



Leek Wootton & Guy's Cliffe Parish Council



Minutes of the Meeting of the Parish Council held on Tuesday, 13 February 2018, in the Committee Room, Leek Wootton Village Hall

Present: Councillors Smith (Chairman), Eassom, Eldridge, Knott, Moore, Tunkle, D/Cllr Gallagher and the Clerk

1.	<p>To accept apologies for absence</p> <p>Cllrs Coates and Kirkwood, D/Cllr Whiting (apologies received: 15/02/2018) and C/Cllr Redford</p>
2.	<p>Declarations of Interest</p> <p>None</p>
3.	<p>Public Participation</p> <p>None present</p>
4.	<p>Minutes</p> <p>4.1. The minutes of the parish council meeting held on Tuesday, 9 January 2018 were approved and signed.</p> <p>4.2. Matters arising and not included on the agenda:</p> <p>Item 8.4. Cottages at Stone Edge – Cllr Eldridge has written to WDC Planning Department, but no further information received to date [UPDATE: Cllr Eldridge has since received a response confirming that work is being undertaken under permission given on 07/06/2012 (Ref: W/11/1431) after material operation was undertaken as recorded by Warwick Building Control on the 02/06/2015, and consequently the works were commenced within 3 years of the permission being granted].</p>
5.	<p>Speeding Traffic</p> <p>The Clerk contacted WRW Safer Neighbourhoods Team to request further monitoring of traffic. Response received recommended attending the next WRW Community Forum Meeting to request further resources for this issue.</p> <p>Representatives of the Council will attend and request further monitoring in more locations, including Hill Wootton Road and Hill Wootton.</p> <p>The NDP Public Meeting will give an opportunity to canvas residents' opinions on various traffic issues in the parish as any CIL money will potentially be allocated to traffic issues.</p> <p>A discussion about traffic issues in the parish and possible deterrents followed.</p> <p><i>Chairman and Cllr Eassom to attend WRW Community Forum Meeting 01/03/2018</i></p>
6.	<p>Replacement Bins in Leek Wootton</p> <p>The Parish Council has applied to the WRW Community Forum Grant Fund for support to replace the bins at both bus stops. WDC Contract Services cannot guarantee when its bin at the northbound bus stop will be replaced and has confirmed that the PC may change this at its own expense.</p> <p>The Community Forum Grant application was for £1,000 and the planning group has proposed it will contribute £750 and Cllr Redford had agreed to contribute £250. This is due to the parish falling into WRW, but County ward boundaries placing it within Warwick Rural East.</p> <p><i>Await confirmation that application has been successful (after 01/03/2018)</i></p>
7.	<p>Progress Reports for information</p>

Initial: CS

- 7.1. Playground (Cllr Coates)
Cllr Coates not present.
Cllr Tunkle observed that Abbey Fields play area in Kenilworth has replaced wood chippings with rubber, which may last longer than wood.
Cllr Tunkle to investigate this product as possible replacement
The Clerk has responded positively to WALC survey canvassing interest in playground inspection training.
- 7.2. Leek Wootton War Memorial Recreation Ground (Cllr Coates / Cllr Eassom)
The car park planning application has been submitted and subsequent questions received raise issues that have been previously discussed and believed settled in discussion with Gary Fisher. Cllr Eassom will raise with Cllr Coates when he returns from holiday.
- 7.3. Community Engagement:
- 7.3.1. Annual Parish Assembly (01/05/2018)
The Chairman has not yet contacted David Barber.
Chairman to contact David Barber [UPDATE: Mr Barber has been invited and accepted 15/03/2018]
Cllr Eldridge suggested that the APA will be a good opportunity for Parish residents to meet the new Head Teacher, Mr Morris.
Clerk to approach Head Teacher and other organisations in advance of official invitations to attend
- 7.3.2. Parish Summer Fête (16/06/2018)
A constructive first planning meeting took place on 23/01/2018.
The next planning meeting has been scheduled for 06/03/2018.
- 7.3.3. Remembrance (11/11/2018)
The Chairman has still not been successful in making contact with landowner about prospective beacon site.
Cllr Coates and the Clerk have spoken to representatives of the Church and will arrange a meeting to discuss ideas once Cllr Coates is back from his holiday.
- 7.4. Community Maintenance:
- WCC Highways (Cllr Kirkwood)
Cllr Kirkwood not present, but C/Cllr Redford has responded re WCC Highways outstanding issues that were raised, with information from Highways as follows:
 1. A jetting defect has been raised to jet Warwick Road by the Old School House.
 2. A jetting defect has been issued to jet the gullies between Skew Bridge and Mallows on Hill Wootton Road. We are sending out a First Time Fix Pothole Gang out soon and Hill Wootton Road is on the list.
 3. The drainage works on Hill Wootton Road between Mallows and Skew Bridge are scheduled to take place on the week commencing 12 March 2018.
 4. The issue with the highway as a result of STW burst main on Tidmarsh Road needs to be fixed by them. I will pass this to our Streetworks Team to chase up.
 5. Our Delivery Team will look into the ponding issue on Woodcote Lane.
C/Cllr Redford will find out a date for erection of a 'no right turn' sign opposite the village hall entrance for vehicle approaching from Kenilworth.
The Chairman met with WDC Environmental Health, which has confirmed that it has contacted the Anchor Inn about the grey water/condition of pavement in Woodcote Lane, outside the drayman's entrance.
 - Other (Clerk)
Cllr Kirkwood was not present at the meeting to discuss progress with re-tendering the playground maintenance contract.

