



Leek Wootton & Guy's Cliffe Parish Council



Minutes of the Meeting of the Parish Council held on Tuesday, 14 November 2017, in the Committee Room, Leek Wootton Village Hall

Present: Councillors Smith (Chairman), Coates, Knott, Moore, Tunkle, D/Cllr Gallagher and the Clerk

1.	<p>To accept apologies for absence</p> <p>Cllrs Eassom, Eldridge and Kirwood, C/Cllr Redford</p>
2.	<p>Declarations of Interest</p> <p>None</p>
3.	<p>Public Participation</p> <p>None present</p>
4.	<p>Minutes</p> <p>4.1. The minutes of the parish council meeting held on Tuesday, 10 October 2017 were approved and signed.</p> <p>4.2. Matters arising not on agenda:</p> <ul style="list-style-type: none"> • New street name plates have now been erected on both sides of Home Farm. The Chairman observed that there has been an immediate reduction of number of vehicles that turn into the road in error, then turn and leave to turn into The Anchor Inn or Woodcote Lane. However, a vehicle has already collided with the sign outside Simmer, fortunately with no serious damage caused.
5.	<p>Speeding Traffic</p> <p>The Clerk received the following report from the Safer Neighbourhoods Team from the traffic monitoring device erected on Warwick Road from 10-18 October, <i>“in that time 57,083 vehicles have been recorded. Obviously we do get people speeding, however the 85th percentile is 31mph and the average speed recorded is 27mph so from this data we do not believe this to be a priority. However as this on the WRW taskings, it is our intention to take some time in the village with a speed camera to see what we find.”</i></p> <p>It is the Council’s opinion that the location of the monitoring device, being placed between the Recreation Ground access and Woodcote Lane, was not in the best position to monitor the worst traffic behaviour. The Council would therefore like to liaise with the SNT to set up some direct comparison traffic monitoring further south.</p> <p style="text-align: center;"><i>Clerk to contact SNT Warwick Rural West to request further monitoring</i></p> <p style="text-align: center;"><i>Clerk to update interested residents</i></p> <p>WCC Highways has confirmed that traffic calming measures in the parish are sufficient. Cllrs Kirkwood and Smith are to meet with an Arup Highways Engineer to investigate what traffic measures may be appropriate. As discussed at the October meeting, traffic calming is an issue that the Council would like to consider using CIL money to fund.</p> <p style="text-align: center;"><i>Cllrs Kirkwood and Smith to meet engineer</i></p> <p>The Chairman would also like to survey residents about their concerns with traffic throughout the parish.</p> <p style="text-align: center;"><i>Chairman and Clerk to put together a survey</i></p>
6.	<p>Progress Reports for information</p> <p>6.1. Playground (Cllr Coates)</p> <p>RoSPA Report received. Playground is ‘Medium Risk’. This is due to exposed underfelt and uneven ground in the goalmouth.</p>

Initial: CS

Work will be undertaken to correct problems

Cllr Coates to contact Leek Wootton Sports Club about building up and levelling ground in and around the goal mouth

- 6.2. Leek Wootton War Memorial Recreation Ground (Cllr Coates / Cllr Eassom)
Architect is ready to submit outline planning permission imminently.

6.3. Community Engagement:

6.3.1. Annual Parish Assembly

Availability of the village hall was discussed and Councillors decided on 1 May 2018. A discussion followed about how to make the event of interest. All organisations will receive an official invitation and a keynote speaker will be decided on in due course.

Clerk to book hall

All to consider appropriate keynote speakers and compile a list of 2 or 3 options by the January PC meeting

6.3.2. 16 Jun 2018 – Summer Fête

Nothing to report.

6.3.3. 11 Nov 2018 – Battle's Over: A Nation Remembers

No response has been received from the landowner to date.

Cllr Coates and the Clerk met with Glenn Rayner (The Warwickshire) to introduce the concept of this event and he is very enthusiastic.

The Clerk has made contact with Rev Perryman about bringing together interested parties to form a planning group.

A discussion followed about contacting the landowner and options for the type of beacon, gas, fire basket or bonfire. D/Cllr Gallagher provided the name of a person who may be able to provide a fire basket.

