



Minutes of the Meeting of the Parish Council held on Tuesday, 8 November 2016, in the Committee Room, Leek Wootton Village Hall

Present: Councillors Smith (Chairman), Coates, Eassom, Eldridge, Kirkwood, Knott, Moore and Tunkle, County Councillors Compton and Redford, Tracy Darke and Gary Fisher of WDC Development Management and the Clerk

1.	To accept apologies for absence District Councillors Sue Gallagher and Peter Whiting
2.	Declarations of Interest None
3.	Public Participation No members of the public were present
4.	Minutes 4.1. The minutes of the parish council meeting held on Tuesday, 11 October were approved and signed. 4.2. Matters arising not on agenda – None
5.	Planning 5.1. WDC Planning Policy Discussion Tracy Darke and Gary Fisher from WDC Development Management, attended to answer a number of questions that Councillors had about recent planning decisions. There was a full and frank discussion of the apparent inconsistencies with the decisions of the planning department to applications for development. The Parish Council was advised to respond as fully as possible to all applications, giving information about the local impact of any development and including, when lodging an objection, suggesting conditions in case of approval. With regard to WDC not putting up planning notices at all sites, a possible compromise has been suggested that will allow Parish Councils to post a notice drawing attention to an active planning application. WDC will still post notices on all properties within conservation areas and listed buildings. 5.2. To note planning decisions made: NONE 5.3. A report on the progress of current planning applications: <ul style="list-style-type: none">• W/16/1519 – Giminivi – No Objection sent• W/16/1618 – The Saxon Mill (signage) – No Objection sent• W/16/1796 – Avenue Lodge – No Objection sent 5.4. To consider new planning applications: <ul style="list-style-type: none">• W/16/1921&1922LB: The Saxon Mill – Internal and external refurbishment and alterations, brick post and low level wall to car park entrance; repairs to balcony and veranda on southern elevation There is currently no drawing showing the “low level wall to car park entrance” on the planning portal website. Cllr Eldridge is consulting with the planning department about this. Cllr Knott raised the issue that the riverside seating area is also a public footpath and this is not accounted for in the drawings provided for this area. Cllr Eldridge also noted that the punishment stocks, which are listed by Historic England are not in position and this may be worth drawing to the conservation officer’s

attention when responding to the Listed Building consent.

6. **Progress Reports for information**

6.1. The Playground (Cllr Coates)

The RoSPA Inspection report has been received. One item required is a 'DO NOT CLIMB THIS FENCE' sign on the fence/goal. Cllr Coates will arrange for this to be done.

6.2. Leek Wootton War Memorial Recreation Ground (Cllr Coates & Cllr Eassom)

Layby Improvement

The improvement works are under way to the layby. The contractors failed to order the posts/bollards required to complete the job, which is causing a delay. Cllrs Coates, Eassom and Eldridge met Debbie Poynton, WCC, earlier on 08/11/2016 to discuss placement of the posts, which appear to leave a very large pedestrian refuge area, but this is to deter parking in this area.

A 'NO LEFT TURN' sign is to be considered for cars leaving the recreation ground. A 'NO RIGHT TURN' for cars approaching from Kenilworth is not within the Council's powers and would have to be done by WCC Highways.

Car Park

The Trustees are awaiting a joint meeting with WDC and WCC before this project can proceed.

6.3. Community Engagement: Summer Fête 2017 (Cllr Eassom)

The date for the Summer Fête is confirmed as 10 June 2017. The next planning meeting is on 6 December 2016. Parish Council to confirm its insurance will cover the event.

6.4. Community Maintenance:

- WCC Highways (Cllr Kirkwood)
 - Cllr Kirkwood and the Clerk attended a meeting at WCC Highways, Budbrooke and learnt about the systems and procedures in place for dealing with Highways issues. Received the gritting map and organisation chart/contact information for the Highways Department.
Clerk to check grit bins throughout parish and request refilling where necessary.
 - Woodcote Lane – pooling water after road resurfacing works – remedial work was not undertaken during Phase 2 of the works, but WCC Highways will be monitoring this and ensure that the work is rectified.
 - Severn Trent Water rectified major leak and minor leak in vicinity of the Skew Bridge (Coventry Road (B4115)/Hill Wootton Road junction) and repaired the carriageway, but silt left the surface drain blocked. STW to undertake jetting to clear the blocked drain.
Cllr Knott observed that the pothole on Leek Wootton side of Hill Wootton Road, which was reported some time ago by residents, is still there. Cllr Kirkwood advised that he had inspected this pothole, but that the depth of the pothole is not yet sufficient for WCC Highways to repair it. It will continue to be monitored.
- Other (Clerk)