Initial: CS

The Clerk asked whether she should confirm to playground maintenance providers that we do want them to come in March, but that April onwards will be re-tendered.

Clerk to confirm March to be last cut under current arrangement with Fairways

8.	County and District Councillors' reports
8.1.	Warwickshire County Council
	C/Cllr Redford was not present at the meeting and report provided was in relation to WCC Highways matters and given under item 7.4.
8.2.	Warwick District Council
	The budget is currently at discussion stages.
	[UPDATE (received from D/Cllr Whiting 15/03/2018): WDC has seen the beginning of the Leisure review for Kenilworth, but otherwise attention is elsewhere, notably on matters surrounding the relocation of the Council offices.
	The Executive has proposed another increase of £5 per annum on the WDC proportion of Council Tax - this is due to go before Council next Wednesday. I continue to believe that this is a good outcome in the context of the pressures on councils generally, and given the services that WDC provides. Including Parish Precepts, our council tax is in the bottom quartile nationally.]
9.	Planning
9.1.	To note planning decisions made:
	<ul style="list-style-type: none"> • W/17/2042: 16 The Hamlet - Two storey rear extension and single storey front extension (resubmission of ref: W/16/2265) – No objection - GRANTED
9.2.	A report on the progress of current planning applications:
	<ul style="list-style-type: none"> • W/17/2381: 8 Tidmarsh Road - Erection of a two storey side/rear extension; single storey rear extension and front porch – No objection (sent 29/01/2018)
	<ul style="list-style-type: none"> • W/17/2419: Oakbank, 26 Hill Wootton Road - Erection of a single storey front extension – No objection (sent 29/01/2018)
	<ul style="list-style-type: none"> • W/18/0087: 34 Hill Wootton Road - Erection of two matching white rendered masonry pillars to form a driveway entrance and fit gate/s per drawing. Pillars to be 600mm square and 1600mm high. Gates to be anthracite grey to match existing garage doors and window frames of house – No objection (sent 11/02/2018)
9.3.	To consider new planning applications:
	<ul style="list-style-type: none"> • W/17/2351: 65 The Hamlet - Conversion of existing garage to habitable space and associated external alterations, erection of detached garage, erection of retaining wall and other external alterations to the main dwelling – Objection due to overdevelopment of the site and development in front of the established building line (sent 14/02/2017)
	<ul style="list-style-type: none"> • W/18/0125: 10 The Hamlet - Erection of a single storey side garage extension, first floor side extension and two storey rear extension following the demolition of the existing rear extension – No objection
9.4.	The Chairman shared information from a landowner who shared information about a plan to plant a new woodland between the B4115 and River Avon. A discussion followed and the Council agreed that it was broadly in support of the plan.
10.	Neighbourhood Development Plan
10.1.	The Examiner's modifications have now been incorporated into the NDP and the Final Referendum version is now available for distribution to the Parish Council. It will also be made available on the PC website at www.leekwootton.org.uk/neighbourhood-plan .
	WDC has yet to confirm a date for the referendum, but it is suggested that this will be mid-April.

Initial: CS

Clerk to circulate Referendum Final version, upload to website and remove earlier, out-of-date documents [UPDATE: circulated and uploaded 15/02/2018]

The Council will hold a pre-referendum public meeting to explain the implications of the Final NDP, as well as the importance of the referendum and the CIL to our community.

Cllr Eassom to contact Village Hall Booking Clerk to book a suitable date [UPDATE: This meeting will be held on 27/03/2018 in the Village Hall at 7:00pm].

In addition to the NDP, the discussion will also focus upon traffic management and calming throughout the parish with a view to obtaining residents' opinions on various schemes that can ultimately be put to WCC Highways Department.

Home Farm Paddock

The Chairman presented the Land Registry title and plan information and a discussion followed. The NDP answers the representation made by the landowners and their proposal for infill development, this being that 120 additional homes is sufficient new development.

11.	Finance
11.1.	The Financial Report for February 2018 was noted.
11.2.	Grant Applications: See item 6
12.	Correspondence for information
12.1.	List of correspondence since 09/01/2018 was noted
13.	Councillors' Reports and items for future agenda
	<ul style="list-style-type: none"> • Cllr Eassom and Clerk to attend WALC Annual Briefing on 03/03/2018 • Cllr Eldridge expressed interest in attending <i>GDPR Made Simple</i> training. Clerk already attending [UPDATE: This course is fully booked, Clerk has requested that Cllr Eldridge is added to the waiting list] • Cllr Knott to attend Warwick WALC meeting
14.	Date of next meeting
	To confirm the date of the next meeting which is scheduled for Tuesday, 13 March 2018 at 7:30pm in the Committee Room, Leek Wootton Village Hall.
15.	To consider the exclusion of the public and press in the public interest for consideration of the following items:
15.1.	Personnel issues – None
15.2.	Legal issues – None

Signed: Colin Smith (Chairman)

Date: 13 March 2018

Initial: CS