



The Civil Parish of

# Leek Wootton & Guy's Cliffe

## ANNUAL PARISH ASSEMBLY 2018

Tuesday, 1 May 2018 at 7:30pm  
Leek Wootton Village Hall

This is not a Parish Council meeting, it is a meeting for the Parish electors and is open to everyone.

### AGENDA

**1. Introduction and welcome**

The Chairman of the Parish Council will open the Assembly

**2. Minutes** of the meeting held on 17 May 2017 [overleaf]

(a) Matters Arising

**3. Report on 2017/18**

The Chairman of the Parish Council will give a brief summary of his report.

The Chairman's Report, Financial Report, District and County Council Annual Reports and reports submitted by community organisations are on display [printed copies available by request from The Clerk].

**4. Open forum**

This is an opportunity for individuals or representatives of community organisations to speak on any subject relating to the Parish. Questions or specific subjects for discussion may be submitted in advance.

Guest, David Barber, Head of Development Services, Warwick District Council, will join the panel of Parish, District and County Councillors available to answer any questions.

**5. Closure of meeting**

Following the conclusion of the Annual Parish Assembly refreshments will be served.

All are welcome to stay.

## DRAFT Minutes of the Annual Parish Assembly, held on Wednesday, 17 May 2017, at Leek Wootton Village Hall

**Present:** Councillors Smith (Chairman), Coates (Vice-Chairman), Eassom, Eldridge, Kirkwood, Moore, Tunkle, C/Cllr Redford, D/Cllr Gallagher, 12 members of the public and the Clerk

**Apologies for Absence:** Cllr Knott, D/Cllr Whiting, Leek Wootton Sports Club, Cancer Research UK Leek Wootton Committee, Leek Wootton MU, 1<sup>st</sup> Leek Wootton (All Saints') Brownies, Green Leek 10K, All Saints' Church, Leek Wootton WI

### 1. Introduction and welcome

The Chairman welcomed everyone to the meeting and explained its purpose

### 2. Minutes

The minutes of the Annual Parish Meeting held on Tuesday, 10 May 2016 were approved and signed.

a. There were no matters arising from the minutes

### 3. Report on 2016/17

The Chairman summarised his report (The full report is available on the Parish Council Website at <http://www.leekwootton.org.uk/your-parish/annual-parish-assembly>), with specific reference to:

- The Local Plan and Neighbourhood Development Plan, both of which are nearing completion. He urged the community to vote for the NDP when it comes to referendum as it will give the Council, and therefore the Parish, a 'seat at the table' when it comes to considering future development plans. There is evidence of the value of Local and Neighbourhood Plans as Ministers have taken them into consideration when contentious applications are referred to them.
- A number of new systems are now in place and there has been some formalisation of procedures. These include:
  - new yellow planning notices are being used by the Parish Council, because the District Council Planning Department has stopped putting them out;
  - a Community Engagement Strategy has been formalised, which is currently most visible in the support of the Summer Fête.
  - a Grant-Making Policy has been adopted, which will open up the Parish Council's ability to support projects in the community. If not able to support financially, it will be able to help in an advisory capacity.
- The replacement of the PC-owned dog waste bins with larger dual purpose bins, which has been a long-running project involving much research, consultation with WDC and waste contractors, fundraising and is yet to involve a working party of Parish Councillors installing them.

*Resident 1: Is the dog waste bin at The Warwickshire included, because it is always full?*

*No, that bin is not owned by the Parish Council, but it will approach the Club in the hope that it may follow suit by installing a larger, dual use bin, perhaps in a matching design.*

The Chairman advised all present that further reports would not be delivered verbally, but that there were copies from several organisations available on display, with printed copies available to take away.

*Resident 2: Noted that there is no report from the Sports Club and would like to acknowledge the Sports Club's contribution to the parish and maintenance of the War Memorial Recreation Ground.*

*The Chairman acknowledged Resident 2's comments. The PC fosters good relations with the Sports Club and it is the recipient of a grant to support the maintenance of the whole recreation ground. This relationship and the ongoing success of the Sports Club will be important looking forward to the hoped for acquisition of the playing fields and possibly the pavilion at Woodcote, which will bring this land into community use and allow the club to expand.*

*(The Chairman also advised that the Sports Club had submitted a report late, which was on the display board and would be made available in online copies of the reports).*

### 4. Open Forum

The Chairman invited those present to raise any questions or issues relating the parish:

\* The full reports for 2016/17 are available on the Parish Council Website at <http://www.leekwootton.org.uk/your-parish/annual-parish-assembly/>

*Resident 2: The Traffic Speed through Leek Wootton, not only on Warwick Road, but also on The Hamlet, pavement parking and obstruction of roads in The Hamlet and Quarry Close are a cause for concern.*

*The Chairman acknowledged Resident 2's concerns and the PC shares his views, as do many in the parish. This is an ever-present issue, as is the amount of pavement parking and obstructions caused. The Neighbourhood Plan includes proposals to stop the lanes (Woodcote Lane and Hill Wootton Road) being used as 'rat-runs', which will only be considered following approval and adoption of the Local Plan and Neighbourhood Plan. The Parish Council takes advice from Warwickshire County Highways on speed control measures, but if residents experience particular incidents, these should be reported to the Warwick Rural West Safer Neighbourhood Team or call 101 for non-emergency policing.*

## **5. Closure of Meeting**

In closing the meeting, the Chairman wished to recognise two people who live and work in the Parish for their contributions:

- Mrs Jean Singleton BEM

Congratulations on her award of the British Empire Medal in the New Year's Honours list. She has not only worked tirelessly for many years in support of various fundraising efforts and for the community, but is a motivator of those around her and those who work with her.

- Mrs Sue Patterson

Mrs Patterson has announced her intention to retire from All Saints' School, of which she has been the Head Teacher for many years and is currently the Head of the Green Leek Federation with Burton Green School. She has been a stalwart of the school and the PC wishes to acknowledge her efforts that have raised the reputation of All Saints' School to a high level and making it a community asset, attracting families to the parish and making it a better place to live and bring up children.

*[Neither Mrs Singleton nor Mrs Patterson were at the Annual Parish Assembly, but the Clerk informed them both of the PC's recognition personally the next day]*

The meeting was closed, refreshments were served and there followed a reception for the retirement of former C/Clr Mrs Josephine Compton.

DRAFT