



Leek Wootton & Guy's Cliffe Parish Council

Minutes of the Meeting of the Parish Council held on Tuesday, 4 June 2019, at Leek Wootton Village Hall

Present: Councillors Coates (Chairman), Eassom, Eldridge, Knott and Smith, C/Cllr Redford, D/Cllrs Redford and Wright, 1 member of the public and the Clerk

1.	<p>Apologies for absence</p> <p>Cllrs Kirkwood, Maisey and Tunkle</p>
2.	<p>Declarations of Interest</p> <p>None</p>
3.	<p>Public Participation</p> <ul style="list-style-type: none"> • None
4.	<p>Minutes</p> <p>4.1. The minutes of the Annual Meeting of the Parish Council and Ordinary Parish Council Meeting, held on 7 May 2019 were approved and signed.</p> <p>4.2. Matters arising not on agenda:</p> <p>Item 2. Future of Woodcote (Former Police HQ)</p> <p>Cllrs Coates, Eldridge and Smith met with Dave Barber and Tony Ward of WDC Planning. Cllr Coates noted:</p> <ul style="list-style-type: none"> • Seccombe has not spoken to them at all since the decision to return • There is no new Master Plan as yet but they recognise there has to be one • No idea of the new number of houses until the Master Plan • We will not have to accept more houses elsewhere in the village • They will address the new residential/police traffic movement as it emerges • Contingency housing adjustments are already factored into the Local Plan so our reduction in numbers is not significant • The omission of our made NP and the Conservation Area on their website will be addressed [UPDATE: resolved – see item 8.2] • A made NP is a key informer when planning decisions are made – i.e. it's not ignored • Tony Ward will be our immediate contact in future <p>Other planning questions raised:</p> <p>The Cedar Lodge development was allowed under the new 'permitted development' legislation as long as the neighbours were consulted and didn't object. The PC does not need to be informed.</p> <p>The conundrum over the allowing of Lodge Court in Hill Wootton and the refusal of the rooms over a garage for the other place was that they each fall into different planning categories. Lodge Court is a 'substantive' house and was therefore allowed.</p> <p>The PC has made its presence felt and once again they know we are on their case!</p>
5.	<p>Housing Needs Survey</p> <p>The Housing Needs Survey Report was circulated to all Councillors prior to the meeting.</p> <p>The Council noted that the number of responses was disappointing and the results were as expected. However, the information supports the Neighbourhood Plan.</p> <p>Ms Jeynes from WRCC offered to attend the July PC meeting to present the findings if required. The PC decided this was not necessary.</p>

Initial: RC

Clerk to decline Ms Jeynes offer to attend July PC meeting

- 6. Parish Noticeboards**
 The Council discussed the condition of the parish noticeboards and agreed that both should be replaced and the Hill Wootton one moved from a resident's boundary fence to a freestanding one on the public footpath nearby. Cllr Eassom suggested that he may have a contact who could build new noticeboards.
Clerk to provide report on commercial noticeboards for next meeting
Cllr Eassom to speak to his contact
Cllr Kirkwood to contact WCC Highways about installing a free-standing noticeboard on the public highway/footpath
 It was decided not to add a noticeboard in Guy's Cliffe or additional publicly accessible noticeboards.
- 7. Progress Reports for information**
- 7.1. Playground (Cllr Coates)
 The zip-line is still out of action. Cllrs Coates and Kirkwood will be looking at it once Cllr Kirkwood has returned from his holiday. No response has been received from the manufacturers, which is disappointing as the equipment is only 5 years old.
- 7.2. Leek Wootton War Memorial Recreation Ground (Cllr Coates / Cllr Eassom)
 Cllr Coates has investigated the Tesco Plastic Bags Fund and HS2 Fund. Tesco will fund car parks. HS2 would, but require proof that HS2 affects the community, which it does not.
 Cllr Coates will apply to Tesco and proposes reviewing the project in September, at which time the crowdfunding campaign could also be launched. Cllr Smith proposed concentrating the project on Phase I, the main car park.
 A discussion followed about the playing fields at Woodcote (former Police HQ), which could provide much needed additional playing field facilities, and future discussions with the developers.
- 7.3. Volunteer Task Force
 It was decided to advertise in *The Link* and set up a group of volunteers who can be contacted when a specific task is required.
Clerk to submit advert to The Link
 Cllr Coates asked about the lengthsman scheme. C/Cllr Redford said this was an WCC experiment that was not successful.
- 7.4. Community Engagement:
- 7.4.1. 28/05/2019: Annual Parish Assembly
 This event went well. Mr Seccombe, the Police & Crime Commissioner spoke within his remit and good questions were asked and answered.
 Cllr Coates suggested that having a speaker is essential for the Annual Parish Assembly. The Chief Constable was suggested for 2020.
- 7.4.2. 15/06/2019: LW&GC Parish Summer Fête
 Plans are progressing. The PC has agreed to pay for the PA system and the Village Hall Committee has donated £100 towards this.
- 7.4.3. 08/05/2020: VE Day 75
 A letter was received from Bruno Peek, the Pageantmaster and organiser of Battle's Over, inviting the Parish to take part in VE Day 75.
 A discussion followed and the PC agreed in principal and will talk to various community groups about taking part.
Clerk to gather material about original VE Day (1945) in Leek Wootton
- 7.5. Community Maintenance:

