



Minutes of the Meeting of the Parish Council held on Tuesday, 13
September 2016, in the Committee Room, Leek Wootton Village Hall

Present: Councillors Smith (Chair), Coates, Eassom, Eldridge, Knott, Moore, Tunkle, C/Cllr Mrs Compton and the Clerk

1.	To accept apologies for absence Cllr Kirkwood, D/Cllrs Mrs Sue Gallagher and Peter Whiting
2.	Declarations
2.1.	None
3.	Public Participation
3.1.	No members of public present
4.	Minutes
4.1.	The minutes of the Parish Council meeting held on 12 July 2016 agreed and signed.
4.2.	Matters arising not on agenda. None
5.	Progress Reports for Information
5.1.	<p>The Playground (Cllr Coates)</p> <p>Nothing to report. Awaiting RoSPA inspection in September.</p> <p>The key for the new litter bin has been removed. Cllr Coates believes this may have been taken by the waste removal contractors.</p> <p>The Clerk produced Land Registry documentation for "land to the east of Quarry Close", which shows the boundary of the Parish Council's land extending to the kerb line in the west/south-west corner of the playground area (outside the fence line). The Council concluded that the tree that fell in January was therefore on Parish Council land, therefore no reimbursement for cost of clearance and repairs can be claimed from the District Council or WCC Highways.</p>
5.2.	<p>Leek Wootton War Memorial Recreation Ground (Cllrs Coates & Eassom)</p> <p>A start date of 21 September was given for works on the layby area at the bottom of the drive some weeks ago. C/Cllr Mrs Compton has been in discussion with Cllr Eassom about this and is seeking confirmation from the project leader at WCC, Debbie Poynton.</p> <p>Cllr Coates informed the Council that the Trustees have been advised that they can purchase WCC Highways' advice for £60 a time. Cllr Coates put forward the suggestion that a new access could be created toward the northern end of the boundary with Warwick Road, although concern was expressed about sightlines for approaching traffic from the north with such an access. Cllr Eassom was requested to speak to Debbie Poynton for her views, as she has existing knowledge of the site.</p>
5.3.	<p>Community Engagement: Annual Parish Event (Cllrs Coates & Eassom)</p> <p>Cllr Eassom has met with organisers of the Queen's 90th Birthday event, Jonathan Kingston, All Saints' Churchwarden and Martin Rennolds, Leek Wootton Sports Club. All agree that there is an appetite for an annual event bringing the community together. Potential dates are 10 or 17 June 2017. The event will run along similar lines to the Queen's birthday event.</p> <p>All parish organisations are to be contacted and invited to a meeting on Thursday, 20 October at 7:30 in the Sports Club. This will also be advertised in the Leek Wootton Link.</p>

5.4. Community Maintenance (Cllr Kirkwood & The Clerk)

A number of issues have been resolved.

- The Chairman advised that the water on the road near Sunrise Cottages was due to water from a nearby spring not draining into the land drain system.
- The Chairman advised that, during a meeting with Place Partnership (Woodcote), he reminded them that the hedge to the Tink-a-Tank footpath has not been cut back. He was assured this work would be carried out shortly.
- The area outside The Elms on Warwick Road has been tidied.

New issues raised:

- The beech hedge on Woodcote Lane (between the private road and Quarry Close junctions) is in need of attention.

Clerk to contact the Council

- There is water in the road again near the skew bridge on Hill Wootton Road, around the patched tarmac from previous attempts to repair the water main.

Clerk to contact Severn Trent

In view of the low cost of obtaining Land Registry title deeds and plans for reference, Cllr Eldridge suggested it may be helpful to obtain further papers to clarify the ownership of other disputed areas, e.g. the PH bank in Woodcote Lane and the old school playground bank on Warwick Road.

The Clerk has subsequently obtained documents

6. **Warwick District Council: Refuse collection / replacement of bins**

6.1. The Clerk reported on a meeting on 26 August with Nick Grey, WDC Neighbourhood Services, D/Cllr Whiting and Cllr Kirkwood.

Mr Grey provided a catalogue of litter and dog waste bins in Leek Wootton, that he had compiled, as previous WDC records only showed a few. The catalogue also lists ownership of different bins. He was amenable to discussing any future plans the Council may have for replacements and WDC contractors will empty all bins of which they are advised.

Subsequent to that meeting The Clerk investigated past minutes and accounts (1997-99) and identified that the PC owns 7x dog waste bins, 1x litter bin at the southbound bus stop and 3x litter bins in the children's playground. The Council is therefore free to make its own choice of replacements at its own cost.

6.2. & 6.3. Cllr Coates advised that he will take a proposal to the Trustees of the War Memorial Recreation Ground that they contribute towards the replacement and improvement of the two bins on the sports ground.

Cllr Eassom asked that The Clerk provide a costed proposal for the complete replacement of all bins, with larger bins provided in some locations. An application for grant funding can then be considered.

Cllr Coates to present proposal to the Trustees

Clerk to report on costings

7. **Planning**

7.1. Planning decisions made:

W/16/1019: Rainbow's End – Proposed erection of single storey extension to existing garden structure – WITHDRAWN

7.2. Current planning applications:

- W/16/1329: The Old Post House – Proposed single storey conservatory to replace existing and new oak framed and glazed balcony to rear bedroom – OBJECTION (Submitted) on a number of issues relating to the Listed Building status, overlooking of other properties from the proposed balcony, inaccuracies in the submitted plan and nature of the proposed "conservatory".
- W/16/1373: Firlea, 13 Hill Wootton Road - Proposed erection of a two storey

Initialled: CS

rear extension – NO OBJECTION (Submitted)

- 7.3. To consider new planning applications: NONE
- Cllr Eldridge advised that he had raised the issue of an extension being undertaken at Cedar Lodge, Warwick Road with the WDC Planning Department, for which no application appears to have been submitted.
- It was noted that the new Car Park for the Warwickshire is being constructed as anticipated and that the areas utilised for construction to the north of the site have been returned to landscaped areas.

