

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 10TH MARCH 2015
7.30 pm IN THE VILLAGE HALL COMMITTEE ROOM**

Present: Cllrs Smith (Chairman), Coates, Eassom, Eldridge, Knott, Moore, Tunkle, C/Cllr Mrs Compton and the Clerk.

1. Apologies were received from Cllr Ellwood, and D/Cllr Mrs Gallagher.
2. The Chairman declared a personal interest in item 5c. (a close neighbour)
3. No public present
4. The minutes previously circulated, of the meeting held on 10th February were approved.
a) Matters Arising – Cllr Eassom suggested a change to the wording of item 4a) **line 6 – to change *obtained to requested.***
5. **PLANNING** – Application No W15/0243LB Wootton Grange Farm, Kenilworth, discussed – no objections returned.

Cllr Tunkle is in the process of completing the Emergency Planning document, as the template provided by the CSW Resilience Team.

a) The Chairman reported on progress of the Neighbourhood Plan. The Steering Group are meeting regularly. Consultants Kirkwells have been retained. A grant of £4000 has been received towards anticipated expenses.

b) It was agreed to defer a proposed public meeting about the Neighbourhood Plan until more information becomes available. Due to the May local and general elections, it was also agreed to hold the Annual Parish meeting on the same day as the Annual Council meeting which will be the 12th May. Clerk will cancel the booking for the main hall for the evening of 14th April.

WDC's Local Plan has now been submitted to the Secretary of State for Communities and Local Government, all details are available on their website. It is anticipated that it will be some time before any information will be available regarding approval.

c) Future of local shop - it was agreed that the Parish Council would regret any proposed change of use. (Interest declared by the Chairman).

6. FINANCE

Balance in account £8684.72 which includes £4000 received into no 1 account, which is a grant for the Neighbourhood Planning Group from Community Grant Foundation.

£250 grant also received from WALC in recognition of participating in the Local Council Award Scheme, and consideration will now have to be given to which level to apply for after the 12 months Foundation Level expires, there are two Standards – Quality Standard and Quality Gold, Clerk has full details and this will be discussed further at the April meeting.

a) PAYMENTS for approval - Clerk's sundries £45.89 and Fairways March maintenance £278.

b) If there are no other outgoings anticipated taking fwd approx. £4360 into new financial year.

Note - slightly less now due to item c) - £4110.

Playground funding - Cllr Coates outlined the arrangements for receiving the WREN grant and the payment of invoices which will be in two stages.

c) It was resolved to contribute £250 to the Church Bell Fund, the Clerk will action. A contribution towards the Local History Group will be deferred.

When the playground is completed insurance and asset registers will need updating.

7. Playground renewal/Memorial Ground

Work on the renewal has started, completion anticipated to be the end of March. Arrangements will be made for an "official" opening at a later date.

a) With regards to general maintenance of the area, the village hall committee has ordered a general tidy which has now been completed. The state of the car park will be reviewed and action taken as and when professional advice has been obtained.

Information received indicates dog bins are emptied on a weekly basis – Friday.

Tree protection – The Chairman suggested that a reminder should be included in the Link advising residents who intend to prune hedges or trees to check if permission is needed before any trees are cut down.

8. HIGHWAYS

a) Drainage/flooding problems under the A46 have finally been solved by the Highway Engineers by clearing the outlet to the Hill Wootton Road drainage system which runs south towards the sewage works at the bottom of the A46 embankment adjacent to Elms Farm. Once they lifted the various rusted manhole covers they discovered a large silted up chamber, which they were able to clear, another part of the problem was that the gullies on the A46 were also blocked due to the silt build up. The Highways Agency's contractor EM Highways are going to jet their gullies so that the water runs into their drainage chamber rather than just let it run down the bank directly onto Hill Wootton Road, and WDC will be asked to sweep this area.

It was agreed to acknowledge the efforts of Peter Hallam and his Highways team in resolving this problem. Clerk to action.

The flooding has caused some damage to the path and verges under the bridge, and a request will be made for this area to be cleaned up.

The road surface of Woodcote Lane also needs maintenance. Clerk to action.

Details of lorries disregarding the weight restrictions are still being obtained.

b) Cllrs Coates and Eldridge are to undertake speed aware training, a third person was needed, and Cllr Eassom volunteered.

9a). C/Cllr Compton confirmed that her delegated budget will include the area near the village hall bus stop/shelter, advice is being sought on how to progress this.

b) WCC boundary electoral review completed and approved. This Parish will now be in the division of Cubbington & Leek Wootton and will have one County Councillor representative. In total the County Council will have 57 Councillors in the future instead of 62.

WDC Electoral boundaries also now in force, our division will be Arden and changes to some of the boundary will involve alterations to the distribution of the Link in order to include and exclude residents now in different divisions.

Parish Council Election nomination forms available from 16th March, Cllr Eassom will collect and the Clerk will return when they are completed, before Easter. Notices will be posted as advised on local boards. 2015 copies of the electoral roll distributed to Councillors.

c) Nothing to report on Neighbourhood Watch.

10. There being no other business for discussion the meeting closed at 9pm.

11. Date of next meeting – 14th April, 2015.

Signed.....Date.....