Clerk to arrange multi-organisation planning meeting

6.4. Community Maintenance:

6.4.1. WCC Highways (Cllr Kirkwood)

- Woodcote Lane Resurfacing
Work has been carried out adjacent to numbers 32 to 30 Woodcote Lane and appears to have resolved the problem of water ponding. I still await information from Ian Nicholls of WCC regarding any other works that the resurfacing repair team are planning to undertake.
- Retaining Wall on Woodcote Lane
Still awaiting a position from WCC legal as to responsibilities for this wall. Our County Councillor Mt Redford has been chasing and had indicated that a response will be available in time for the PC meeting.
- Footway on Warwick Road, north of Leek Wootton
Tree/vegetation around the 30mph sign has been removed. Dragon's teeth and 30mph roundel road markings to be re-painted and the footway between Leek Wootton and Kenilworth will be sided back to its full extent.
- WI Garden Hedge
The community payback team undertook the work required to reduce the hedge to a manageable size for ongoing maintenance. The WI is proposing to pick up the minor element of cost. Councillors suggested that the condition of the hedge is so poor it may be better to remove, which would make the garden more spacious. It was decided to see how it comes back in the spring and reconsider this course of action with the WI at that time.

6.4.2. Other (Clerk)

- Fencing around field north of Leek Wootton
The Clerk has been approached by a resident about the builder's temporary security

Initial: CS

type fencing around the field north of Leek Wootton. The Clerk contacted the WCC Rights of Way Officer, who observed that the fencing does not affect the official route of footpath W174.

- At Risk Tree on Warwick Road, north of Leek Wootton
WCC Forestry Section forwarded an email from a resident about an at risk tree on Warwick Road. This is not the responsibility of WCC Highways, but the adjacent landowner.
Clerk to investigate identity of landowner and contact information
- The Clerk has been approached on a number of occasions to ask whether residents or community organisations can use the PC Noticeboards. The Clerk suggested that noticeboards for community use may prevent the number of posters being pinned to the bus stops or telegraph poles around the parish. A discussion followed.
- Hedge in Woodcote Lane
The last part of the hedge in Woodcote Lane was cut back on 14/11/2017.
- School Hedge
The Clerk has written to WDC Contract Services to ask for its response to historical correspondence (2000) in which WDC agrees to maintain this hedge. No response has been received to date. The Chairman has spoken to a former WDC contractor who confirmed that this hedge was historically always maintained by WDC.
Clerk to chase up a response from WDC

6.4.3. Playground Maintenance Contract

It was agreed to re-tender the playground maintenance contract.

Clerk to organise re-tendering process

7. **County and District Councillors' reports**

7.1. Warwickshire County Council

- a. I note the result of the traffic/ speed survey I have had several surveys carried out in other Parishes, all of which have failed to show the expected speeding.
- b. Woodcote Lane retaining wall
I am still awaiting a definitive answer on this, but will chase up.
- c. Further Afield
The WCC has set up a Task and Finish Group to look into the provision of GP services in Warwickshire in view of the expected increase in Housing.
Also a further task group is being created to look into mental health services for adults/children.

7.2. Warwick District Council

The possible challenge to the Warwick District Local Plan by some Parish Councils has not materialised and the deadline to challenge the adoption has now passed.

The creation of the Tachbrook Country Park is set to proceed, which will hopefully see Leamington Football Club vacate the Harbury Lane site, freeing it up to become a gypsy and traveller site.

It appears Mac Golf is going to withdraw from its contract with WDC for Newbold Comyn golf course. This is a 50 year contract, so WDC will be looking at its legal options, but the future of the location as a golf course is in doubt.

