

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 13<sup>TH</sup> OCTOBER 2015  
7.30 PM IN THE VILLAGE HALL COMMITTEE ROOM.**

Present: Cllrs Smith (Chairman), Coates, Eassom, Knott, Moore, Tunkle, D/Cllr Mrs Gallagher, and the Clerk.

1. Apologies were accepted from C/Cllr Mrs Compton, D/Cllr Mr Whiting, and Cllr Eldridge.
2. There were no declarations of interest.
3. No public present.
4. The minutes of the meeting held on the 8<sup>th</sup> September were approved.
  - a) There were no matters arising.

**5. PLANNING** – Cllr Moore expressed concern that a wall being built in Hill Wootton may not conform to planning guidelines – the Chairman to action/monitor.

Application 15/1111 now granted. New application 15/1582 Warwickshire Golf Club discussed – no objection.

There is a WDC Planning Forum meeting on the 19<sup>th</sup> October – Cllr Coates will attend.

a) Neighbourhood Plan - The Chairman reported on progress and confirmed that a further meeting of the Steering Group will be held on the 29<sup>th</sup> October, and that a first draft should be available by the end of the year.

b) Information to hand on recent changes regarding Warwickshire Police HQ which will impact considerably on the plans for this area, and further information received (albeit verbal at this stage) is that Warwickshire Police plan to vacate Woodcote completely, thus making the 'brownfield' site available for redevelopment. This will definitely increase the potential number of new dwellings to be accommodated within the Neighbourhood Planning area. It was agreed to continue engaging with the Police and their professional advisors in order to obtain a clearer picture of the timing and stages of their planning, which will have both positive and negative implications for the Neighbourhood Plan and it is essential that the PC work to maintain influence over the decision-making process.

c) Warwickshire GC progress - Nothing to report - Cllr Coates to action.

**6. FINANCE** – STATUS REPORT as circulated. 2<sup>nd</sup> precept payment now received.

Balance in accounts = No 1 account £8280.02, No 2 account £5400 the grant from Localities re Neighbourhood Plan, making a total of £5425. Note that grants for Neighbourhood Planning consultant/advice etc. have so far totalled £9400.

## LEEK WOOTTON & GUY'S CLIFFE PARISH COUNCIL

a) Payments were approved for –

Ben Tebby - maintenance of village areas	£520.00
(Elms bank – bus stop hedge – hedge on Memorial area + hedge nr. School House)	
Clerk's sundries	£ 25.76
Fairway's maintenance Oct	£278.10
ROSPA annual inspection	£ 96.00
Playground repairs (Cllr Coates)	£ 17.94

**7. PARISH CLERK** – After 15 years in post, the Clerk wishes to retire, and has tendered her resignation. It was agreed to place vacancy notices in the Link and on WALC's website. It was also suggested that details could be also be made available via Warwick District Council – D/Cllr Mrs Gallagher will make enquiries.

### **8. Playground/Memorial Ground/Village Hall Car Park**

a) ROSPA annual inspection now to hand – minor adjustments highlighted which Cllr Coates will action. A new waste bin is needed at the bottom gate - action Cllr Coates.

b) With reference to the Village Hall Car Park improvements, Cllr Eassom reported on recent consultations and that an engineer's report will be produced which will be discussed at the next meeting of the V. Hall committee – any costs for preparing this report will be paid for by the V. Hall. It was also agreed that a further meeting with County/Highway engineers regarding improving access would be useful.

Cllr Moore recently expressed his concerns regarding ownership by the Trustees of this area and wanted further clarification. Cllr Eldridge has looked more closely at the conveyances and was able to confirm that the documentation was correct, but perhaps it should be established who are the current Trustees, and whether there is a formal Deed of Appointment for them, and if not why not. **(copy of his note attached- page 4).**

Other maintenance. The hedge adjoining Yew Trees has now been trimmed back –The Anchor Inn has been asked to trim back their ivy - to date no action. Large conifer tree corner of The Meadows needs attention – clerk to action/ report to WCC Forestry.

### **9. HIGHWAYS/TRANSPORT/LIGHTING**

Promised resurfacing of Woodcote Lane deferred until 2016 due to lack of funding.

It appears little can be done about parking on the corner of the Hamlet - local police advice is to dial 101 if there is any illegal parking.

Overgrown shrubs/trees/verges near the Warwickshire GC need attention – action Cllr Coates.

LEEK WOOTTON & GUY'S CLIFFE PARISH COUNCIL

Distracting bright green light near Saxon Mill entrance discussed and will be monitored.  
Lighting – some lamp standards not working - action clerk

10. D/Cllr. Mrs Gallagher reported that at a recent meeting WDC Councillors agreed with WCC and said no to the proposed for a Combined Authority. She also reported that it is anticipated that WDC's offices will be moved to the Covent Garden site in the centre of Leamington, and Riverside House will be sold. Funding is still available from the WRW Forum for suitable projects and D/Cllr Mrs Gallagher was re-elected Chairman of WRW Forum for 2016/17.

a) Quality Award - The application for reaccreditation from NALC has been submitted. Details circulated and application form discussed but no further progress made. This needs action.

b) Meetings/dates -

**24/09 WRW Forum** attended by Cllr Eassom who reported that the agenda included WCC's Minerals Plan consultation, updates on services in the area, police updates and priority setting. Neighbourhood Services, and the WRW Forum Grant fund summary and new applications.

**14/10 WALC Warwick Area meeting – Cllr Moore to attend.**

**3/11 WALC AGM** – no attendees to date.

**13/11 – WDC's Supper for Clerks/Chairmen** – Cllr and Mrs Smith to attend.

**For info – the WALC annual report in circulation has a picture of our new playground on its cover**

11. Production of Directory still deferred

12. There was no other business. The meeting closed at 9.30 pm.

13. Date of next meeting 10<sup>th</sup> November, 2015

Signed.....Date.....