Initial: RC

- WCC Highways (Cllr Kirkwood)
Horticultural Society Planters can go ahead. The Clerk has written to both WCC Highways and the Horticultural Society.
Cllr Knott asked about the abandoned street furniture. D/Cllr Redford and Cllr Kirkwood have investigated with whom the responsibility lies. WCC Highways will be taking action.
- Grounds Maintenance Contract
The tink-a-tank has been cut back as requested.
Concern was expressed about nettles near the playground.
Cllr Coates to inspect the area
- Other (Clerk)
None

8. County and District Councillors' reports

8.1. Warwickshire County Council

Warwickshire County Council and partners are using Child Safety Week to highlight how they are working together in a bid to cut preventable child accidents and hospital admission rates across the county.

Child Safety Week runs from 3 – 9 June and is an ideal time to raise awareness of how different services are working with families to keep children safe, particularly within the home.

Accidental poisoning is one of the highest causes of admission to hospital for children in Warwickshire. To raise awareness of how to avoid this, the county council, in partnership with the Child Accident Prevention Trust (CAPT) has chosen Child Safety Week, to launch an educational resource packs to every reception class across the county.

More information is available at:

<http://news.warwickshire.gov.uk/blog/2019/06/03/countywide-approach-to-keeping-children-safe/>

The Fire Service is involved, reinforcing the safety message.

A discussion followed about inviting the fire, ambulance services and Safer Neighbourhoods Teams to attend the Summer Fête.

8.2. Warwick District Council

Following up on questions from the last meeting:

- It has been confirmed that Leek Wootton & Guy's Cliffe remains in the Warwick Rural West Community Forum and Safer Neighbourhoods Team.
- The planning portal issue has been investigated and is now showing "Leek Wootton and Guy's Cliffe Neighbourhood Plan 2018-2029" instead of "Unavailable"
- The redundant lamp posts have been investigated (see item 7.5)
- Updates about the changes at the District Council. The Planning Committee Chairman is now Alan Boad. There are changes happening on all committees and a lot of training is taking place. Finance and all projects are under review. There will be no Government support grant.
- There is no news about the WDC HQ.

9. Planning

9.1. To note planning decisions made:

- W/19/0338: The Warwickshire Golf and Country Club, Warwick Road, Leek Wootton, Warwick, CV35 7QT – OBJECT – Sent 13/04/2019 – WITHDRAWN BY APPLICANT

Initial: RC

- W/19/0393: 13 Woodcote Drive, Leek Wootton, Warwick, CV35 7QA - Single storey side extension and two storey rear extension with new porch – No objection – sent 03/04/2019 - GRANTED
- W/18/2453: Mulberry Cottage, Warwick Road, Leek Wootton, Warwick, CV35 7QU - Application to vary condition 2 of planning application ref: W/11/1431 (Proposed Conversion of Redundant Barn into Holiday Accommodation.) to seek permission for a larger footprint, alternative roof design and alternative fenestration. This application is for retrospective works and a resubmission of planning application ref: W/18/0878 which was withdrawn. – No objection – Sent 23/04/2019 – REFUSED

