



Leek Wootton & Guy's Cliffe Parish Council

Minutes of the Meeting of the Parish Council held on Tuesday, 2 July 2019, in the Committee Room, Leek Wootton Village Hall

Present: Councillors Coates (Chairman), Eassom, Eldridge, Kirkwood, Knott, Maisey, Smith and Tunkle, C/Cllr Redford, D/Cllrs Redford and Wright and the Clerk

1.	<p>Apologies for absence</p> <p>None</p>
2.	<p>Declarations of Interest</p> <p>None</p>
3.	<p>Public Participation</p> <ul style="list-style-type: none"> • None present
4.	<p>Minutes</p> <p>4.1. The minutes of the parish council meeting held on Tuesday, 4 June 2019 were approved and signed.</p> <p>4.2. Matters arising not on agenda: Item 5. Housing Needs Survey – The Council approved the Housing Needs Survey.</p>
5.	<p>Parish Noticeboards</p> <p>Cllr Eassom reported back that his contact to potentially handmade new noticeboards had not expressed an interest in the task.</p> <p>Councillors reviewed the report on types and costs of replacement noticeboards. It was decided to replace both the one in Leek Wootton and Hill Wootton.</p> <p>Cllr Kirkwood is waiting to hear from WCC Highways about erecting a freestanding noticeboard at the back of the public footpath in Hill Wootton. C/Cllr Redford indicated that in his experience this is acceptable. Installation was discussed and it was proposed that uprights could be attached to the wall instead of postholes being dug in the pavement. Cllr Smith observed a manhole indicating cables running along the pavement.</p> <p style="text-align: center;"><i>Cllr Maisey to ask residents for permission to mount posts on the wall.</i></p> <p>The council chose oak noticeboards from Green Barnes.</p> <p style="text-align: center;"><i>Clerk to prepare full costings for WRW Forum Grant Fund application</i></p>
6.	<p>Volunteer Opportunities</p> <p>Review of responses to community engagement initiatives promoted in the July issue of <i>Leek Wootton Link</i></p> <p>6.1. Volunteer Task Force – No responses to-date. Total volunteers = 2 <i>[UPDATE: 1 response received, 04/07/2019]</i></p> <p>Specific tasks: Cutting back recreation ground slope and layby one Saturday morning. <i>Cllr Coates to circulate date(s). Clerk to advise volunteer.</i></p> <p>6.2. Community Speed Watch – 1 response to-date. Total volunteers = 1</p> <p>6.3. Neighbourhood Watch – 0 response to-date. Total volunteers = 1</p> <p style="text-align: center;"><i>Chairman would like to meet and discuss Neighbourhood Watch with Hill Wootton Co-ordinator. Cllr Maisey to arrange a meeting.</i></p> <p>A discussion followed about how to encourage community volunteering. It was suggested that promotion needs to explain exactly what would be required of volunteers.</p> <p style="text-align: center;"><i>Clerk to promote again in September issue of The Link.</i></p>

Initial: RC

D/Cllr Wright will promote initiatives.

7. Progress Reports for information

7.1. Playground (Cllr Coates)

Cllrs Coates and Kirkwood to look at the zip wire tomorrow (03/07/2019)

7.2. Leek Wootton War Memorial Recreation Ground (Cllr Coates / Cllr Eassom)

Nothing to report. Cllr Coates has applied to Tesco Plastic Bags Fund for a grant and is waiting to hear. Will re-action this project in September.

7.3. Community Engagement:

7.3.1. 15/07/2019: Parish Summer Fête

This event went ahead, despite weather forecasts and was reasonably well-attended. Torrential rain affected event, but sound system performed well, band played through the rain and school country dancing went ahead in the rain.

Disappointment was expressed at Sports Club not taking part, bouncy castle was never erected and dancers called off night before due to dangers of dancing on wet grass. Cllr Smith asked that the donation to the Sports Club be carefully considered in light of its lack of support for this event.

Review of DRAFT financial statement, Clerk confirmed that only other expense was Fête Chairman's donation to the band.

Clerk to ensure that the Chairman is not left out-of-pocket.

2020 event is being considered and will probably be combined with VE75 events.

7.3.2. 08-10/05/2020: VE Day 75

As above, ideas and events are under consideration. A meeting will be arranged after the summer holidays.

7.4. Community Maintenance:

- WCC Highways (Cllr Kirkwood)

The Leek Wootton & District Horticultural Society's planters have been installed and planted up. Councillors agreed that they look good.