8. **Neighbourhood Development Plan**
- The Chairman reported on a meeting held with Place Partnership regarding their proposals for Woodcote. The proposal from the Police at this stage is very similar to the plans we received from AECOM and the only area where there is some difference is the paddock, where they are proposing 57 dwellings as opposed to our 26. Overall they are proposing 126 dwellings compared to our 88. They are seeking a joint statement of agreed facts and disputed areas to put to the Planning Inspector. They have been discussing their proposal with WDC and have made some changes but we do not know the WDC's final view. It is hoped that we will have the final proposal in time for the drop-in meeting on 16 October.
- Formal consultation period on the Neighbourhood Development plan began on 9 September. Letters to all Statutory Consultees have been sent out.
- 8.1. The NDP FAQs flyer for circulation with October issue of *The Link* was approved.
- 8.2. Neighbourhood Development Plan Drop-in Meeting booked for the afternoon of Sunday, 16 October at Leek Wootton Sports Club. The Club opens at 12 noon.

9. **Joint Standards Committee**
- The Chairman proposed that we resolve to accept the recommendation and this was unanimously agreed:
- That this Council supports the continuation of the Joint Standards Committee for Warwick District Council and the proposals for representation of the Parish/Town Councils, that there should be four representatives one representing Warwick Rural East Community Forum area, one representing Warwick Rural West Community Forum Area and two representing the areas covered by the four towns.*
- The Joint Standards Committee will be responsible for undertaking hearings into the Conduct of Councillors following a report to them by the Monitoring Officer. As set out in the Arrangements for Dealing with Complaints about Councillors cases will be determined by Hearing Panels appointed by the Monitoring Officer, in consultation with the Chairman of the Standards Committee. If necessary, the Committee will also be entitled to issue appropriate sanctions against those Councillors involved.*

10. **NALC Community Led Housing Survey**
- The Chairman agreed to draft a response to the housing survey for consideration by the Council.

11. **Finance**
- 11.1. The Financial Report for July/August 2016 was noted and accepted.
- 11.2. Approval of payments:
- £286.50 to Fairways for playground maintenance
 - £87.25 to Helen Eldridge for expenses
 - £39.89 to YouTree Printing for Bulletin 2016
 - £18.61 to Cllr Smith for EasySpace Mail Security 1yr
 - £300.00 to Sports Club (see item 12)

12. **Leek Wootton Sports Club Grant 2016**
- It was agreed that sufficient action has been taken by the Sports Club and undertakings given that more work will be done to make the payment of their annual grant.

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13.	<p>Warwick District Council Consultation: Concurrent Services</p> <p>The Chairman reported on his discussions with D/Cllr Whiting (a member of the WDC Finance Committee) regarding the WDC proposals to cease the Concurrent Services and the Council Tax Reduction grants.</p> <p>The Chairman to draft a formal response to the consultation.</p> <p>The consultation papers have revealed significant variation in precepts across the Warwick District parishes. Further inquiries will be made to establish the reasons for this Council's comparatively low level of precept.</p>
14.	<p>County and District Councillors' reports</p> <p>14.1. Warwickshire County Council</p> <p>C/Cllr Compton reported on a number of current CC matters</p> <p>Warwick Rural West Community Forum on Thursday 22 September will include a presentation about Stanks Traffic Island Scheme by Nicola Van Der Hoven, WCC. Venue: Shire Hall, 7:00pm for 7:30pm.</p> <p>There are a number of current WCC initiatives and grant opportunities:</p> <ul style="list-style-type: none"> • Smart Start 0-5 strategy grants for organisations with an interest in pre-school • Flooding newsletter gives information of grant opportunities for flood prevention • Flu vaccinations are available from September 2016, 1 in 3 Warwickshire people are entitled to a free vaccination • Community Computers - WCC has a total of 120 recycled laptops to give away for FREE to community groups, voluntary organisations and some Town & Parish Council uses • The Adult Multi-Agency Safeguarding Hub (MASH) opened on 1 September, after the success of the children's MASH in May <p>14.2. Warwick District Council</p> <p>No report provided</p>
15.	<p>Correspondence for information</p> <ul style="list-style-type: none"> • WALC Local Councils' Charter • WDC Housing & Homelessness Strategy Consultation
16.	<p>Councillors' Reports and items for future agenda</p> <ul style="list-style-type: none"> • Cllr Eassom raised for consideration the WRW Community Forum meetings, where the representatives of Warwickshire Police Safer Neighbourhoods Team ask community representatives to submit priorities for community policing. In view of a series of recent burglaries and suspicious incidents in the parish. It was suggested that Lisa Craine could be asked to circulate a survey via the Neighbourhood Watch network. <i>Clerk to contact Lisa Craine</i> • Cllr Moore asked whether an August meeting would be useful. The Chairman acknowledged that there have been a number of issues that have come up over this summer and an August or December meeting can be called if necessary, but it was not required during the summer break as the consultation deadlines are after the September meeting date. • The Chairman informed the Council that he will attend the opening sessions of the Local Plan hearing.

Signed: _____ *Cllr Smith (Chairman)* Date: _____ *11 October 2016*

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