9.2. A report on the progress of current planning applications:

- W/19/0322: Land On East Side Of, Warwick Road, Kenilworth, WV8 1FE – Deadline 29/03/2019 – OBJECT – Sent to WDC Planning 26/03/2019 (cc Kenilworth Town Council) & WCC Traffic & Road Safety Group informed.
- W/19/0577: Greenacres, Hill Wootton, Warwick, CV35 7PP – Proposed demolition of existing garden room extension and erection of a single storey rear extension, replacement aluminium windows, altered window openings and changes to elevation materials. – No objection – Sent 23/04/2019
- W/19/0610 & 0611LB: The Old Farm House, Hill Wootton, Warwick, CV35 7PP – Application for a rear lightwell to an existing basement.

9.3. To consider new planning applications:

- W/19/0500: 85 Warwick Road, Leek Wootton, Warwick, CV35 7QR - Demolition of existing outbuildings and construction of single storey extension
No objection
- W/19/0631: The Thatched Cottage, Hill Wootton, CV35 7PP - Erection of a detached garage and alterations to existing garage to create living space. – Discussed at Planning Group Meeting 16/05/2019 – No objection – sent 05/06/2019
- W/19/0784: Land On East Side Of, Warwick Road, Kenilworth, CV8 1FE - Reserved Matters application pursuant to condition 1 of planning permission W/17/2150 for details of appearance, landscaping, layout and scale of 125 dwellings.
Objection on the same grounds as W/19/0322. Discussed at meeting with Dave Barber at the meeting on 22/05/2019 and agree that the roundabout entrance would be the best solution
Cllr Eldridge to circulate previous objection to W/18/1857
- W/19.0785: Wootton Lodge, Warwick Road, Leek Wootton, Warwick, CV35 7RB -Proposed re-model of existing dwelling; two storey front & side extensions; raising the height of the roof ridge by approx. 400mm, installation of 3 rooflights in front and rear roofslope. Replacement of existing hardwood windows with powder-coated heritage-coloured aluminium windows. Front boundary fence & wall with sliding electrically controlled gate. Extension of existing driveway and associated resurfacing. (This application is a resubmission of W/18/1857)
Objection. This is a gross overdevelopment of the plot within the conservation area and the proposed gate does not allow for a car to be off the road while the gate opens.
- W/19/0971: Avon Cottage, North Woodloes, Leek Wootton, CV35 7QS - Conversion of existing garage and log store, removal of existing garage pitch roof, create new first floor all to form ancillary accommodation. – Discussed at Planning Group Meeting 16/05/2019 – Objection – Sent 20/05/2019

10. **Finance**
- 10.1. Audit 2018/19

Initial: RC

10.1.1.	The Annual Governance Statement 2018/19 was approved and signed	
10.1.2.	The Accounting Statement 2018/19 was approved and signed	
10.2.	The Financial Report for the month to 4 June 2019	
10.3.	The following payments were authorised:	
	Vch 017 – Clerk’s expenses	£ 12.00
	Vch 018 – Refund of sundry expenses (APA & Stamps) + Chairman’s Allowance	£ 255.47
	Vch 010 – Renewal of lwandgc-parishcouncil.co.uk	£ 16.79
11.	Parish Council Administration None	
12.	Correspondence for information The Clerk drew attention to an email from Police about the Police Citizens Academy in September 2019. Clerk to forward to <i>The Link</i> , together with an appeal for volunteers to join Neighbourhood Watch and the Volunteer Task Force.	
13.	Councillors’ Reports and items for future agenda None	
14.	Date of next meeting To confirm the date of the next meeting which is scheduled for 7:30pm on Tuesday, 2 July at Leek Wootton Village Hall.	
15.	To consider the exclusion of the public and press in the public interest for consideration of the following items:	
15.1.	Personnel issues – None	
15.2.	Legal issues – None	

Signed: Richard Coates (Chairman)Date: 02/07/2019Initial: RC