Clerk to send letter of thanks to Society.

A number of Highways issues are still outstanding and Cllr Kirkwood asked C/Cllr Redford for support in pursuing them. These are:

Jetting Report on Hill Wootton Road A46 underpass

Graffiti on Hill Wootton Road A46 underpass wall – Highways England?
[UPDATE: Graffiti has been painted over 03/07/2019]

Ponding outside the Old School, Warwick Road

Redundant/cut off sign post removal

- Grounds Maintenance Contract

Perennial Landscapes has asked for feedback on its performance. A discussion followed. There is an issue, but it is not clear whether long grass is due to the contract being insufficient or the contractor not attending regularly enough.

Clerk to open discussion and ask for dates of attendance [UPDATE: Cllr Coates requested telephone number for Perennial Landscapes and will speak in person 04/07/2019]

Clerk to write to LW Village Hall to ask whether cutting of their lawn has been satisfactory.

- Other (Clerk)

None

Cllr Eldridge raised the section of the tink-a-tank that is maintained by the neighbouring owners, which is overgrown.

Initial: RC

Clerk to contact neighbouring owner to ask when this work will be undertaken. [UPDATE: Work has been undertaken 05/07/2019]

8. County and District Councillors' reports

8.1. Warwickshire County Council

Response to enquiry raised by a resident about changes to the bus route 16 in July has been passed to the Clerk:

"There were some minor changes in Kenilworth relating to Service 16, but that was from 3 June, concerning the withdrawal of the Kenilworth Station Link service and to extend a couple of 16/X16 journeys to serve Clinton & Malthouse Lane areas.

"The next round of Stagecoach changes is due to take place over the weekend of 20-22 July, but Service 16 is not affected by these revisions."

Clerk passed information on to resident 03/07/2019. Also added following quote from Stagecoach re Route 16, "A few afternoon journeys have been retimed by around 5 minutes."

8.2. Warwick District Council

WDC declared a Climate Emergency at its first full meeting. The motion included 7 items to contribute to reducing the impact of climate change. WDC would like to be the first District Council to implement this.

Read more at:

<https://www.warwickdc.gov.uk/news/article/297/warwick-district-council-declares-a-climate-emergency>

WDC has agreed to purchase houses at Barford to increase housing stock.

HQ and Leisure proposals are to be reviewed.

There is a meeting about HS2 later this week.

9. Planning

9.1. To note planning decisions made:

- W/18/2453: Mulberry Cottage, Warwick Road, Leek Wootton, Warwick, CV35 7QU - Application to vary condition 2 of planning application ref: W/11/1431 (Proposed Conversion of Redundant Barn into Holiday Accommodation.) to seek permission for a larger footprint, alternative roof design and alternative fenestration. This application is for retrospective works and a resubmission of planning application ref: W/18/0878 which was withdrawn. – No objection – Sent 23/04/2019 - REFUSED
- W/19/0500: 85 Warwick Road, Leek Wootton, Warwick, CV35 7QR - Demolition of existing outbuildings and construction of single storey extension. – No objection – Sent 12/06/2019 - GRANTED
- W/19/0577: Greenacres, Hill Wootton, Warwick, CV35 7PP – Proposed demolition of existing garden room extension and erection of a single storey rear extension, replacement aluminium windows, altered window openings and changes to elevation materials. – No objection – Sent 23/04/2019 - GRANTED
- W/19/0610 & 0611LB: The Old Farm House, Hill Wootton, Warwick, CV35 7PP – Application for a rear lightwell to an existing basement. – No objection – GRANTED

9.2. A report on the progress of current planning applications:

- W/19/0322: Land on East Side Of, Warwick Road, Kenilworth, WV8 1FE – Deadline 29/03/2019 – OBJECT – Sent to WDC Planning 26/03/2019 (cc Kenilworth Town Council) & WCC Traffic & Road Safety Group informed.
- W/19/0631: The Thatched Cottage, Hill Wootton, CV35 7PP - Erection of a detached garage and alterations to existing garage to create living space. – Discussed at Planning Group Meeting 16/05/2019 – No objection – Sent 05/06/2019 [UPDATE: GRANTED 04/07/2019]

