about the NHS Social Care and Frontline Workers' Day on 5 July 2021 (see: www.nhsfrontlineday.org), which proposes fêtes and street parties as part of the day. This is a non-bank holiday Monday. The Churchwarden who usually sets the date is reluctant to set a date and is also concerned that it is too close to the Horticultural Society's flower show date.

A discussion followed and it was agreed that this could be an excellent opportunity to use this day to bring together all parts of the community. It was agreed to propose the date to some of the community organisations and gauge support.

Chairman and Clerk to discuss.

Initial: RC

8.7. Community Maintenance:

- WCC Highways (Cllr Kirkwood)

Skew bridge signage anticipated to be up by March.

Skew bridge drains – requiring traffic management. County/Cllr Redford does not have an update. Very large puddle at the moment.

Elms beech hedge – Owner has objected to County Highways' letter requesting removal.

Ivy in Woodcote Lane has been cut back by Cllr Knott.

Warwick Road vehicle activated sign repair – WCC Delegated Budget Lead cannot give an update. Companies are slowed due to staff on furlough, etc

Possible mobile speed activated signs – Discussion with WCC Highways is ongoing

Church Lane water leak – STW denies responsibility, having cleared out their drains. May be coming from a Spring south of Church Lane. Cllr Kirkwood will write to WCC Highways.

STW confirms second stage of repairs to sewer near the new school have been carried out.

- Grounds Maintenance Contract – Nothing to report

- Other (Clerk)

Ivy opposite layby, Warwick Road. Heading towards 1 March (nesting season). Cllr Coates suggests a Dad's Army job, but need to ensure any activity is in line with current restrictions.

A resident has bought some Alder Buckthorn to help brimstone butterflies and will have spares. Clerk to respond to resident, copying in the Environment Group and involving interested residents.

9. **County and District Councillors' reports**

9.1. Warwickshire County Council

COVID-19:

In Warwickshire 3 deaths in last 7 days. Although Leamington has 5 wards with high infection rates, the infection rate in Warwickshire is falling.

Stoneleigh Park is open as a vaccination centre. WCC and HS2 have agreed a pause in road closures in and around the Stoneleigh area to allow people free access to the vaccination centre.

All care homes within county that have agreed to vaccine have been done as have all hospital and ancillary staff.

Pound Lane, Lillington, is lateral flow test centre and is open for people to make appointments.

Mega Laboratory being built in Leamington is now advertising staff vacancies. Cllr Allison asked whether the advert was available - is available on the website.

9.2. Warwick District Council

Leamington chosen as Mega Laboratory location – 2,000 jobs – lab jobs appointed through professional routes, but there will be non-scientific roles available in due course. After pandemic will be a world-beating diagnostic centre.

District/Cllr Wright to forward website for job information.

District/Cllr has also assisted parish residents with confusion over vaccination information.

The Clerk has also received information about jobs available with Birmingham 2022 Commonwealth Games, which are now being advertised.

*Clerk to circulate information on both projects' job vacancies [UPDATE:
Birmingham 2022: <https://birmingham2022.gigroup.com/current-vacancies/>]*

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10. Planning

10.1. To note planning decisions made:

- W/20/1559 – Fieldgate House, 24 Hill Wootton Road, Leek Wootton, Warwick, CV35 7QL - Remodel and extensions to existing dwelling house; erection of extensions at single storey, two storey and first floor level at the front/side of dwelling house, and first floor and two storey extensions at the rear, changes to the external facing materials to introduce render, stone and zinc – NO OBJECTION (Sent 29/12/2020) - GRANTED

10.2. A report on the progress of current planning applications:

- W/20/1402 - Kenilworth Rugby Football Club, Warwick Road, Kenilworth, CV8 1FE - Full Planning Application for the relocation of Kenilworth Rugby Football Club including the construction of a new clubhouse, sports pitches, landscaping, earthworks, parking, access and ancillary facilities – NO OBJECTION but concerns about traffic and speed in the area – PC Comment (Sent 14/10/2020) – going to planning committee 02/02/2021 [*UPDATE: GRANTED at Committee*] **Conditions cover visibility splays and planting on southern boundary. Landscaping plan required – Cllr Kirkwood suggests the Council requests the right to look at the plan before approval.**