8. **Planning**

8.1. To note planning decisions made:

- W/17/1519: 28 The Hamlet - Proposed single storey front extension with pitched roof over existing garage and two storey side extension – No objection – REFUSED

8.2. A report on the progress of current planning applications:

- W/17/1872: 22 Quarry Close - Proposed two storey side and rear extension re-submission of planning application ref: W/17/1024 – No objection [submitted 31/10/2017] – *This is line with the Local Plan. The issue of losing the informal parking area will need to be discussed.*
- W/17/1923: The Warwickshire Golf & Country Club - Outline application for the

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erection of five dwellings (all matters reserved except access) – No objection [submitted 31/10/2017]

8.3. To consider new planning applications:

- W/17/2012: 9 The Meadows - Proposed two storey side and front extension following demolition of existing detached garage and single storey rear extension. – *This appears to be the same as the previous submission W/16/2061, which was withdrawn by the applicant – No objection*
- W/17/2016: 34 Hill Wootton Road - New front boundary wall and access gates. – *The Council welcomes the reinstatement of the verge on the WCC Highways land. Concern was expressed that the wall is not in keeping with the rural street scene and the plan includes the removal of some trees. Clerk to arrange a response to WDC indicating no fundamental objection to the erection of a garden wall and gates but we are concerned that the verge is reinstated in line with other Hill Wootton Road properties and that the wall should be in keeping with surrounding properties as well as No. 34 itself.*

9. Neighbourhood Development Plan

9.1. The NDP is now up for examination. It appears to The Chairman that Place Partnership, in its response to the consultation, is attempting to debunk it, namely in challenging the 3 areas for development at Woodcote (which was in fact a key element of the submission to the Local Plan Inspector). PP appears to want 115 properties with no allocation to quantities in particular areas. The Chairman has received correspondence from WDC some comments are due to timing of submission, e.g. references to “emerging local plan” need to be amended to “adopted local plan”. However other comments have raised concern that the Planning Department and Place Partnership are in correspondence, to the exclusion of the Parish Council. The Chairman will respond with a letter to Tracy Darke, Head of Development Services. D/Cllr Gallagher suggested that the Economic Development portfolio holder, D/Cllr Alan Rhead be copied in.

The Chairman to write to Tracy Darke asking for clarification on this matter.

The other main objection that has arisen from the consultation is a developer wanting to build 7 properties on the paddock in Home Farm, but this is not in line with the Local Plan.

An Examiner has now been chosen and all evidence will be reviewed by him.

Community Infrastructure Levy

The Chairman attended a Community Infrastructure Levy information briefing session held by WDC. The CIL figure will be £195/m² of housing built. With a NDP the community will be entitled to 25% of this levy (without a NDP this share would be 15%). A final levy will depend upon eventual, detailed planning consents, but based upon current estimates the Parish Council component would exceed £300K. It is therefore essential that, when it comes to the referendum stage, residents need to be encouraged vote in support of the NDP.

10. Finance

10.1. The Financial Report for Nov 2017 was noted.

10.2. The following payments were approved:

- H N Eldridge – Clerk’s expenses £35.56

10.3. Transparency Fund

The Clerk has received correspondence from WALC encouraging Parishes to apply to the Transparency Fund for support to comply with the Transparency Code. It was suggested that the Council could claim for a scanner to scan documents for upload to the website and also to claim for improvements to the website to include a forum facility.

Clerk to prepare application by 12/02/2018

11. Correspondence for information

11.1. • 17/10/2017 – Keith Knott circulated a letter via email from WCC, re Home to

Initial: CS

School Transport consultation – *For Council's response see appendix 1*

- 27/10/2017 – Letter from C/Cllr Redford FAO the Chairman, re WCC Speed Limits policy information – *Cllr Knott asked about this item, which was a printout of a page from the WCC website, www.warwickshire.gov.uk/speedlimits. There was no further content in this letter.*

12. **Councillors' Reports and items for future agenda**

- Cllr Moore mentioned the closure of Hill Wootton Road for resurfacing along the edges as well as jetting of the surface water drains where flooding has occurred.
- Cllr Coates delivered a report from the WALC AGM on 1 Nov 2017

13. **Date of next meeting**

To confirm the date of the next meeting which is scheduled for Tuesday, 9 January 2017 at 7:30pm in the Committee Room, Leek Wootton Village Hall.

14. **To consider the exclusion of the public and press in the public interest for consideration of the following items:**

- 14.1. Personnel issues – None
- 14.2. Legal issues – None

Signed: Colin Smith (Chairman)

Date: 9 January 2018

Initial: CS