Initial: RC

- W/19/0784: Land on East Side Of, Warwick Road, Kenilworth, WV8 1FE Reserved Matters application pursuant to condition 1 of planning permission W/17/2150 for details of appearance, landscaping, layout and scale of 125 dwellings – Deadline 20/06/2019 – OBJECT – Sent 19/06/2019
- W/19/0785: Wootton Lodge, Warwick Road – Proposed re-model of existing dwelling; two storey front & side extensions; raising the height of the roof ridge by approx. 400mm, installation of 3 rooflights in front and rear roofslope. Replacement of existing hardwood windows with powder-coated heritage-coloured aluminium windows. Front boundary fence & wall with sliding electrically controlled gate. Extension of existing driveway and associated resurfacing. (This application is a resubmission of W/18/1857) - Deadline 21/06/2019 – OBJECT – Sent 17/06/2019
When D/Cllr Wright wrote with an objection there were no other objections and Officer was minded to recommend granting the application. D/Cllrs requested that this application goes to planning committee and will require PC representation. Date to be advised.
- W/19/0971: Avon Cottage, North Woodloes, Leek Wootton, CV35 7QS – Deadline – 24/06/2019 - Conversion of existing garage and log store, removal of existing garage pitch roof, create new first floor all to form ancillary accommodation. – Discussed at Planning Group Meeting 16/05/2019 – OBJECT – Sent 20/05/2019 – Updated plans circulated 24/06/2019 – Objection withdrawn 28/06/2019

9.3. To consider new planning applications:

- W/19/0807: 1 The Elms - Erection of rear kitchen extension – Deadline: 02/07/2019
NO OBJECTION – raise issue that ‘location and block plan’ has two boundary lines – clarified that inner line is property boundary line – Sent 05/07/2019
- W/19/0969: The Warwickshire Golf & Country Club - Reserved Matters Application (Access Appearance, Landscaping & Scale); Development of Five Dwellings (Outline W/17/1923) – Deadline: 15/07/2019
New plan has removed garage block and reconsidered size layout of homes. NO OBJECTION – raise issue of establishing pedestrian access to The Warwickshire site.

9.4. Any other planning related issues.

- W/19/0843: Broad Lane Caravans - Lawful Development Certificate for a Proposed Use; Replacement of Caravan Storage to the Storage of Approximately 250 20ft Shipping Containers
OBJECTION – request that this application is dealt with by full planning application – Sent 02/07/2019
D/Cllr Wright brought this issue to the PC’s attention and will also write an objection; reducing greenbelt, inappropriate development in greenbelt, no special conditions.
- Woodcote (Police HQ)
New sale board has been erected outside the gate to Woodcote and land is being advertised at <http://leekwootton.avisonyoung.co.uk>. 7.77 acres for sale are made up of the paddock and tennis courts. Cllr Eldridge has spoken to WDC to express concern about lack of a masterplan. WDC who has advised that ‘they’ appear to be “jumping the gun” and has advised the Police’s partners (unclear whether this is Place Partnership or Avison Young).
- Meadow Cottage
A copy of the notification of an appeal against enforcement notice has been received with regard to the above property. This is a matter between the appellant and WDC. D/Cllrs Redford and Wright were advised to speak to WDC Enforcement Officer to familiarise themselves this case.

Initial: RC

10.	Finance
10.1.	The Financial Report for 2 July 2019 was noted.
10.2.	The following payments were authorised:
	Vch 024 – Annual Parish Assembly Hall Hire (28/05/2019) £ 14.00
	Vch 027 – Clerk’s expenses £ 12.00
11.	Parish Council Administration None.
12.	Correspondence for information
12.1.	The list of correspondence was noted.
13.	Councillors’ Reports and items for future agenda <ul style="list-style-type: none"> • Cllr Smith – The Ministry of Housing, Communities and Local Government (MHCLG) are hosting a small number of engagement events on neighbourhood planning, and has invited the PC to participate at an event on the 18 July. Cllr Smith is unable to attend – would anyone else be able to attend? No-one able to attend on this occasion – Cllr Smith to send apologies.
14.	Date of next meeting To confirm the date of the next meeting which is scheduled for 7:30pm on Tuesday, 3 September at Leek Wootton Village Hall.
15.	To consider the exclusion of the public and press in the public interest for consideration of the following items:
15.1.	Personnel issues – Cllr Coates has asked the Finance Committee to meet to review the Clerk’s salary.
15.2.	Legal issues – None

Signed: RICHARD COATES (CHAIRMAN)Date: 03/09/2019Initial: RC