10.3. To consider new planning applications:

- None

10.4. Any other planning related issues:

- Planning Enforcement Training update (Cllrs Eldridge & Kirkwood)
Attended a seminar on enforcement action by Rajinder Reddi, which was very informative and Cllrs Eldridge and Kirkwood have a copy of the PowerPoint presentation used.
A discussion followed about various planning/enforcement cases that were discussed with Rajinder and the working systems of Enforcement in general.
- Police Headquarters planning update (Cllr Coates)
Concerns were raised by residents about workmen spotted undertaking groundworks and digging inspection pits on Police HQ land. Cllr Coates contacted Mr Morgan, Place Partnership and Mr Seccombe (PCC for Warks). Place Partnership will no longer exist after 31 March 2021 once the alliance with West Mercia Police is dissolved – Warwickshire Police will bring estates management 'in-house' from 1 April and Andrew Morgan will no longer be the contact.
A preferred bidder has now been chosen, but no further detail. They have a deed of exclusivity and they are carrying out exploratory works on the site. No contract signed as yet. Developer in touch with WDC and initial discussions are taking place.
Both Mr Morgan and Mr Seccombe confirmed that discussions only concern the paddock and tennis courts. For any such development to take place a new Masterplan needs to be written and adopted.
A highways survey has been done by developer. Estate's review of all buildings this year to ascertain what to do with them.
999 control room will move to Warwick Business Park between Easter and Summer, which will hopefully reduce traffic in Leek Wootton. GVA Bilfinger has been bought out by Avison Young.
Cllr Coates expressed disappointment that it required the Council chasing the Police about progress rather than it being informed by them as a matter of courtesy.
District/Cllr Wright summarised his meeting with Mr Seccombe today: The tender has a condition that purchase is subject planning permission approval; Current work is geological exploration; When they have a better understanding of progress, it will be presented to the Council; Moving of 999 Control Room may be sooner than suggested to Cllr Coates, and; discussed Anchor junction issues and

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its requirement for consideration within project. District/Cllr Wright also established that there is no discussion currently happening between the developers and planning.

A discussion followed about there not being a Masterplan, which is agreed with WDC and is available for consultation. *[UPDATE: Post meeting Note: a DRAFT Master Plan was submitted by GVA to the Inspector during the examination stage of the Local Plan, but this predated the subsequent finalisation of the local plan].*

Cllr Kirkwood asked that all are made aware of the requirement for a valid Masterplan to be in place prior to any development taking place.

Council to write to Philip Clarke (Planning Policy Manager, WDC), and CC District/Cllr John Cooke (portfolio holder), Tony Ward, District/Cllrs Redford and Wright to raise Masterplan with Planning.

District/Cllr Redford clarified that the Local Plan Review with Stratford-on-Avon District is not a NEW Local Plan.

Padlock-gate

A resident raised issue of gate between Woodcote Drive and Golf Club footpath being locked. An electric cable is draped on the fence to light the tennis courts, which may be the reason for locking the gate. Cllr Coates contacted the Property Manager, who is investigating.

The Clerk's initial response was to explain that the gate is locked due to the cable, but that there is no public right of way (defensible in law) through the gate. Access has been permissive and Mr Seccombe and Estate Manager has agreed that this path should be open to the public when possible.

Cllr Kirkwood referred to many occasions where members of the public have been confronted about walking on police land and questioned whether Mr Seccombe's statement means the gate is a public right of way or not. No, it has been a permissive route and this is part of a wider discussion about routes across HQ land. Permission needs to be clarified, especially moving forward with developers.

11.	Finance
11.1.	The Financial Report for month to 2 February was noted.
11.2.	The following payments were approved:
	Clerk's Expenses Vch 091 £12.00
12.	Parish Council Administration
12.1.	Training Cllr Elsy did want to take up some Councillor Training, but it clashed with tonight's meeting. The course will come round again and the Clerk will inform Councillors of availability.
13.	Correspondence for information
13.1.	Rural Mobility Fund Bid The Clerk sent a letter of support for the project on 04/06/2020. The Council expressed concern about the elimination of the No16 bus route and Hill Wootton being outside the service area. No response was received at the time. The Clerk was asked to write the letter of support, but also raise the matter of Hill Wootton being excluded again. <i>Clerk to send letter of support as requested, but raise question again. [UPDATE: Letter sent 03/02/2021 and response received included: "Now that the Department for Transport has provisionally confirmed the £1.020million funding offer subject to approval of the business case, the WCC Passenger Transport Team can now set about refining the Service Area for the Scheme including considering the inclusion of Hill Wootton."]</i>
14.	Councillors' Reports and items for future agenda None

Initial: RC

	<p>Cllrs discussed the quality of Microsoft Teams over Zoom. Cllr Elsy suggested all attendees be muted unless speaking. Cllr Kirkwood prefers Teams for security over Zoom.</p> <p>It was agreed to continue using Teams and cancel the Council's Zoom account <i>Clerk to cancel Zoom account</i></p>
15.	<p>Date of next meeting</p> <p>To confirm the date of the next meeting which is scheduled for 7:30pm on Tuesday, 2 March 2021 via Microsoft Teams.</p>
16.	<p>To consider the exclusion of the public and press in the public interest for consideration of the following items:</p> <p>16.1. Personnel issues –</p> <p>16.2. Legal issues –</p>

Signed: Richard Coates (Chairman) Date: 02/03/2021