Beech hedge in Woodcote Lane has still not been trimmed. The Clerk has obtained a quote from an independent service provider to carry out this work and the Parish Council is satisfied with this quote and would like to proceed with the work.
*Cllr Eldridge to get Land Registry information about ownership of this area.
Clerk to commission work as per the quotation provided.*

7. **Warwick District Council: Refuse collection / replacement of bins**

The landowner adjacent to the dog waste bin on the west boundary of the recreation ground brought a non-collection incident to the Council's attention in October, which took a number of telephone calls and emails over a week to get the collection made. This bin continues to

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cause a problem.

The Council agreed that one new bin should be purchased in order to replace the above dog waste bin and relocate it to the railings at the footpath entrance from Waller Close. This would be separate from the funding grant to be applied for and would give the Council and other interested parties the opportunity to approve the quality of the product.

The application form for a WRW Community Forum Grant was signed by C/Cllr Compton and Cllr Eassom will get it signed by a D/Cllr at a future date. An unsigned form has already been submitted to the Community Forum for information purposes.

*Cllr Eassom to get D/Cllr to sign application and submit to WRW Community Forum
Clerk to order bin*

8. Neighbourhood Development Plan

The NDP Steering Group met last week to discuss making our representation at the Local Plan Examination Hearing on 17 November. Cllr Smith will lead the presentation to the Inspector, with primary support from Cllr Kirkwood.

The sub-title on the agenda for Leek Wootton: Overall section of the hearing states that the Inspector will be examining, "Scale of development proposed in relation to village". The Chairman observed that the scale of the development in relation to the village of Leek Wootton, once other properties and hamlets within the parish are discounted, is an increase of 35% (which would increase to 39% if additional site proposals are accepted by the Inspector) and the presentation will make use of this figure.

9. Finance

9.1. The November 2016 Financial Report was approved.

9.2. Payments approved:

• Ben Tebby	Maintenance (Tink-a-tank & Elms bank)	£235.00
• Playsafety Ltd	RoSPA Playground Report	£100.80
• WALC	Budgeting & Precepts Training	£30.00
• H N Eldridge	Clerk's expenses	£30.29

9.3. Budget Planning 2017/18

Cllrs Kirkwood and Smith are to meet with Mike Snow, Head of Finance, WDC, and D/Cllr Whiting, to discuss the reduction of support to parish councils and the end of the concurrent grant. The Financial Committee will meet to plan the 2017/18 budget after this meeting.

Cllr Kirkwood suggested a consultation with residents about what they want the Parish Council to do to help inform the budgeting process.

10. County and District Councillors' reports

10.1. Warwickshire County Council

C/Cllr Compton drew the Council's attention to the following:

- Warwickshire Health Transport / Hidden Superhero – a volunteer car scheme (www.warwickshire.gov.uk/healthtransport / www.warwickshire.gov.uk/hiddensuperhero)
- Public consultation on CSW Broadband (www.cswbroadband.org.uk)
- Stanks Island website (www.warwickshire.gov.uk/stanksisland)

Cllr Compton also raised the 20th anniversary of All Saints' CofE (VA) Primary School and the celebration service to be held on Sunday, 20 November, and urged everyone who was involved in the Save Our School and fundraising campaigns to attend.

10.2. Warwick District Council

Budget - latest update for 2016/17 looking OK (modest surplus), but this excludes significant calls on capital (eg new multi-storey car parks) and the risks inherent in several major projects either underway or imminent, including the leisure centres investment and

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outsourcing, and the head office relocation.

Review of funding to Parish Councils has been approved by Executive; will now go before full Council. Likely to be quite a debate, but difficult to envisage any changes.

Debate continues about boundary changes, both at Parliamentary and WDC level. WDC ward boundaries looking like Arden ward will be split in two, in line with earlier comments.

11. **Correspondence for information**

None

12. **Councillors' Reports and items for future agenda**

Cllr Knott asked about progress with registering the Anchor Inn as an Asset of Community Value. The Chairman responded that he has written to Mr McCosker, the owner, as a matter of courtesy to inform him of the Council's intention to nominate the Anchor. No response has been received and we will now go ahead and nominate the pub to the District Council.

13. **Date of next meeting**

To confirm the date of the next meeting which is scheduled for Tuesday, 10 January 2017 at 7:30pm in the Committee Room, Leek Wootton Village Hall.

Signed: Colin Smith (Chairman)

Date: 10 January 2017

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