

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 14<sup>TH</sup> APRIL 2015  
7.30 PM IN THE VILLAGE HALL COMMITTEE ROOM**

Present : Cllrs Smith (Chairman), Eassom, Eldridge, Knott, Moore, the Clerk, C/Cllr Mrs Compton, and D/Cllr Mrs Gallagher. One member of the public, Mr Martin Rennolds.

1. **Apologies** were accepted from Cllrs Coates, Ellwood, and Tunkle.
2. No declarations of Interest
3. **Public Question Time:** Mr Martin Rennolds reported to Councillors on changes regarding the running of the Sports Club. There has been a new committee elected at their recent AGM, and they intend to liaise more closely with village organisations and hope to improve facilities. Councillor Eldridge suggested they use the Link to publicise these changes.
4. The previously circulated minutes of the meeting held on 10<sup>th</sup> March were approved.
  - a) There were no matters arising.
5. **Planning** – little to report, application No W15/0243 now granted.
  - a) The Chairman reported that the Neighbourhood Plan Steering Group will meet again this week and steady progress is being made. It is reported that the expert help from Kirkwell's is proving very useful.
6. **Finance** – status reports and the year-end reconciliation figures previously circulated. Balance in No 1 account, £24610.33, No 2 account £25. Clerk presented a short summary.

“Concurrent overspent slightly by approx. £900, and Precept a £1000 overspend due to the new website costs. It will be some time until the playground renewal costs have been fully paid up and the vat reclaimed.

Grants received re the Neighbourhood Plan and Playground produced the higher year end figure. The invoice from Kirkwells, had to be paid before the end of financial year, and a claim for £800 vat has been made but not received to date. If we had not had these grants of £4000, and £21,299 we would have taken forward approx, £3300, which is a less than previous years.

The asset register and annual insurance need adjusting in the light of the new play equipment this will be discussed with the internal auditor.”

The annual audit return now received, has to be completed and returned by 15<sup>th</sup> June. Notices will be displayed on 23rd April as instructed for the statutory period, advising residents of their rights. Internal auditor John Plumb has agreed to assist again, it is hoped to have the completed document available for approval at the May meeting, the June meeting being the absolute deadline.

- a) Payments were approved for: Clerk's sundries £33.91, Fairway's April maintenance, £278.10 Payroll services £48 and WALC's annual subscription £320.

**7. Playground/Memorial Ground.**

- a) Playground renewal almost completed, the two pieces of equipment still to install are promised shortly. It is proving very popular already with many favourable comments. Still waiting for the final WREN grant payment, when the interim invoice can then be paid. Safety checks will need to be carried out regularly and a rota will be prepared. Various signs need to be replaced, Cllr Coates will action, and the dog warden will be contacted with a request for more "no dog" signs, as it was reported that a dog was in the playground recently.
- b) The official opening ceremony will be finalised at the May meeting. A suggestion to combine this with the Sports Club BBQ on the 27<sup>th</sup> June will be discussed at the May meeting.
- c) Village hall car park – discussion took place on the increasing access and parking difficulties. It was agreed by all that the success of the hall and sports field mean this problem needs addressing urgently. Cllr Eassom as Parish Council representative, reported that this would be discussed at the Village Hall Committee meeting, and he will then report back with their views, if these are favourable, a meeting will be arranged with the Trustees and other village users to discuss the best way forward.

**8. Highways.**

C/Cllr Mrs Compton referred to her delegated budget proposals, as mentioned in the April minutes (9a). There appears to be some confusion as to ownership of the area adjoining the village hall bus stop lay by, which is being investigated by WCC engineers. Clerk has a document dated 2003 outlining the public highway boundary and will send them a copy. Cllr Compton also commented on the recent report that Woodcote Lane is to be resurfaced and wondered what method will be used. Clerk will action. Details of the Kenilworth Horse Fair on 26<sup>th</sup> April are in circulation.

**9. D/Cllr Mrs Gallagher** had little to report due to the "purdah" leading to the elections, except that initial hearings by the Inspector on the Local Plan will take place on May 6<sup>th</sup> – 12 at the Town Hall, and urged Councillors to attend.

**10. Any Other Business** - Details of the Annual Parish meeting were discussed. Refreshments would be served, and the Clerk will prepare the necessary notices and contact local organisations. Cllr Eldridge advised that changes to boundaries affect distribution of the Link. These are being addressed by the Clerk and Link editor.

**11. Next meeting – ANNUAL COUNCIL MEETING AT 7PM, FOLLOWED BY THE ANNUAL PARISH MEETING AT 8PM.**

The meeting closed at 8.45 pm, a vote of thanks was given to Chairman Cllr Smith for his expertise over the past year.

Signed.....Date.....